

**COPLEY TOWNSHIP BOARD OF TRUSTEE REGULAR MEETING**

**MONDAY, NOVEMBER 24, 2008**

President Helen Humphrys convened the regular meeting of the Copley Township Board of Trustees at 8:00 p.m. on Monday, November 24, 2008.

**PLEDGE OF ALLEGIANCE**

**WELCOME GUESTS**

Trustee Humphrys welcomed all in attendance and addressed the concerns of residents from West Ridge Estates, particularly Farrington and Devereux Avenues. These roads had been left unpaved by the developer; the bond had been called by the county, however, the work has not been completed. Due to weather conditions, the work will not be completed in 2008 and the residents were concerned about snow and ice removal. Trustee Dressler made a motion to pass Resolution # 2008-46 declaring a winter snow emergency situation and authorizing the Service Director to utilize snow and ice control on Farrington and Devereux Avenues in West Ridge Estates; second by Trustee Panovich; roll-call vote: Trustee Panovich – aye, Trustee Humphrys – aye, Trustee Dressler – aye. The residents thanked the Board of Trustees for their attention to this matter.

**APPROVAL OF MINUTES**

Trustee Dressler made a motion to approve the Regular Meeting minutes of November 10, 2008 as presented; second by Trustee Panovich; all voting aye.

**FISCAL OFFICER’S REPORT**

1. Requested approval to amend the 2008 Permanent Appropriations for Fund #2111 to increase the amount of total funds appropriated by \$55,000.00 to \$1,450,504.36 from \$1,395,504.36. The additional amount is needed to be available for payroll expenses for the remainder of 2008.  
     Motion: Trustee Panovich  
     Second: Trustee Dressler  
     Voting: all voting aye
2. Requested permission to issue Blanket Certificate in the amount of \$5,000.00 to encumber funds for computer equipment replacements through January 2009.  
     Motion: Trustee Panovich  
     Second: Trustee Humphrys  
     Voting: all voting aye
3. Requested permission to authorize Janice Marshall to sign all documents and in all ways act as the Authorized Agent relative to the Public Assistance Grant Program for FEMA for the wind storm recovery from September 14, 2008.  
     Motion: Trustee Panovich  
     Second: Trustee Dressler  
     Voting: all voting aye
4. Requested approval to rescind Resolutions #2008-43 and #2008-44 inviting potential depositories to bid for inactive deposits. Following the last meeting where these Resolutions were considered, discovered that agreements are in place with Chase Bank through 2011.  
     Motion: Trustee Humphrys  
     Second: Trustee Panovich  
     Voting: all voting aye
5. Requested approval to renew Memorandum of Agreement for Deposit of Public Funds with First Merit Bank for interim and active deposits effective November 9, 2008 through November 8, 2013.  
     Motion: Trustee Dressler  
     Second: Trustee Humphrys  
     Voting: all voting aye
6. Prepared invoice to “Obama for America” for expenses incurred during the personal appearance by Joe Biden in the amount of \$12,375.20; will mail the invoice to the address given for the campaign in Chicago, IL.
7. Requested approval to allow the following individuals to carry over vacation hours to their next anniversary year:
 

Jim Rogers	anniversary 11/29	143.00 hours
Joe Krunich	anniversary 12/2	4.05 hours
Andy Sattler	anniversary 12/6	64.00 hours
Mark Hermann	anniversary 12/7	139.00 hours

 Motion: Trustee Panovich  
 Second: Trustee Dressler  
 Voting: all voting aye

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8. Requested Executive Session to discuss contract negotiations.

## ADMINISTRATOR'S REPORT – Ms. Spraggins

1. Recommended approval of Memorandum of Understanding between Copley Township and the City of Norton to conduct a Joint Dispatch Pilot Program beginning January 12, 2009.  
Motion: Trustee Panovich  
Second: Trustee Humphrys  
Voting: all voting aye
2. Recommended to continue Copley Township's partnership with the Summit County Engineer as a co-permittee on the Stormwater Phase II Program for 2009 at a cost of \$1,231.00.  
Motion: Trustee Panovich  
Second: Trustee Humphrys  
Voting: all voting aye
3. Requested approval to issue Purchase Order to Floyd Browne, Inc. of Akron, Ohio to conduct a Phase I Environmental Site Assessment and Boundary Survey for the Copley Community Center property at a cost of \$3,750.00. The site assessment will be \$1,900.00 and the boundary survey will be \$1,850.00.  
Motion: Trustee Humphrys  
Second: Trustee Panovich  
Voting: all voting aye
4. Requested approval to post an amendment to the Personnel Policy Manual Section 202 Hiring outlining the hiring process for new employees. The amendment will be posted for the required 14 days beginning November 25, 2008.  
Motion: Trustee Humphrys  
Second: Trustee Panovich  
Voting: all voting aye

## DEPARTMENT BUSINESS

### Fire Department – Chief Michael Benson

1. Reported that the holiday decorations have been placed at the Circle anticipating the official lighting on December 7, 2008.
2. Submitted monthly reports.
3. Requested approval to send Inspector Ed Simpson and Assistant Chief Jim Rogers to the Northeast Ohio Fire Prevention Association's meeting on December 8, 2008 to hear a presentation from J. Gordon Routley, the chairperson of the committee which studied the Charleston, S.C. Super Sofa Fire. Cost of attending is \$15.00 each for a total of \$30.00.  
Motion: Trustee Dressler  
Second: Trustee Humphrys  
Voting: all voting aye

### Police Department – Chief Michael Mier

1. Requested authorization of Blanket Certificate in the amount of \$2,500.00 for Repair and Maintenance of vehicles in the Police Department.  
Motion: Trustee Humphrys  
Second: Trustee Panovich  
Voting: all voting aye
2. Requested permission to send Detective Bill Ketler to a refresher course on Missing Children on January 29, 2009 at a cost of \$50.00 to be held at O.P.O.T.A in Richfield.  
Motion: Trustee Panovich  
Second: Trustee Humphrys  
Voting: all voting aye
3. Requested permission to send Patrolman Jeff Newman to an "Instructional Skills Update" class on December 3-4, 2008 at Tri C Unified Technologies Center in Cleveland, Ohio at a cost of \$75.00.  
Motion: Trustee Panovich  
Second: Trustee Dressler  
Voting: all voting aye
4. Requested approval to auction the following 5 vehicles through Akron Auto Auction on December 18, 2008:
  - 2005 Ford Crown Victoria with 97,148 miles
  - 2004 Ford Crown Victoria with 97,638 miles]
  - 1999 Chevy Malibu with 148,526 miles

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- 1996 Pontiac Grand Prix with 109,944 miles
- 1993 Mazda MX6 with 172,058 miles

The first two vehicles were previously marked patrol cars which have been replaced. The last three were seized vehicles; the 1999 Chevy Malibu is co-owned with the City of Akron and proceeds will be split between Copley Township, the City of Akron and the Prosecutor's Office.

Motion: Trustee Humphrys  
Second: Trustee Panovich  
Voting: all voting aye

**Service Department – Service Director Mitchell**

1. Requested approval to advertise the unused 2000 Ford F250 pick-up truck on E-Bay with a minimum bid of \$8,000.00. The truck had previously been placed for sale on the Township's website with no offers.

Motion: Trustee Humphrys  
Second: Trustee Panovich  
Voting: all voting aye

2. Requested approval to accept the 2008 Annual Highway System Mileage Certification prepared by the Ohio Department of Transportation. The Township's mileage has remained the same in 2008 at 58.24 miles.

Motion: Trustee Panovich  
Second: Trustee Humphrys  
Voting: all voting aye

3. Presented trail maps prepared by Sue Mack for placement in the kiosks at the Community Park and on the Township's website showing the trails and other features of the park.
4. Reported on the restoration project in the Stimson Road Cemetery; headstones have been repaired and remounted; almost complete.
5. Have used 26 overtime hours so far this winter season and have had initial run of Senior Snowplow Program; received thank you for that service.
6. Received replacement sign for Copley Community Park and will be receiving insurance proceeds in the amount of \$3,850.00.

**Zoning Department – Ms. Spraggins**

1. Submitted Zoning Permit/Certificate report for year-to date.
2. Land Use Plan meeting scheduled for Thursday, December 4, 2008 at 6:00 p.m. at Copley Town Hall. Kirby Date and Alan Weinstein will lead a discussion on Conservation Development.

**OLD BUSINESS**

None

**CORRESPONDENCE**

1. Received letter from Summa Health Centers congratulating Chief Benson and the Copley Fire Department on the successful passage of the levy on November 4, 2008.
2. Received letter from resident thanking the township for the Senior Snow Plow Program.
3. Thank you to Sue Mack and Lt. Luke Marchmon for their campaign efforts to promote donations to United Way. Giving for 2009 has exceeded any prior year.

**NEW BUSINESS**

None

**BUSINESS FROM THE FLOOR**

None

**FUTURE MEETING DATES**

Thursday, November 27, 2008	Thanksgiving Day – Township Offices Closed	
Friday, November 28, 2008	Day after Thanksgiving – Township Offices Closed	
Monday, December 1, 2008	Zoning Commission	6:00 p.m.
Thursday, December 4, 2008	Land Use Plan Meeting	6:00 p.m.
Sunday, December 7, 2008	Tree Lighting – Copley Circle	6:00 p.m.
Monday, December 8, 2008	Board of Trustee Meeting	7:00 p.m.
	Copley Community Center	
Monday, December 22, 2008	Board of Trustee Meeting	7:00 p.m.

Trustee Humphrys made a motion to enter into Executive Session to discuss contract negotiations; second by Trustee Panovich. Roll-call vote: Trustee Dressler – aye; Trustee Panovich – aye; Trustee Humphrys - aye.

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After a short recess, the session began at 9:15 p.m. and ended at 9:40 p.m. with the following action taken:

Trustee Panovich made a motion to approve a Blanket Certificate for \$20,000.00 for start-up expenses for the Joint Dispatch Program; second by Trustee Humphrys; all voting aye.

**ADJOURNMENT**

With no further business to come before the board, Trustee Panovich moved to adjourn at 9:45 p.m., second by Trustee Dressler; all voting aye.

**APPROVED BY:**

**RESPECTFULLY SUBMITTED:**

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Helen Humphrys, President

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Janice L. Marshall, Fiscal Officer