

# COPLEY TOWNSHIP BOARD OF TRUSTEE REGULAR MEETING

WEDNESDAY, OCTOBER 7, 2009

President Helen Humphrys convened the regular meeting of the Copley Township Board of Trustees at 6:00 p.m. on Wednesday, October 7, 2009.

## PLEDGE OF ALLEGIANCE

## WELCOME GUESTS

## APPROVAL OF MINUTES

Trustee Humphrys made a motion to approve the Regular Meeting minutes of September 16, 2009 as presented; second by Trustee Dressler; all voting aye.

Trustee Humphrys made a motion to approve the Special Meeting minutes of September 24, 2009 as presented; second by Trustee Dressler; all voting aye.

## FISCAL OFFICER'S REPORT

1. Requested approval of Resolution #2009-45 amending the Copley Township Health Reimbursement Plan to incorporate changes to the contribution amounts made by the township to the employees' reimbursement accounts effective January 1, 2010. Per all the union contracts, the amounts contributed for single, two-person and family coverage double in 2010.

Motion: Trustee Panovich

Second: Trustee Dressler

Roll-call Vote: Trustee Panovich- aye

Trustee Humphrys- aye

Trustee Dressler- aye

2. Requested approval of Resolution #2009-46 accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the county fiscal officer per the attached schedule.

Motion: Trustee Panovich

Second: Trustee Dressler

Roll-call Vote: Trustee Panovich- aye

Trustee Humphrys- aye

Trustee Dressler- aye

3. Requested permission to move \$5,000.00 from Account #2021-330-420-0901 to #2021-760-740-0000 to write the purchase order for the truck approved to purchase on 9-24-09.

Motion: Trustee Dressler

Second: Trustee Panovich

Voting: all voting aye

4. Received notice from the Ohio Division of Liquor Control of three transfers of license – one from Wasabi House LLC dba Wasabi House & Patio to Wasabi House of Copley LLC dba Wasabi Japanese Steakhouse and Patio; one from Copley CVS, Inc. dba CVS Pharmacy to Ohio CVS Stores, LLC dba CVS Pharmacy; and the other from Standard Oil Co. dba BP Food Mart 5515 to EZ Energy USA, Inc. dba Easy Trip 1117. Have checked with Chief Mier; he does not request a hearing; Board also agreed to not request a hearing.

Received notice from the Ohio Division of Liquor Control of a new license application for Linda Nims dba Nicolinnis. No additional information about the applicant was available at this time; Chief Mier is requesting a hearing pending receipt of that information; Board agreed to request a hearing.

5. Requested permission to post amendments to the Township Policy Manual Section 203A Workplace Injury Procedure; Section 506 Benefit Equalization; Section 503 Holidays; Section 500 Insurance; Section 501 Disclosure of Benefits/Health Reimbursement Arrangements/Section 125 Plan/Married Employees/Cash Waiver; Section 502 Vacations as attached for the required fourteen days before adoption. Trustee Humphrys asked for the Workplace Injury Procedure policy to include a section whereby the Board of Trustees is notified of any injury.

Motion: Trustee Panovich

Second: Trustee Dressler

Voting: all voting aye

6. Requested permission to establish account with Speedway Super America to ensure availability of gasoline when or if the pumps are inoperable at the school. Would close account with BP as their billing charges are too high for the amount of usage. We would have five available cards, each with its own PIN, a credit limit of \$750.00, and limited to fuel only purchases. Board agreed to allow the Chief of Police and the Fire Chief to keep

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one card secured in their offices for emergency needs after hours or on weekends. Trustee Humphrys suggested an account be established with Circle K as well.

Motion: Trustee Humphrys

Second: Trustee Dressler

Voting: all voting aye

7. Requested permission to renew the Copley Township Property and Liability Insurance with Selective Insurance Co. for the period 10/14/09 to 10/13/10 at a cost of \$72,716.00.

Motion: Trustee Panovich

Second: Trustee Dressler

Voting: all voting aye

8. Requested permission to establish Interstate Gas Supply, Inc. (IGS) as the natural gas provider for the Community Center at a monthly variable rate. IGS is the township's provider with whom we have a contract through November 2009. At that point, all the accounts will go to a monthly variable rate until such time as we lock into a fixed rate. At that point, all accounts will be on the same plan.

Motion: Trustee Humphrys

Second: Trustee Panovich

Voting: all voting aye

### ADMINISTRATOR'S REPORT – Ms. Spraggins

1. Requested approval to issue Purchase Order to Blue Technologies for a Document Management System, developed by OnBase, for all Township Departments. The software includes a web server application to allow selected documents to be available for public inspection through the Township's website. The package is priced with municipal bundle pricing at \$27,989.30.

Motion: Trustee Panovich

Second: Trustee Dressler

Voting: all voting aye

Fiscal Officer requested permission to move up to \$5,000.00 to #1000-760-740-0931 General Fund Machinery, Equipment and Furniture – Technology from #1000-110-460-0000 Contracted Services to allocate funds for the purchase.

Motion: Trustee Dressler

Second: Trustee Panovich

Voting: all voting aye

2. Recommended to authorize Fiscal Officer of Copley Township to submit an application to the Board of Zoning Appeals on behalf of the Wheaton Place Homeowners Association to request a variance from the setback requirements for a public road. Previously, the Homeowner's Association had requested the Township to accept the private roads as publicly dedicated roads pending repairs required by the county to meet the standards of public roads. The County Engineer and Service Director Mark Mitchell have conducted inspections of the repaired roads and have determined the all improvements have been completed as required. The variance requested is to allow for the continued minimum setback of 25 feet from the curb. Trustee Panovich made a motion for discussion, seconded by Trustee Humphrys. Trustee Dressler asked if the request should come from the Homeowner's Association. Ms. Spraggins explained that this approach was used as the variance is for more than one property. After further discussion, Ms. Panovich rescinded her motion and Ms. Humphrys rescinded her second; the President of the Homeowner's Association will make the request at a future meeting.

### DEPARTMENT BUSINESS

#### Fire Department –Chief Michael Benson

1. Submitted Monthly Activity Reports for August
2. Noted:
  - Fire Prevention Week is this week; preventative training is being conducted at the Town Hall and Chambrel.
  - Reminded all to change the batteries in smoke alarms.
3. Requested approval for Fire/Medics Brian Abbott and Jeff Kohn to attend the "Responding to Oilfield Emergencies Course" at the Wayne County Regional Training Facility on October 17-18, 2009 at a cost of \$50.00 each for a total of \$100.00.

Motion: Trustee Panovich

Second: Trustee Humphrys

Voting: all voting aye

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4. Requested approval to allow Ziegler Tire of Akron, Ohio to replace drive tires on Aerial Ladder Truck 1519 at a cost of \$3,004.00.  
Motion: Trustee Panovich  
Second: Trustee Humphrys  
Voting: all voting aye
5. Requested approval to allow Finley Fire to repair the Aerial Ladder Truck 1519 at a cost of \$3,573.68. Fuel tank straps are rusted and must be replaced and the ceramic pump seals are worn and leaking.  
Motion: Trustee Panovich  
Second: Trustee Humphrys  
Voting: all voting aye
6. Requested approval to allow Kan-Am Tractor and Frame of Macedonia, OH to make additional repairs to Pierce Engine 1523 while the engine will be there for repairs to the frame resulting from an insurance claim. The additional repairs will total \$2,657.40.  
Motion: Trustee Panovich  
Second: Trustee Dressler  
Voting: all voting aye
7. Requested Executive Session to discuss personnel in the Fire Department.

### **Police Department – Chief Michael Mier**

1. Submitted monthly activity reports.
2. Requested permission to allow Lt. Luke Marchmon to attend training at the Center for Domestic Preparedness in Anniston, AL on November 2-6, 2009. The Center delivers training for emergency response providers from state, local and federal government and is fully funded by the Department of Homeland Security. All expenses including round-trip air fare, ground transportation, lodging and meals are covered.  
Motion: Trustee Humphrys  
Second: Trustee Dressler  
Voting: all voting
3. Requested permission for Sgt. Eric Goodwin to attend a seminar pertaining to “Force Science” hosted by OTOA and presented by Dr. Bill Lewinski and Associates at the Sheraton Hotel at the Cleveland Airport on December 8-9, 2009 at a cost of \$195.00 per student.  
Motion: Trustee Humphrys  
Second: Trustee Panovich  
Voting: all voting aye
4. Requested approval for a Then and Now Purchase Order to Standard Law in the amount of \$637.16 as part of a purchase previously approved by the Board for new shotguns; the amount had been miscalculated on the previous request.  
Motion: Trustee Panovich  
Second: Trustee Humphrys  
Voting: all voting aye
5. Requested permission from the Board to continue Traffic Enforcement program whereby officers work three-hour shifts of overtime to enforce speed limits and traffic laws in the neighborhoods. Had previously been a program supported through the General Fund; if the program is to continue, additional funds need to be appropriated. Board agreed to continue the program and to move \$5,000.00 to Account #1000-220-190-0000 General Fund – Salaries – Traffic Enforcement from #1000-110-230-0000 General Fund Worker’s Compensation.  
Motion: Trustee Humphrys  
Second: Trustee Panovich  
Voting: all voting aye
6. Requested discussion of possible uses of “Twitter” in Police Department for posting public announcements, road closings, and traffic issues. Board agreed to allow Ms. Spraggins to begin posting public information on the Internet through a “Twitter” account.
7. Requested Executive Session to discuss personnel in the Police Department.

### **Service Department – Service Director Mitchell**

1. Requested permission to allow J.D. Striping to restripe current road markings on various township roads at a cost of \$3,952.25.  
Motion: Trustee Panovich  
Second: Trustee Humphrys  
Voting: all voting aye

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2. Reviewed program sponsored by the Summit/Akron Solid Waste Management Authority to promote recycling called “Get Caught Green Handed”. If a resident is “spotted” recycling by the agency’s “Green Team”, they can win gift cards to local establishments. Additional information is available on the township website.
3. Noted:
  - Annual tire collection held October 3, 2009 successfully filled four large containers – approx. 1,018 tires
  - 158 Seniors currently enrolled in Snow Plowing program
  - Brush Collection complete – 137 loads collected.
4. Cemetery Deeds signed for Wayne King, Cynthia Capaul, Sandra Litvinchyk and Betty Wahl.
5. Discussion followed regarding options for expansion of the cemetery; Trustee Dressler suggested a survey be conducted of the residents to determine how much expansion needs to be considered and in what areas. Mr. Mitchell will review previous recommendations made to the Board and create a survey of residents.

**Zoning Department – Ms. Spraggins**

1. Submitted monthly reports
2. Working on compliance issues
3. Continuing to work on the rewrite of the Zoning Resolution

**OLD BUSINESS**

None

**CORRESPONDENCE**

1. Received notice from First Energy of a program whereby representatives of the company will be delivering fluorescent light bulbs to residents to promote energy efficiency. Noted, however, that the program had been suspended by Governor Strickland for further review.
2. Received notice that Summit County has received a \$5 million grant to be used to repair homes for promoting energy efficiency. Applications for help available through the county.
3. Joint Safety Meeting scheduled for October 20, 2009 at 7:30 a.m. at Bath Township.

**NEW BUSINESS**

None

**BUSINESS FROM THE FLOOR**

1. Mr. Welton had four questions for the Board:
  - What property might be available for the cemetery; Trustees indicated that all options would be considered.
  - If the old Fire Station II had been sold; Trustees indicated that the building and land is jointly held with Bath Twp. and has not been sold.
  - What is the process for ambulance billing with regard to employees who live outside the Township; Fiscal Officer explained that employees living outside the Township are billed for ambulance runs as are all other individuals who live outside the township as dictated by the Ohio Revised Code.
  - Is a permit required for garage sales; no
2. Mr. Bill Osborne asked how township farms were affected by redefining areas on the Land Use Plan. Trustee Humphrys indicated that the Plan has no agricultural zoning designation – only residential zoning. Discussion followed.

**FUTURE MEETING DATES**

Wednesday, October 12, 2009	Columbus Day – Township Offices Closed	
Monday, October 19, 2009	Historical Society Meeting	7:00 p.m.
Wednesday, October 21, 2009	Board of Trustee Meeting	6:00 p.m.
Monday, October 26, 2009	Zoning Commission Meeting	6:00 p.m.
Saturday, October 31, 2009	Halloween in the Park	2:00 p.m. – 4:30 p.m.
Sunday, November 1, 2009	Trick-or-Treat	5:00 p.m. – 7:00 p.m.

Trustee Humphrys made a motion to adjourn to Executive Session to discuss personnel in the Police and Fire Departments, second by Trustee Panovich; roll-call vote: Trustee Humphrys – aye, Trustee Panovich – aye, Trustee Dressler – aye. After a short recess, the session began at 7:51 p.m.

The regular meeting was reconvened at 10:00 p.m. with no action taken.

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**ADJOURNMENT**

With no further business to come before the board, Trustee Panovich moved to adjourn at 10:00 p.m., second by Trustee Dressler; all voting aye.

**APPROVED BY:**

**RESPECTFULLY SUBMITTED:**

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Helen Humphrys, President

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Janice L. Marshall, Fiscal Officer