COPLEY TOWNSHIP BOARD OF TRUSTEE REGULAR MEETING

MONDAY, OCTOBER 27, 2008

President Helen Humphrys convened the regular meeting of the Copley Township Board of Trustees at 8:00 p.m. on Monday, October 27, 2008.

PLEDGE OF ALLEGIANCE

WELCOME GUESTS

Trustee Humphrys welcomed Mr. Greg Bachman from the Summit County Engineer's Office along with his Director of Administration Brian Stormer and Chief Deputy Engineer Robert Bunnell. Mr. Bachman presented his annual report for Copley Township outlining the year's accomplishments and ongoing projects highlighting the upgrade and environmental improvements to the Copley maintenance yard on Cleveland Massillon Road at Sawmill. Mr. Bachman answered questions from the audience and the Trustees thanked him for his efforts on behalf of the township.

APPROVAL OF MINUTES

Trustee Panovich made a motion to approve the Regular Meeting minutes of October 14, 2008 as presented; second by Trustee Dressler; all voting aye.

Trustee Panovich made a motion to approve the Special Meeting minutes of October 21, 2008 as presented; second by Trustee Dressler; all voting aye.

FISCAL OFFICER'S REPORT

1. Requested permission to approve the attached agreement with Copley-Fairlawn City Schools for the purchase of salt from the Township. The agreement has previously been reviewed by Legal Counsel, the Service Department and each Trustee and all changes/suggestions have been included.
   Motion: Trustee Panovich
   Second: Trustee Dressler
   Voting: all voting aye
2. Requested approval to amend the 2008 Permanent Appropriations for Fund #2041 to allow an additional $17,283.50 to be appropriated to account #2041-410-360-0000 to cover the additional cost of repairing roads in the cemetery. Mr. Mitchell will be requesting approval of a change order to the #448 Asphalt Resurfacing project that will require these additional funds to be available for appropriation. Currently, there is $18,641.15 unencumbered/undesignated cash available.
   Motion: Trustee Humphrys
   Second: Trustee Dressler
   Voting: all voting aye
3. Requested permission to issue Purchase Order to Copley Community Fund, Inc. in the amount of $50,000.00 for installment due January 5, 2009 on the purchase of the building. The remaining $350,000.00 will be appropriated with 2009 funds.
   Motion: Trustee Panovich
   Second: Trustee Dressler
   Voting: all voting aye
4. Requested approval to allow the following employees carry over vacation hours to their next anniversary date:
   - John Gordon — anniversary 10/26 — 73.40 hours
   - Jerry Mirman — anniversary 11/8 — 30.42 hours
   - Doug Huffman — anniversary 11/10 — 366.00 hours
   - Ed Simpson — anniversary 11/12 — 50.66 hours
   - Brian Price — anniversary 11/14 — 120.00 hours

   Motion: Trustee Humphrys
   Second: Trustee Panovich
   Voting: all voting aye
5. Requested permission to establish an additional checking account with First Merit Bank with a deposit of $50.00 to act as a "clearing house" to receive e-bay payments from auctioned items. Funds will be posted electronically from the buyers and then transferred to our general checking account upon receipt. Establishing a new account will safeguard our assets from fraudulent internet access.
   Motion: Trustee Humphrys
   Second: Trustee Dressler

Voting: all voting aye

6. Received notice from the Ohio Division of Liquor Control of a transfer of stock from Brinker Ohio, Inc. dba Romano's Macaroni Grill to MAC Acquisition, LLC dba Romano's Macaroni Grill. Chief Mier is not recommending a hearing; Trustees also agreed to not have a hearing.
7. Conducted research on natural gas purchase prices for the township as a result of the quote for $12.828 per mcf received from Direct Energy for participating in the Summit County aggregation. Signed a contract with Interstate Gas Supply (IGS) for a fixed rate of $9.29 per mcf beginning December 2008 billing cycle through November 2009.
8. Received Ohio Issues Report from the Ohio Secretary of State outlining all the state issues that will appear on the November 4th ballot. A copy is available at the front desk or may be downloaded as a pdf document from the Secretary of State's Web site at www.sos.state.oh.us.

ADMINISTRATOR'S REPORT – Ms. Spraggins

1. Requested authorization to add 25 residents to be served by the Senior Snow Plow Program for the 2008-09 winter season at an additional estimated cost of $2,400.00. The program will serve a total of 150 residents.
   Motion: Trustee Humphrys
   Second: Trustee Panovich
   Voting: all voting aye
2. Requested Executive Session to discuss hiring of personnel in the Service Department.

DEPARTMENT BUSINESS

Fire Department – Chief Michael Benson

1. Reported that the digital radios used during the recent fire in Sharon Township at the self-storage units on Route 18 proved to be clearer with the digital hook-up than with the analog channels.
2. Requested permission to confirm the appointment of Jacob Lawrence as part-time Firefighter/Paramedics with Copley Township Fire Department effective October 28, 2008. Mr. Lawrence has successfully completed his pre-hire testing.
   Motion: Trustee Panovich
   Second: Trustee Humphrys
   Voting: all voting aye
3. Requested permission to auction the 1998 Chevrolet Suburban at the Akron Auto Auction and to assign the vehicle an estimated value of $2,000.00.
   Motion: Trustee Humphrys
   Second: Trustee Dressler
   Voting: all voting aye
4. Requested permission to auction the 1968 Dodge Power Wagon W100 Grass Fire Truck with an estimated value of $10,000.00, the 1970s 14-ft. Aerocraft Aluminum Row Boat and Trailer with an estimated value of $1,000.00 and the 1950s Katolight AC Generator with an estimated value of $2,500.00 through E-bay Online Auction Service. All items are obsolete for the Copley Fire Department.
   Motion: Trustee Humphrys
   Second: Trustee Panovich
   Voting: all voting aye
5. Requested Executive Session to discuss hiring of personnel in the Fire Department.

Police Department – Chief Michael Mier

1. Requested permission to send Youth Worker Marcie Mason to training on November 6, 2008 at the Holiday Inn in Bath Township titled "Resolving Chronic Misbehavior at School and Home" at a cost of $189.00.
   Motion: Trustee Panovich
   Second: Trustee Humphrys
   Voting: all voting aye
2. Requested permission to send Officer Joe Krunich to a class titled "Interview and Interrogation" taught at O.P.O.T.A. in Richfield, OH on November 19 - 21, 2008 at a cost of $195.00.
   Motion: Trustee Panovich
   Second: Trustee Dressler
   Voting: all voting aye

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3. Updated Board of Trustees on the huge success of the Halloween Festival. Kiwanis volunteers parking cars had unofficial count of 575 children in costume; Chief Mier thanked the Kiwanis for their generous financial donations and their interest in volunteering for the event.
4. Reported on use of new cameras in the Montrose Area to aid a caller reporting an incident of road rage. Dispatch positioned the cameras to keep the caller under surveillance until police could arrive.

Service Department – Service Director Mitchell

1. Requested approval of Change Order #1 to the Asphalt Resurfacing project. All the funds encumbered for resurfacing township roads were not used; however, additional funds need to be encumbered to repair the cemetery roads as listed in the project. The change order would not increase the amount of the Purchase order but would move $17,283.50 encumbered for Fund #2031 to Fund#2041.

   Motion: Trustee Humphrys
   Second: Trustee Dressler
   Voting: all ayes
2. Informed Board of Trustees of practices that will be followed if road salt is in short supply as predicted: salt trucks will be recalibrated to use less salt per run, salting will be limited between the hours of 11:00 p.m. and 4:00 a.m. and employees will be trained to use less salt. The Service Department will check into brine applications as well.
3. Document Shredding Service will be available for all residents on Saturday, November 1, 2008 from 9:30 a.m. to 3:30 p.m.

Zoning Department – Ms. Spraggins absent; Trustee Humphrys

1. Land Use Plan Meeting to be held Wednesday, October 29, 2008 at 6:00 p.m.;
2. Total zoning permits for the year are down considerably.

OLD BUSINESS

1. Trustee Panovich inquired as to progress with the paving of West Ridge Estates. Mr. Mitchell indicated he has been in contact with the bonding company and contractor who still plan on completing the job before winter. The contractor is not participating.
2. Trustee Panovich asked about progress of purchasing lock boxes for Senior Citizens. Chief Benson indicated he was working with Chief Mier to determine the number to purchase at the best price.

CORRESPONDENCE

1. Received thanks from Mr. Bill Snow for the assistance provided by Copley Township Systems Administrator Dave Sattler during a lost fiber connection in Bath Township. Mr. Sattler worked all weekend to repair the connection.
2. Ms. Spraggins sent a thank you letter to three youth who helped a Copley Township resident resolve an issue with his fence under the direction of Assistant Zoning Inspector Matt Springer. The boys provided the necessary labor to move the fence into zoning compliance.

NEW BUSINESS

None

BUSINESS FROM THE FLOOR

None

FUTURE MEETING DATES

Wednesday, October 29, 2008	Land Use Plan Meeting	6:00 p.m.
Saturday, November 1, 2008	Document Shredding – Town Hall	9:30 a.m.- 3:30 p.m.
Monday, November 3, 2008	Zoning Commission	6:00 p.m.
Tuesday, November 4, 2008	Election Day	6:30 a.m. – 7:30 p.m.
Monday, November 10, 2008	Board of Trustee Meeting	8:00 p.m.
Tuesday, November 11, 2008	Veterans Day – Township Offices Closed	
Tuesday, November 18, 2008	Heritage Day Committee Meeting	7:00 p.m.
Wed., November 19, 2008	Board of Zoning Appeals	6:00 p.m.
Monday, November 24, 2008	Board of Trustee Meeting	8:00 p.m.
Thursday, November 27, 2008	Thanksgiving Day – Township Offices Closed	

Trustee Humphrys made a motion to enter into Executive Session to discuss hiring of personnel in the Service and Fire Departments and evaluation of personnel in the Administrative Department.; second by Trustee Dressler. Roll-call vote: Trustee Dressler – aye; Trustee Panovich – aye; Trustee Humphrys - aye.

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After a short recess, the session began at 9:05 p.m. and ended at 9:40 p.m. with the following action taken:

1. Trustee Humphrys made a motion to make a conditional offer of employment for a position of part-time Contractual Firefighter/Medic with Copley Township Fire Department to Kenneth Latkovic pending successful completion of pre-employment testing; second by Trustee Panovich; all voting aye.
2. Trustee Panovich made a motion to post an open position in the Service Department for Laborer as a replacement for retiring Clair Vandegrift; second by Trustee Dressler; all voting aye.

ADJOURNMENT

With no further business to come before the board, Trustee Humphrys moved to adjourn at 9:45 p.m., second by Trustee Panovich; all voting aye.

APPROVED BY:

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Helen Humphrys, President

RESPECTFULLY SUBMITTED:

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Janice L. Marshall, Fiscal Officer