

ZONING CERTIFICATE APPLICATION REQUEST FORM REV. 05/07/04

**IMPORTANT: ALL SETBACKS ARE TO THE NEW CONSTRUCTION ONLY!
ALL INFORMATION MUST BE ON THIS FORM AS WELL AS ON THE PLOT
DRAWING.**

DECKS - ADDITIONS - GARAGES (ACCESSORY USES) PLEASE PRINT LEGIBLY

1) PROPERTY LOCATION: _____

2) LANDOWNER: _____

3) LANDOWNER'S ADDRESS: _____

4) OCCUPANT: _____

5) WHAT IS BEING BUILT: _____

6) IDENTIFY NORTH, SOUTH, EAST & WEST **(ON PLOT DRAWING ONLY)**

7) MAIN ROAD FRONTAGE: _____

8) DEPTH OF LOT FROM ROAD RIGHT-OF-WAY: _____

9) SETBACK FROM ROAD RIGHT-OF-WAY: _____

10) DIMENSIONS OF WHAT IS BEING BUILT: WIDTH _____ DEPTH _____

11) BOTH SIDE YARD SETBACKS: DIRECTION _____ SETBACK _____
DIRECTION _____ SETBACK _____

12) REAR YARD SETBACK: _____

13) OVERALL HEIGHT OF WHAT IS BEING CONSTRUCTED: _____

14) SQUARE FOOTAGE OF WHAT IS BEING CONSTRUCTED: _____

15) NAME OF CONTRACTOR: _____

CONTACT NAME: _____

16) CONTRACTOR'S PHONE NUMBER: _____

17) CONTRACTOR'S MAILING ADDRESS: _____

18) COST OF CONSTRUCTION: \$ _____

19) IS THERE A STREAM ON OR NEAR THE PROPERTY: _____

20) IF YOU ANSWERED YES TO #19, HOW CLOSE WILL THE PROPOSED PROJECT BE FROM THE STREAM: _____

21) IF A STREAM EXISTS, PLEASE ANSWER THE FOLLOWING QUESTIONS:

A) ARE THERE WETLANDS ON THE PROPERTY: _____

B) IF YES, HOW CLOSE WILL THE PROPOSED PROJECT BE FROM THE WETLANDS: _____

C) HAS A WETLANDS DELINEATION BEEN COMPLETED: _____

D) ARE THERE STEEP SLOPES (E.G. RAVINES) ON THE PROPERTY: _____

E) IF YES, HOW CLOSE WILL THE PROPOSED PROJECT BE TO THE TOP OR BOTTOM OF THE SLOPE: _____

F) HOW EXTENSIVE ARE THE FLOODPLAINS ON THE PROPERTY: _____

G) IS THE PROPOSED PROJECT WITHIN OR NEAR THE 100-YEAR FLOODPLAIN: _____

ONCE A COMPLETE APPLICATION IS SUBMITTED, IT CAN TAKE UP TO THIRTY (30) DAYS FOR A ZONING CERTIFICATE TO BE ISSUED.

ONCE THE ZONING CERTIFICATE IS ISSUED, THE ZONING DEPARTMENT WILL CALL THE CONTACT PERSON SO THE CERTIFICATE CAN BE SIGNED AND PAID FOR.

THANK YOU.

DATE RECEIVED IN ZONING DEPT. _____