

# COPLEY TOWNSHIP BOARD OF TRUSTEE REGULAR MEETING

WEDNESDAY, DECEMBER 16, 2009

President Helen Humphrys convened the regular meeting of the Copley Township Board of Trustees at 6:00 p.m. on Wednesday, December 16, 2009.

## PLEDGE OF ALLEGIANCE

## WELCOME GUESTS

## SWEARING IN OF NEW TRUSTEES

Fiscal Officer Janice Marshall administered Oath of Office to newly elected Trustees Dale A. Panovich and Scott D. Dressler for their term commencing January 1, 2010 and ending December 31, 2013.

## ELECTION OF OFFICERS

Fiscal Officer asked for nominations from the floor for the Office of President of the Board of Trustees. Trustee Humphrys nominated Scott Dressler; second by Trustee Panovich. Fiscal Officer asked for any further nominations; receiving none, Trustee Panovich made a motion to close the nominations, second by Trustee Humphrys, all voting aye. Fiscal Officer called for the vote to elect Scott Dressler as President of the Copley Board of Trustees; all in favor, none opposed.

Fiscal Officer asked for nominations from the floor for the Office of Vice-President of the Board of Trustees. Trustee Humphrys nominated Dale Panovich; second by Trustee Dressler. Fiscal Officer asked for any further nominations; receiving none, Trustee Dressler made a motion to close the nominations, second by Trustee Panovich, all voting aye. Fiscal Officer called for the vote to elect Dale Panovich as Vice-President of the Copley Board of Trustees; all in favor, none opposed.

## APPROVAL OF MINUTES

Trustee Dressler made a motion to approve the Regular Meeting minutes of December 2, 2009 as presented; second by Trustee Panovich; all voting aye.

Trustee Panovich made a motion to approve the Special Meeting minutes of December 4, 2009 as presented; second by Trustee Dressler; all voting aye.

## FISCAL OFFICER'S REPORT

1. Requested permission to allow the Chief Michael Mier to carry over 120 vacation hours to his next anniversary year beginning 12/27.  
Motion: Trustee Panovich  
Second: Trustee Dressler  
Voting: all voting aye
2. Received a notice from the Ohio Division of Liquor Control of a transfer request of a liquor license from Standard Oil Co. dba BP Food Mart 5515 to Franchise USA, LLC dba Easy Trip 1117 located at 4100 Medina Rd. in Copley Township. Checked with Chief Mier; he would not request a hearing; Board agreed and did not request a hearing.
3. Received prices for natural gas from IGS Energy; accounts are currently on a variable rate as we were watching the market rates. The trend is currently lowering and as of this afternoon, we could lock in at \$7.49 per burner tip Mcf for a one-year term; \$7.99 per burner tip Mcf for a two-year term; or \$8.24 per burner tip Mcf for a three-year term. Prices would be effective January 2010. Board decided to keep the accounts on a variable rate while watching the market for further trends.
4. Requested approval to issue a Blanket Certificate for Legal Fees in the amount of \$5,000.00 for remaining 2009 expenses.  
Motion: Trustee Panovich  
Second: Trustee Humphrys  
Voting: all voting aye
5. Received notice from the State Auditor's Office that our audit will in fact be conducted by the state – not Charles E. Harris & Associates as previously thought. The state was hoping to send in staff personnel to do some preliminary work before year end, however, will not be starting before the first of the year.
6. Have not received the 2010 Certificate of Resources from the county; Temporary Appropriation Resolution is prepared but does not have official documentation of estimated revenue. Will need to schedule a Special Meeting before year end to pass Resolution.
7. Requested authorization to adjust pay rates of non-union employees, not including Part-time Fire personnel to reflect 3% increase for 2010.  
Motion: Trustee Panovich  
Second: Trustee Dressler  
Voting: all voting aye

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8. Requested authorization to adjust the Copley Township Salary Schedule to reflect the exempt/non-exempt status of personnel with exempt employees' wages listed as annual salaries and non-exempt employees' wages listed as an hourly rate.  
Motion: Trustee Panovich  
Second: Trustee Dressler  
Voting: all voting aye
9. Requested permission to adjust the Copley Township Salary Schedule to reflect parity between the Police Chief and Fire Chief and between the Police Lieutenant and Assistant Fire Chief.  
Motion: Trustee Panovich  
Second: Trustee Dressler  
Voting: all voting aye

## ADMINISTRATOR'S REPORT – Ms. Spraggins

1. Requested approval of Resolution #2009-53 opposing the Northeast Ohio Regional Sewer District's attempt to assert jurisdiction to manage storm water within Copley Township in Summit County. Discussion followed regarding the need to support Summit County Council and join other communities providing similar support to allow Summit County to control its own storm water.  
Motion: Trustee Panovich  
Second: Trustee Humphrys  
Roll-call Vote: Trustee Panovich – aye  
Trustee Humphrys – aye  
Trustee Dressler - aye
2. Requested approval of Resolution #2009-54 establishing certain organizational items for Copley Township and its employees for 2010.  
Motion: Trustee Humphrys  
Second: Trustee Panovich  
Roll-call Vote: Trustee Panovich – aye  
Trustee Humphrys – aye  
Trustee Dressler - aye
3. Recommended reappointment of Dave Robinson to the Copley Township Board of Zoning Appeals for a five-year term ending 12/31/2014; reappointment of Naureen Dar to the Copley Township Board of Zoning Appeals as an alternate for a two-year term expiring 12/31/2011; reappointment of Ernest Stein to the Copley Township Zoning Commission for a five-year term ending 12/31/2014; reappointment of Bill Daniel to the Copley Township Zoning Commission as an alternate for a two-year term expiring 12/31/2011.  
Motion: Trustee Humphrys  
Second: Trustee Panovich  
Voting: all voting aye
4. Requested permission to amend a previous request authorizing Peggy Spraggins and Scott Dressler to attend the OTA Conference in February 2010; the cost was stated as \$40.00 per person, however, the actual cost of \$65.00 per person. The request was amended to include all reimbursable costs.  
Motion: Trustee Humphrys  
Second: Trustee Panovich  
Voting: all voting aye

## DEPARTMENT BUSINESS

### Fire Department –Chief Michael Benson

1. Noted that 50 Knox boxes have arrived and will be installed in residents' homes in conjunction with the Police Department's Senior Program. Fire program may include smoke detectors as well.
2. Requested approval to accept, with regret, the resignation of John Rodriguez as a contractual member of the Copley Fire Department.  
Motion: Trustee Panovich  
Second: Trustee Dressler  
Voting: all voting aye

### Police Department – Chief Michael Mier

1. Requested approval for William Ketler, a part-time employee, to exceed the 1500 maximum hours allowed to work by nine hours for 2009.  
Motion: Trustee Panovich  
Second: Trustee Humphrys

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Voting: all voting aye

- 2. Requested permission to accept mobile fingerprinting scanning equipment valued at \$2,000.00 for no cost to the Township as part of a grant from the Ohio BCI-COPS Office. The only cost to the Township will be for the air time used through Verizon.

Motion: Trustee Panovich

Second: Trustee Dressler

Voting: all voting aye

- 3. Submitted monthly report for November 2009.

**Service Department – Service Director Mitchell**

- 1. Requested approval for a Then and Now Purchase Order to be issued in the amount of \$445.00 to Summit Memorial to cover the cost of a slant marker for indigent burials at Copley Township. The purchase was made in 2008 with a valid PO; however, the PO was closed in 2009 by mistake before the invoice was received.

Motion: Trustee Panovich

Second: Trustee Dressler

Voting: all voting aye

- 2. Requested approval for a Then and Now Purchase to be issued in the amount of \$656.00 to Dominion for repair to a gas line cut by Service Department personnel by mistake.

Motion: Trustee Panovich

Second: Trustee Dressler

Voting: all voting aye

- 3. Requested approval of Change Order #1 to the #448 Asphalt Resurfacing Project that reduces the overall amount of the contract by \$9,771.96 due to a change in some of the materials and the quantities needed for the job.

Motion: Trustee Panovich

Second: Trustee Dressler

Voting: all voting aye

- 4. Requested permission for First Energy to replace two street lights in the Montrose area at a cost of \$6,883.50. Funds will be taken from the General Fund.

Motion: Trustee Panovich

Second: Trustee Dressler

Voting: all voting aye

- 5. The EPA Audit Report has been issued for the audit completed in November, 2009 with one violation regarding the county’s inability to complete all the outfall screenings previously outlined. The report also suggested the adoption of a Table of Organization for the Township’s storm water management program as outlined in Resolution #2009 -55.

Motion: Trustee Humphrys

Second: Trustee Dressler

Roll-call Vote: Trustee Panovich – aye

Trustee Humphrys – aye

Trustee Dressler – aye

- 6. Trustee Dressler asked for resolution to the letter submitted by a resident regarding the marking of veterans’ graves in the Copley Cemetery. The issue has been referred to Mr. Smith of the American Legion as there are stipulations in place regulating such markers.

**Zoning Department – Mr. Matt Springer**

Zoning Commission Meeting scheduled for January 4, 2010 to consider the Zoning map and the consolidation of commercial districts. The Board of Zoning Appeals will meet on January 13, 2010 to consider two issues.

**OLD BUSINESS**

None

**CORRESPONDENCE**

None

**NEW BUSINESS**

None

**BUSINESS FROM THE FLOOR**

Ron Hine informed the Board that a street light is out at the Cleveland Massillon Rd. /Copley Road intersection.

**FUTURE MEETING DATES**

Friday, December 25, 2009	Christmas Day – Township Offices Closed	
Friday, January 1, 2010	New Year’s Day – Township Offices Closed	
Monday, January 4, 2010	Zoning Commission	6:00 p.m.

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Wednesday, January 6, 2010	Board of Trustee Meeting	6:00 p.m.
Monday, January 11, 2010	Christmas Tree Pickup begins	7:00 a.m.
Wednesday, January 13, 2010	Board of Zoning Appeals	6:00 p.m.
Monday, January 18, 2010	Martin Luther King Jr. Day – Offices Closed	
Wednesday, January 20, 2010	Board of Trustee Meeting	6:00 p.m.

**ADJOURNMENT**

With no further business to come before the board, Trustee Panovich moved to adjourn at 7:04 p.m., second by Trustee Dressler; all voting aye.

**APPROVED BY:**

**RESPECTFULLY SUBMITTED:**

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Helen Humphrys, President

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Janice L. Marshall, Fiscal Officer