

COPLEY TOWNSHIP BOARD OF TRUSTEE REGULAR MEETING

THURSDAY, DECEMBER 27, 2007

President Dale A. Panovich convened the regular meeting of the Copley Township Board of Trustees at 4:30 p.m. on Thursday, December 27, 2007.

PLEDGE OF ALLEGIANCE

WELCOME GUESTS

SWEARING-IN OF TRUSTEE AND ELECTION OF OFFICERS

Fiscal Officer Janice Marshall administered the Oath of Office to re-elected Trustee Helen Humphrys for her new term of 1/1/08 through 12/31/11.

Nominations were taken for President and Vice President of the Board of Trustees. Trustee Panovich nominated Trustee Humphrys for President; second by Trustee Dressler; all voting aye. Trustee Humphrys nominated Trustee Dressler for Vice President; second by Trustee Panovich; all voting aye.

APPROVAL OF MINUTES

Trustee Dressler made a motion to approve the Special Meeting minutes of December 10, 2007 as presented; second by Trustee Humphrys; all voting aye.

Trustee Humphrys made a motion to approve the Regular Meeting minutes of December 10, 2007 as presented; second by Trustee Panovich; all voting aye.

Trustee Humphrys made a motion to approve the Special Meeting minutes of December 18, 2007 as presented; second by Trustee Panovich; all voting aye.

FISCAL OFFICER’S REPORT

1. Requested approval of Resolution 2007-47 authorizing the Temporary Appropriations for Copley Township for 2008 per attached.
 - Motion: Trustee Panovich
 - Second: Trustee Dressler
 - Voting: all voting aye
2. Requested approval to issue Super Blanket Certificates as follows for 1st quarter 2008 expenses:
 - #1000-110-311 Legal Fees 7,000.00
 - #1000-110-349-0912 Copley Connection 3,500.00
 - #1000-110-430-0931 Computer Expenses 2,500.00
 - Out of Pocket Medical Reimb.
 - - Administrative 1,000.00
 - - Zoning “ “ “ “ 500.00
 - - Dispatch “ “ “ “ 1,000.00
 - - Service “ “ “ “ 1,000.00
 - - Police “ “ “ “ 1,000.00
 - - Fire “ “ “ “ 1,000.00 5,500.00
 - #1000-110-230 Worker’s Comp-Medical Only 15,000.00
 - Motion: Trustee Humphrys
 - Second: Trustee Dressler
 - Voting: all voting aye
3. Requested approval to issue Purchase Orders to vendors as follows for 1st quarter 2008 expenses:
 - NEO – Employee Reimbursements \$ 13,000.00
 - AT&T Capital – 911 equipment lease 2,982.00
 - Copley Fairlawn Schools – gasoline 37,500.00
 - Dominion East Ohio 14,000.00
 - Ohio Edison 17,100.00
 - Quill 3,700.00
 - Sprint 5,000.00
 - Verizon North - Local Carrier 6,660.00
 - Verizon Wireless 3,000.00
 - Anthem BC/BS 151,940.00

COPLEY TOWNSHIP BOARD OF TRUSTEE REGULAR MEETING

THURSDAY, DECEMBER 27, 2007

- Anthem Life 2,500.00
 - Assurant – short term disability 6,530.00
 - Medical Mutual - dental 14,925.00
- Motion: Trustee Humphrys
Second: Trustee Dressler
Voting: all voting aye

ADMINISTRATOR’S REPORT

1. Recommended approval of Resolution #49-2007 establishing certain organizational items for Copley Township and its employees for the year 2008 per attached.
Motion: Trustee Dressler
Second: Trustee Humphrys
Voting: all voting aye
2. Recommended appointment of Patrick Craig to a 5-year term ending 12/31/2012 to the Copley Township Zoning Commission.
Motion: Trustee Dressler
Second: Trustee Humphrys
Voting: all voting aye
3. Recommended appointment of Mark Wasick to an unexpired term ending 12/31/2008 to the Copley Township Zoning Commission due to the resignation of Bill Frye.
Motion: Trustee Humphrys
Second: Trustee Dressler
Voting: all voting aye
4. Recommended appointment of Bill Frye to a 2-year term ending 12/31/2009 as an alternate to the Copley Township Zoning Commission.
Motion: Trustee Dressler
Second: Trustee Panovich
Voting: all voting aye
5. Recommended appointment of Robert Juve to a 5-year term ending 12/31/2012 to the Copley Township Board of Zoning Appeals.
Motion: Trustee Humphrys
Second: Trustee Panovich
Voting: all voting aye
6. Recommended appointment of Bill Daniel to a 2-year term ending 12/31/2009 as an alternate to the Copley Township Board of Zoning Appeals.
Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye
7. Requested approval to create new position of Receptionist/Clerk under the Township Administrator. The proposed job description was posted for more than the required 14 days from November 14 through December 27, 2007.
Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye
8. Requested authorization for Township Administrator to advertise for the position of part-time Receptionist for the Town Hall at an hourly salary of \$12.00 per hour.
Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye
9. Recommended deleting the position of Custodial/Housekeeping under the Township Administrator effective 12/31/07.
Motion: Trustee Humphrys
Second: Trustee Panovich
Voting: all voting aye

COPLEY TOWNSHIP BOARD OF TRUSTEE REGULAR MEETING

THURSDAY, DECEMBER 27, 2007

10. Recommended approval of Resolution #50-2007 stating objections to the creation of a new mosquito district within Copley Township. A hearing on the issue has been scheduled for February 25, 2008 at 8:00 a.m.

Motion: Trustee Humphrys

Second: Trustee Panovich

Voting: all voting aye

11. Recommended approval to establish a pilot snow-plowing program for Copley Township residents who currently receive services from LifeLine for the 2007-08 winter effective 1/1/08.

Motion: Trustee Humphrys

Second: Trustee Panovich

Voting: all voting aye

DEPARTMENT BUSINESS

Fire Department – Chief Michael Benson

No requests

Police Department – Chief Mier

1. Requested permission to send Sgt. Matt Lynch to O.P.O.T.A. Training in Richfield, Ohio entitled “Missing Persons Update” at a cost of \$25.00.
Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye
2. Chief Mier expressed appreciation to Marcie Mason and Sandy Bittner for their efforts in organizing the “Share a Christmas” program for residents of Copley Township. Trustee Panovich also expressed her thanks to the Police Department and Kiwanis for their efforts in serving 91 families.

Service Department –Service Director Mitchell

1. Requested approval of Resolution #51-2007 authorizing the Service Director to remove any obstructions from the road right-of-way. Mr. Mitchell indicated he would be sending letters to residents affected before moving or removing the obstructions.
Motion: Trustee Dressler
Second: Trustee Humphrys
Voting: all voting aye
2. Noted that the back-flow preventer test required by the City of Akron Water Department for the Town Hall was successfully performed on December 13, 2007.
3. Noted that the Christmas tree pick-up program will begin on January 7, 2008 and asked residents to make sure that all ornaments and lights have been removed.
4. Demonstrated Geomelt as a possible additive to road salt. The material would allow less salt to be distributed saving money in the form of overtime as well as salt inventory. Geomelt is biodegradable and water soluble but must be physically mixed with the salt and cannot be used prior to the weather event. Mr. Mitchell is looking at other options as well and will make a recommendation at a future meeting.

Zoning Department – Ms. Spraggins

1. Reported that plans for a new subdivision, “Villas on Rotili Lane”, have been submitted by Prestige Homes for conceptual approval.
2. Next CLUP meeting scheduled for January 9, 2008 at 6:00 p.m.; a draft of the Land Use plan can be accessed through the township web site.
3. Met with Alan Weinstein to begin the process of rewriting the Zoning Code.

OLD BUSINESS

None

COPLEY TOWNSHIP BOARD OF TRUSTEE REGULAR MEETING

THURSDAY, DECEMBER 27, 2007

CORRESPONDENCE

Received notice from Mr. Jasso of Time Warner Cable that he will attend the meeting on January 14, 2007 to answer questions on the services available through Time Warner.

BUSINESS FROM THE FLOOR

NEW BUSINESS

A work session has been scheduled for Department Heads, Trustees, Fiscal Officer and Administrator to consider budget items for 2008.

FUTURE MEETING DATES

Tues., January 1, 2008	New Year's Holiday-Offices Closed	
Mon., January 7, 2008	Christmas Tree Pick-up begins	
Sat., January 12, 2008	Board of Trustee Meeting & Work Session	8:00 a.m.
Mon., January 14, 2008	Board of Trustee Meeting	8:00 p.m.
Mon., January 21, 2008	Martin Luther King, Jr. Day-Offices Closed	
Mon., January 28, 2008	Board of Trustee Meeting	8:00 p.m.

ADJOURNMENT

Trustee Humphrys made a motion to adjourn at 5:30 p.m.; second by Trustee Dressler, all voting aye.

APPROVED BY:

RESPECTFULLY SUBMITTED:

Dale A. Panovich, President

Janice L. Marshall, Fiscal Officer