

COPLEY TOWNSHIP BOARD OF TRUSTEE REGULAR MEETING

WEDNESDAY, FEBRUARY 3, 2010

President Scott Dressler convened the regular meeting of the Copley Township Board of Trustees at 6:00 p.m. on Wednesday, February 3, 2010.

PLEDGE OF ALLEGIANCE

WELCOME GUESTS

APPROVAL OF MINUTES

Trustee Panovich made a motion to approve the Regular Meeting minutes of January 20, 2010 as presented; second by Trustee Dressler; all voting aye.

FISCAL OFFICER'S REPORT

1. Requested permission to allow the following individuals to carry over vacation hours to their next anniversary year:
 - Sue Schultz anniversary 2/6 91.15 hours
 - Eric Goodwin anniversary 2/12 92.07 hours
 - Doug Miller anniversary 2/18 191.31 hours

(Township policy allows for carryover of 120 hours; will be paid additional hours per manual)

Motion: Trustee Humphrys
Second: Trustee Panovich
Voting: all voting aye
2. Requested permission to allow bargaining unit employees to carry over comp time, holiday and personal time per the attached listing to 2010; contracts allow for carry over with BOT approval:

Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye
3. Requested permission to allow the following individuals to donate sick time to Chris Santimarinio during his recovery period:
 - Keith Moore – up to 24 hours
 - Tom Tomcik – up to 24 hours

Motion: Trustee Panovich
Second: Trustee Dressler
Voting: all voting aye
4. Requested permission to allow the following individuals to donate sick time to Dispatcher Sue Fodor during her recovery period:
 - Chief Mier – up to 40 hours
 - Jerry Mirman – up to 40 hours
 - Jeff Newman – up to 40 hours
 - Tom Ballinger – up to 16 hours
 - Ben Campbell – up to 40 hours
 - Diana Marsi – up to 40 hours
 - Sandy Bittner – up to 40 hours

Motion: Trustee Panovich
Second: Trustee Dressler
Voting: all voting aye
5. Requested permission to enter into an agreement with NEO Sourcing Office to supply electricity to the Town Hall, Police Station, and Fire Station II through First Energy at a cost savings of about \$4,022.62 over the term of a 15 month lease or \$5,512.57 over the term of a 27 month lease. We currently use First Energy to supply our electricity throughout the township; by enrolling in the group plan, we should be able to save about 12%. Board agreed to enter into a 27 month lease pending confirmation from First Energy that the agreement would not conflict with the previous aggregation funds received.

Motion: Trustee Panovich
Second: Trustee Dressler
Voting: all voting aye
6. Requested permission to issue a Purchase Order to ComDoc for a new copier/scanner for the Fiscal Office in the amount of \$2,856.00 (governmental pricing through the Sourcing Office). The copier currently in place needs repair of its automatic feeder and does not have scanning capabilities. We will be using the old machine as a backup and second copier.

Motion: Trustee Panovich
Second: Trustee Humphrys

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Voting: all voting aye

7. Requested permission to accept grant funds from the Ohio Department of Natural Resources in the amount of \$1,000.00 for the 2010 Litter Cleanup Grant and to transfer \$1,620.00 from the General Fund #1000 to the Grant Fund #2906 representing the matching portion for the Township.
Motion: Trustee Humphrys
Second: Trustee Panovich
Voting: all voting aye
8. Received renewal of Life Insurance Policy for Township employees effective 3/1/10; rates for Accidental Death and Dismemberment remains at \$.03 per \$1,000.00 of coverage; rates for Dependent Life Insurance remains at \$1.21 per family; rates for group term Life Insurance increase from \$.23 to \$.25 per \$1,000.00 of coverage. Will advise the Health Care Committee at the next meeting on Thursday, February 4, 2010 and will consider as part of package with health insurance.
9. Received notice from the Humane Society of Greater Akron of the institution of a Fee for Service Schedule for 2010 to help feed, house and medically treat animals from our community about which they have been notified. Since 1968, the organization has provided this help free of charge, however, as a 501 C organization dependent on donations, they must now charge for their services. They are offering the township a flat rate of \$90.00 per animal for every animal regardless of the treatment. As an example, in 2009, the Humane Society treated 16 dogs and 16 cats and investigated 6 complaints of animal cruelty. Under the new system, our bill would be \$2,880.00. The Society's work differs from the Summit County Animal Control in that they do not deal with healthy, stray animals but rather treat animals hit by cars, abandoned or hoarded. The alternative to contracting with the Society appears to be having those phone calls forwarded to our Police Department and for the Township to bear the cost of treatment or disposal. We will need to make a decision; however, other communities are looking into the situation as well.

ADMINISTRATOR'S REPORT – Ms. Spraggins

1. Requested permission to request a Purchase Order to Miller's Presort in the amount of \$7,500.00 for the printing and mailing of the Copley Connection for 2010.
Motion: Trustee Humphrys
Second: Trustee Panovich
Voting: all voting aye
2. Requested permission to request a Purchase Order to the US Post Master of Akron for postage for the Copley Connection Newsletter for 2010 in the amount of \$5,500.00.
Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye
3. Requested permission to re-post amendments to the Drug Free Policy for Copley Township to include the procedure to go to Level 2 in the Drug Free Workplace Program offered by the Bureau of Worker's Compensation.
Motion: Trustee Humphrys
Second: Trustee Panovich
Voting: all voting aye
4. Recommended to sign a contract with Summit County Department of Insurance to provide services beginning March 1, 2010 through Ease @Work for the Township's Employee Assistance Plan at a rate of \$18 per employee for a total fee of \$2,430.00. The agreement will save the township \$7 per employee and will double the services for our employees.
Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye
Requested a Then and Now Purchase Order for services provided directly by Ease @Work for the months of January and February 2010.
Motion: Trustee Panovich
Second: Trustee Dressler
Voting: all voting aye
5. Requested permission to schedule a Special Meeting with the joint Boards of Trustees for Copley Township and Bath Township. Will confirm date with Bath Township and advertise the meeting as required.

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6. Requested Executive Session to discuss, with Legal Counsel, compensation of employees in the Police Department and current/pending litigation.

DEPARTMENT BUSINESS

Fire Department – Chief Michael Benson

1. Requested approval to purchase and install three Knox Sentralok A Decoders from Knox, Corp. at a cost of \$2,643.00. The units will be placed in the three EMS squads for entry into residents' homes.
Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye
2. Requested approval to request a Purchase Order to ACS Firehouse Software for yearly support at a cost of \$2,570.00.
Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye
3. Requested confirmation of verbal approvals previously obtained for an emergency repair of brakes on unit #1518 Tender at a cost of \$5,000.00
Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye

Police Department – Chief Michael Mier

1. Requested permission for Sgt. Jack Simone to attend the 2010 PELC Alumni Association Annual Retrainer, Banquet and Business Meeting on February 18-19, 2010. The Retrainer fee is \$175.00, the banquet is \$50.00 and the hotel and lodging is \$75.00 for a total of \$300.00.
Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye
2. Chief Mier noted the receipt of grant funds from The Ohio Attorney General for the 2009-10 DARE Program operating on Copley Fairlawn City Schools in the amount of \$10,534.00.

Service Department – Service Director Mitchell

1. Requested approval of Resolution #2010-05 authorizing the Township Service Director to request the Summit County Engineer's Office to prepare specifications and bid documents for the repaving of Copley Town Hall and Copley Police Department parking lots and sidewalks.
Motion: Trustee Panovich
Second: Trustee Humphrys
Roll-call Vote: Trustee Panovich – aye
Trustee Dressler – aye
Trustee Humphrys – aye
2. Requested approval of Resolution #2010-06 authorizing the Township Service Director to request the Summit County Engineer's Office to prepare specifications and bid documents for drainage improvements in the Westview Estates Allotment.
Motion: Trustee Humphrys
Second: Trustee Panovich
Roll-call Vote: Trustee Panovich – aye
Trustee Dressler – aye
Trustee Humphrys – aye
3. Requested approval of Resolution #2010-07 authorizing the Township Service Director to request the Summit County Engineer's Office to prepare specifications and bid documents for the Culvert Replacement on South Hametown Rd.
Motion: Trustee Panovich
Second: Trustee Humphrys
Roll-call Vote: Trustee Panovich – aye
Trustee Dressler – aye
Trustee Humphrys – aye
4. Requested approval of Resolution #2010-08 authorizing the Township to apply for a surface water improvement grant in the amount of \$125,000.00 from the Ohio EPA and, if awarded, authorizing the Fiscal Officer to establish a Special Revenue Fund and amend the Certificate of Resources and 2010 Appropriations to reflect the new revenues and expenses.

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Motion: Trustee Humphrys
Second: Trustee Panovich
Roll-call Vote: Trustee Panovich – aye
Trustee Dressler – aye
Trustee Humphrys – aye

5. Requested permission to advertise in the Akron Legal News for bids for the South Hametown Rd. Culvert Replacement Project for Spicer Ditch #42 on February 11th and 18th, 2010 with a bid opening on February 26th, 2010. Cost: \$300.00.
Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye
6. Requested permission to advertise in the Akron Legal News for bids to install new emergency generators at Copley Town Hall and Police Department as well as install the old Police Department generator at the Copley Service Department. Advertising will be on February 11th and 18th, 2010 with a bid opening on February 26th, 2010. Cost: \$300.00.
Motion: Trustee Panovich
Second: Trustee Dressler
Voting: all voting aye
7. Requested permission to enter into a one-year agreement with Servpro for cleaning services for the Township at a monthly charge of \$2150.00 for a total of \$25,800.00 per year. Received bids from two additional companies: Jani-King bid \$2145 per month and A Quality bid \$2563.00 per month. A change of cleaning contractors was not justified.
Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye
8. Submitted Service Department monthly report for January 2010.

Zoning Department – Mr. Matt Springer

1. Submitted Zoning Department monthly report for January 2010.
2. Updated Board on current/ongoing issues:
 - School for autistic children is currently under construction
 - Business Use License received for Big Star Pizza; should be opening soon.
 - Pace Medical is open and operating.
3. Reported on meeting with owner of mulching facility on Collier Rd.; has recently received a grant to purchase large, mobile equipment for mulching of debris, etc. Invited Board to visit work site and view the operation. Trustee Humphrys asked Mr. Springer to verify all codes and regulations are followed with regard to Pigeon Creek.
4. Considering additional fees charged for non-compliance of Zoning rules and regulations.

OLD BUSINESS

1. Trustee Dressler opened discussion on processes and procedures to be used when properties are abandoned and neglected possibly as a result of foreclosure, etc. More research will be needed regarding the township's options in financing demolitions and how those funds would be recovered.
2. Trustee Panovich reported on receiving an e-mail from the West Side Leader requesting information for an article highlighting Copley Township as it was 25 years ago. Trustee Humphrys indicated she would provide the necessary information.

CORRESPONDENCE

None

NEW BUSINESS

Those able to attend the first South Summit Social Gathering held on Sunday, January 31, 2010 thanked the hosts, Officials from the City of Norton, for a great opportunity to meet and get acquainted.

BUSINESS FROM THE FLOOR

Mr. Hine asked for the status of the Police Academy; Chief Mier indicated the program had been reviewed by both Legal Counsel and the Township's Insurance Broker. Both approved of the program and the Academy has received approval to go forward.

Mr. Hine also reported that the street light at the Circle is out; Mr. Mitchell will call Ohio Edison to report it again.

FUTURE MEETING DATES

Thursday, February 4, 2010 Zoning Commission Meeting 6:00 p.m.
Monday, February 15, 2010 President's Day Holiday – Offices Closed

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Wednesday, February 17, 2010 Board of Trustee Meeting 6:00 p.m.
Wednesday, February 24, 2010 Board of Zoning Appeals Meeting 6:00 p.m.

Trustee Dressler made a motion to adjourn to Executive Session to discuss, with Legal Counsel, compensation of personnel in the Police Department; second by Trustee Panovich; roll-call vote: Trustee Panovich – aye, Trustee Dressler – aye, Trustee Panovich - aye. The Session began after a five-minute recess at 7:30 p.m.

The regular meeting was reconvened at 8:01 p.m. with the following action taken:

Trustee Panovich made a motion to deny all three grievances presented to the Board and authorized the President of the Board of Trustees to write a letter to the bargaining units in accordance with deliberations held in Executive Session; second by Trustee Humphrys; all voting aye.

Trustee Panovich made a motion to adjourn to Executive Session to discuss, with Legal Counsel, current and pending litigation; second by Trustee Dressler; roll-call vote: Trustee Panovich – aye, Trustee Dressler – aye, Trustee Panovich - aye. The session began at 8:05 p.m.

The regular meeting was reconvened at 8:42 p.m. with no action taken.

ADJOURNMENT

With no further business to come before the board, Trustee Panovich moved to adjourn at 8:42 p.m., second by Trustee Humphrys; all voting aye.

APPROVED BY:

RESPECTFULLY SUBMITTED:

Scott D. Dressler, President

Janice L. Marshall, Fiscal Officer