

**COPLEY TOWNSHIP BOARD OF TRUSTEE REGULAR MEETING**

**THURSDAY, DECEMBER 28, 2006**

President Scott Dressler convened the regular meeting of the Copley Township Board of Trustees at 6:05 p.m. on Thursday, December 28, 2006.

**PLEDGE OF ALLEGIANCE**

**WELCOME GUESTS**

Trustee Dressler welcomed all in attendance and acknowledged the attendance of Boy Scout Vince O'Leary.

**APPROVAL OF MINUTES**

Fiscal Officer requested approval of the minutes from the Special Meeting held December 11, 2006. Motion by Trustee Panovich; second by Trustee Humphrys; all voting aye.

Fiscal Officer requested approval of the minutes from the Regular Meeting held December 11, 2006. Motion by Trustee Dressler; second by Trustee Humphrys; all voting aye.

Fiscal Officer requested approval of the minutes from the Special Meeting held December 20, 2006. Motion by Trustee Panovich; second by Trustee Humphrys; all voting aye.

**FISCAL OFFICER'S REPORT**

1. Fiscal Officer called for nominations from the board for the office of President. Trustee Humphrys made a nomination for Trustee Panovich to serve as President of the Board for the 2007 calendar year; second by Trustee Dressler. Trustee Dressler then made a motion to close the nominations, second by Trustee Humphrys; all voting aye. Trustee Dressler called for the vote on the nomination; all voting aye.
2. Fiscal Officer called for nominations from the board for the office of Vice-President. Trustee Panovich made a nomination for Trustee Humphrys to serve as Vice-President of the Board for the 2007 calendar year; second by Trustee Dressler. Trustee Dressler then made a motion to close the nominations, second by Trustee Panovich; all voting aye. Trustee Dressler called for the vote on the nomination; all voting aye.
3. Requested approval to reappropriate \$2,760.00 from #1000-110-221 General Funds-Administration Medical/Hospitalization to #1000-290-221 General Fund-Dispatch Medical/Hospitalization for insurance premiums to be incurred through year-end.

Motion: Trustee Panovich  
Second: Trustee Humphrys  
Voting: all voting aye

4. Requested approval to accept the following equipment donations from the Copley Fire and Rescue Association:

Rescue Tool	\$13,523.00
Dive Rescue Suits	1,091.00
Projector/Screen	7,619.92
Computer/Projector	2,600.00
Medtronic Heart	<u>27,985.06</u>
Monitors	\$52,818.98

Motion: Trustee Panovich  
Second: Trustee Humphrys  
Voting: all voting aye

Trustee Dressler thanked the Association for their generosity.

# COPLEY TOWNSHIP BOARD OF TRUSTEE REGULAR MEETING

THURSDAY, DECEMBER 28, 2006

5. Requested approval of Resolution #2006-31 creating the Temporary Appropriations for 2007 per the attached schedule.  
Motion: Trustee Humphrys  
Second: Trustee Panovich  
Roll-call vote: Trustee Dressler – yes  
Trustee Humphrys – yes  
Trustee Panovich - yes

## ADMINISTRATOR'S REPORT

1. Recommended approval of Resolution #2006-32 establishing certain organizational items for Copley Township and its employees for 2007 as attached.  
Motion: Trustee Humphrys  
Second: Trustee Panovich  
Voting: all voting aye
2. Recommended approval to send a letter of thanks to Margaret Andreff Matjkovic and the University of Akron Law School for their assistance in developing and presenting a training program for all township employees on Professional Development. All trustees agreed that the letter should be sent.
3. Recommended approval of a contract with Elite Software & Consulting, Inc. for upgrades to the time tracking computer software used throughout the township for an amount not to exceed \$9,500.00.  
Motion: Trustee Humphrys  
Second: Trustee Dressler  
Voting: all voting aye
4. Recommended approval of a maintenance agreement for two years with Elite Software & Consulting, Inc. for \$2,400.00 per year and to authorize payment for 2007.  
Motion: Trustee Humphrys  
Second: Trustee Panovich  
Voting: all voting aye
5. Recommended approval of an amendment to the Copley Township Personnel Policy Manual, Section 605 Smoking Policy ensuring compliance with the new state law. The amendment was posted from December 12, 2006 through December 26, 2006.  
Motion: Trustee Humphrys  
Second: Trustee Panovich  
Voting: all voting aye
6. Recommended approval of an amendment to the Copley Township Personnel Policy Manual, Section 802 Personal Appearance of Employees. Amendment was posted from December 12, 2006 through December 26, 2006.  
Motion: Trustee Panovich  
Second: Trustee Humphrys  
Voting: all voting aye
7. Recommended posting an amendment to the Copley Township Personnel Policy Manual, Section 503 Holidays for 14 days.  
Motion: Trustee Panovich  
Second: Trustee Humphrys  
Voting: all voting aye
8. Recommended posting an amendment to the Copley Township Policy Manual, Section 506 Benefit Equalization for 14 days  
Motion: Trustee Humphrys  
Second: Trustee Panovich  
Voting: all voting aye
9. Recommended approval of the Resolution #2006-33 requesting Summit County to include Copley Township on the 800 Mhz radio system and to request a Homeland Security Grant for the purchase of the necessary

## COPLEY TOWNSHIP BOARD OF TRUSTEE REGULAR MEETING

THURSDAY, DECEMBER 28, 2006

equipment. Administrator Spraggins had amended the contract with the county to acknowledge the waiver of the initiation fees.

Motion: Trustee Humphrys

Second: Trustee Dressler

Roll-call vote: Trustee Dressler – yes

Trustee Humphrys – yes

Trustee Panovich - yes

10. Recommended appointment of Walter Benson III, attorney, to a position on the Zoning Commission as an alternate member for a two-year term expiring 12/31/08.

Motion: Trustee Humphrys

Second: Trustee Dressler

Roll-call vote: Trustee Dressler – yes

Trustee Humphrys – yes

Trustee Panovich - yes

11. Recommended approval to enter into a 60-month lease with Blue Technologies of Cleveland, Ohio for a BizHub C450 color copier to be located in the town hall at a cost of \$369.00 per month.  
Motion: Trustee Humphrys  
Second: Trustee Dressler  
Voting: all voting aye
12. Received notice from Time Warner of a rate increase in basic cable of \$2.55. Trustee Humphrys asked Ms. Spraggins to contest the increase by filing the necessary forms with the FCC.
13. Announced a change in the hours of operation for the town hall; the doors will be open from 7:30 am -4:00 pm beginning January 2, 2007.
14. Requested Executive Session to discuss the discipline and employment of personnel.

### DEPARTMENT BUSINESS

#### Fire Department – Chief Chambers

No report

#### Police Department – Chief Mier

1. Received letter from Sgt. Kiehl announcing his desire to retire effective at the close of business on February 28, 2007. Trustee Panovich made a motion to accept his request; second by Trustee Humphrys, with regret; all voting aye.
2. Requested approval to accept the grant from the Ohio Attorney General for the 2006-07 DARE program in the amount of \$10,199.00.  
Motion: Trustee Humphrys  
Second: Trustee Panovich  
Voting: all voting aye
3. Requested Executive Session to discuss the employment of personnel.

#### Service Department – Service Director Mitchell

1. Requested approval to enter into a maintenance agreement with Bath Township for lawn maintenance and snow removal at Stony Hill Fire Station #2.  
Motion: Trustee Panovich  
Second: Trustee Humphrys  
Roll-call vote: Trustee Dressler – yes  
Trustee Humphrys – yes  
Trustee Panovich – yes
2. Updated the Board on recent town hall roof repairs and the possible need to replace the fire siren previously located on the roof of the town hall. Will get proposals with quotes to present at a future meeting.
3. Recycle bins for old telephone books will be at the Service Department and at Station #2 until March 1, 2007.

**COPLEY TOWNSHIP BOARD OF TRUSTEE REGULAR MEETING**

**THURSDAY, DECEMBER 28, 2006**

**Zoning Department – Zoning Inspector Ferencz - absent**

1. Submitted permit report
2. Requested approval for payment of \$150.00 to Oxbow Engineering for consulting services provided in connection with the zoning request from Rite-aid. The board had previously approve hiring the consulting firm at a cost not to exceed \$3,000.00, however additional work was required resulting in the increased charges.  
Motion: Trustee Humphrys  
Second: Trustee Panovich  
Voting: all voting aye
3. Received resignation from Dan Keller, a contractual employee in the Zoning department. Will request a written resignation for his file.

**OLD BUSINESS**

None

**CORRESPONDENCE**

None

**NEW BUSINESS**

Trustee Panovich requested an Executive Session to discuss the potential purchase and sale of property.

**BUSINESS FROM THE FLOOR**

None

**FUTURE MEETING DATES**

Tuesday, January 9, 2006                      Regular Meeting - BOT                      6PM  
(Please note the change in date and time)

Trustee Humphrys made a motion to adjourn to Executive Session, second by Trustee Panovich. Roll-call vote: Trustee Panovich - yes, Trustee Humphrys - yes, Trustee Dressler – yes. A short recess was called.

The meeting reconvened at 7:55 pm with no action taken:

**ADJOURNMENT**

Trustee Dressler moved to adjourn at 7:55 pm; second by Trustee Humphrys, all voting aye.

**APPROVED BY:**

**RESPECTFULLY SUBMITTED:**

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Scott D. Dressler, President

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Janice L. Marshall, Fiscal Officer