

COPLEY TOWNSHIP BOARD OF TRUSTEE REGULAR MEETING

WEDNESDAY, MARCH 3, 2010

President Scott Dressler convened the regular meeting of the Copley Township Board of Trustees at 6:00 p.m. on Wednesday, March 3, 2010.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

Trustee Panovich made a motion to approve the Special Meeting minutes of February 17, 2010 as presented; second by Trustee Humphrys; all voting aye.

Trustee Panovich made a motion to approve the Regular Meeting minutes of February 17, 2010 as presented; second by Trustee Humphrys; all voting aye.

FISCAL OFFICER'S REPORT

1. Requested permission to allow the following employees to carry over vacation hours to their next anniversary year:
 - Luke Marchmon – anniversary 3/22 109.05 hours
 - Mike Emerson – anniversary 3/26 88.00 hours
 - Chuck Hrubik – anniversary 3/27 64.25 hours
 - Keith Moore – anniversary 3/30 55.60 hoursMotion: Trustee Humphrys
Second: Trustee Panovich
Voting: all voting aye
2. Conducted bid opening on February 26, 2010 for installing generators throughout the Township. The following bids were opened at the Town Hall at 12:00 p.m.:
 - Dial Electric from Solon, Ohio; contained a bid bond; the bid for the generators was \$60,520.00 and the bid for the labor and materials to install was \$29,690.00 for a total of \$90,210.00.
 - Buckeye Power Sales from Twinsburg, Ohio; bid bond was not found at the time of the bid opening; the bid for the generator at the Town Hall was \$27,979.00; at the Police Department was \$28,278.00; and the Service Department was \$4,195.00 for a total of \$60,442.00.Both bids were turned over to the Service Department for further review.
3. Conducted bid opening on February 26, 2010 for replacing the culvert along S. Hametown Road. The following bids were opened at the Town Hall at 12:00 p.m.:
 - Mr. Excavator from Kirtland, Ohio - \$37,598.96
 - Tucson, Inc. from New Philadelphia, Ohio - \$34,097.23
 - HSH Construction & Excavating, Inc. from Wadsworth, Ohio - \$33,186.95
 - Dempsey Enterprises, Inc from Canton, Ohio - \$36,352.70
 - Lockhart Concrete Co., Inc from Akron, Ohio - \$34,147.50
 - Kempel Industries from Akron, Ohio - \$30,107.45
 - Bob Bennett Construction Co., Inc. from Norton, Ohio - \$39,725.07
 - Medina Excavating, Inc. from Medina, Ohio - \$35,194.13
 - Ray Bertolini Trucking from Akron, Ohio - \$28,728.90
 - Dennis Alber Excavating from Medina, Ohio - \$30,892.08
 - Precision Excavating & Grading Co. from Akron, Ohio - \$36,085.00
 - Senn Construction Co. from Copley, Ohio - \$41,846.96All bids contained a bid bond and were turned over to the Service Department for further review.
4. Requested permission to renew, on a month-to-month basis, the Dental Insurance Policy plus LASIK with Ameritas for Township employees effective 4/1/10. Monthly rates for dental will increase approximately 10% with the cost for single coverage increasing from \$24.28 to \$26.72; for employee + 1 increasing from \$49.48 to \$54.48; for employee +2 coverage increasing from \$84.40 to \$93.12. For LASIK, the rates will increase from \$1.88 to \$2.08 for single; from \$3.28 to \$3.64 for employee + 1; from \$4.12 to \$4.56 for employee + 2. The Health Care Committee agreed to renew the policy; however, we will also shop the policy to see if better rates are available.
Motion: Trustee Panovich
Second: Trustee Dressler
Voting: all voting aye
5. As a part of the American Recovery and Reinvestment Act of 2009, Privacy Rule obligations imposed by HIPAA for “covered entities” (any employer offering a health plan) have been extended to include “Business Associates” (third party service provider who receives private health information on behalf of their clients). For Copley Township,

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NEO Administrators are a “Business Associate” in that they administer our HRA and COBRA benefits. HITECH, the Health Information Technology for Economic and Clinical Health Act requires NEO to enter into agreements with their “Business Associates” to provide assurance that NEO will comply with all HIPAA privacy and security standards. Copley Township has been asked to sign the attached agreement to fulfill this obligation. Requested permission to sign the agreement.

Motion: Trustee Humphrys

Second: Trustee Panovich

Voting: all voting aye

6. Have submitted monthly reports for February 2010; requested approval as presented pending state audit.

Motion: Trustee Panovich

Second: Trustee Humphrys

Voting: all voting aye

WELCOME GUESTS

Presentation of Proclamation

Fire Chief Benson and Trustee Dressler presented a proclamation to Summer Dillon, a nine year old from Ft. Island Elementary School who assisted Firefighter/Medics in helping her mother following an injury in the home. Miss Dillon called 911 and followed instructions to allow EMS personnel to enter the home and to later secure the home. Miss Dillon had recently received instruction in school on handling emergencies from the Township’s Fire Educator Lydia Wochna.

ADMINISTRATOR’S REPORT – Ms. Spraggins

1. Requested approval of an MOU with the unions representing the Firefighters, Dispatchers, Sergeants and Full-time Patrol Officers to amend the employee contributions for health benefits on a month-to-month basis. Trustees expressed their thanks to the union members for their cooperation and understanding.
Motion: Trustee Panovich
Second: Trustee Humphrys
Roll-call Vote: Trustee Panovich – aye
Trustee Dressler – aye
Trustee Humphrys - aye
2. Requested approval to attend the Ohio Bureau of Workers’ Compensation Safety Congress & Expo on March 31st and April 1st in Columbus, Ohio for the cost of the hotel, mileage and meals.
Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye
3. Requested permission to schedule a joint Board of Trustees meeting with Bath Township on March 15th or March 22nd at 5:30 p.m. if scheduling allows for both communities.
Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye
4. Requested an Executive Session to discuss personnel benefits in the Police and Fire Departments.

DEPARTMENT BUSINESS

Fire Department –Chief Michael Benson

1. Noted that March 24th, 2010 begins this year’s season of tornados; the alarms will resume a testing schedule on Wednesdays and Saturdays through October.
2. Requested approval to enter into a Technical Service Support Agreement with Medtronic Physio-Control to renew service coverage on our Lifepak 12 Defibrillator/Monitors and associated equipment beginning March 8, 2010 through March 7, 2012 at a cost of \$9,712.00 for a two-year contract.
Motion: Trustee Humphrys
Second: Trustee Panovich
Voting: all voting aye
3. Requested approval to implement a fire hydrant maintenance program for the annual maintenance of all hydrants in the Township at a cost of \$16,000.00. Fiscal Officer suggested funds be used from Fund #4901 Sewer Water Improvement Fund which is comprised of a portion of JEDD taxes given back to the township.
Motion: Trustee Panovich
Second: Trustee Dressler

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Voting: all voting aye

4. Requested permission to accept the 2009 Assistance to Firefighters Grant to fund drivers' training from Drive Team in the amount of \$23,940.00. The township will be required to contribute \$1,260.00 toward the training. The grant is a reimbursing grant.

Motion: Trustee Panovich

Second: Trustee Humphrys

Voting: all voting aye

5. Requested permission to confirm the employment of Jarred Alden, Thomas Burke, Daniel Dopslaf, Randy Glass, Anthony Hyatt and Ryan Fairbanks as contractual firefighter/medics with the Copley Fire Department as all candidates have successfully completed and passed all necessary examinations. Their effective dates of employment will be determined as they are able to schedule their orientation dates.

Motion: Trustee Panovich

Second: Trustee Dressler

Voting: all voting aye

Police Department – Chief Michael Mier

1. Requested permission to extend a conditional offer of employment to Eric Gable and Paul Thompson for a position as Part-time Police Officer for Copley Township contingent upon successful completion of pre-employment testing.

Motion: Trustee Panovich

Second: Trustee Humphrys

Voting: all voting aye

2. Requested permission to send Sgt. Matt Lynch to a Survival Spanish Class at O.P.O.T.A in Richfield, OH on March 16-17, 2010 at a cost of \$200.00.

Motion: Trustee Humphrys

Second: Trustee Panovich

Voting: all voting aye

3. Requested permission to renew the maintenance agreement for two night vision goggles from the Naval Surface Warfare Center at a cost of \$300.00 each for a total of \$600.00.

Motion: Trustee Panovich

Second: Trustee Humphrys

Voting: all voting aye

4. Requested permission to send Chief Mier to a seminar entitled "Handling the Police Liability Claim to be held March 12, 2010 at the Doubletree Hotel in Independence, OH at a cost of \$319.00.

Motion: Trustee Humphrys

Second: Trustee Dressler

Voting: all voting aye

5. Requested permission to pay Sundance Systems, Inc. for maintenance and support for the Police Records Package and Mapping for 2010 at a cost of \$6,230.00.

Motion: Trustee Panovich

Second: Trustee Dressler

Voting: all voting aye

6. Submitted monthly report for February 2010.

Service Department – Service Director Mitchell

1. Requested approval to amend the five-year maintenance agreement with Otis Elevator Company to include an additional \$1,373.86 for the five-year period to allow for annual increases; the total five year contract is \$17,873.86. Previously, the Board had approved the contract for a total of \$16,500.00.

Motion: Trustee Humphrys

Second: Trustee Dressler

Voting: all voting aye

2. Requested permission to award the bid for the 2010 South Hametown Road Culvert Replacement Project to Bertolini Trucking Company in the amount of \$28,731.90 as recommended by the Summit County Engineer's Office.

Motion: Trustee Panovich

Second: Trustee Humphrys

Voting: all voting aye

3. Announced plans to hold a Pigeon Creek River Sweep Clean-up to be held April 24, 2010; more details to follow; looking for volunteers.

Zoning Department – Mr. Matt Springer

1. Submitted monthly report for February, 2010.

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- 2. Board of Zoning Appeals Meeting Schedule is posted on the web site.

OLD BUSINESS

- 1. Fiscal Officer received letter from resident/business owner asking for clarification of health care issue following an article in the Beacon Journal. Ms. Marshall indicated that the process to secure additional bids from insurance carriers began in the fall of 2009 and is expected to be concluded for an April or May 1st start date. In the meantime, the Township is absorbing the additional cost with an increased contribution from the employees.
- 2. Trustee Dressler asked Ms. Spraggins to schedule a Special Meeting to discuss options for the use of the Copley Community Center.
- 3. Scheduled a Special Meeting for March 13, 2010 at 8:30 a.m. to discuss Permanent Appropriations.

CORRESPONDENCE

None

NEW BUSINESS

None

BUSINESS FROM THE FLOOR

Bill Romer, candidate for Summit County Council-At-Large, introduced himself and provided some personal background information.

FUTURE MEETING DATES

Thursday, March 4, 2010	Zoning Commission Meeting	6:00 p.m.
Tuesday, March 16, 2010	Heritage Day Committee Mtg.	7:00 p.m.
Wednesday, March 17, 2010	Board of Trustee Meeting	6:00 p.m.
Tuesday, March 30, 2010	Heritage Day Committee Mtg.	7:00 p.m.
Monday, April 5, 2010	Zoning Commission Meeting	6:00 p.m.

Trustee Panovich made a motion to adjourn to Executive Session to discuss personnel benefits in the Police and Fire Departments; second by Trustee Humphrys. Roll-call Vote: Trustee Panovich – aye, Trustee Dressler – aye, Trustee Humphrys – aye. The Executive Session began at 7:15 p.m.

The Regular Meeting reconvened at 8:06 p.m. with no action taken.

ADJOURNMENT

With no further business to come before the board, Trustee Dressler moved to adjourn at 8:10 p.m., second by Trustee Humphrys; all voting aye.

APPROVED BY:

RESPECTFULLY SUBMITTED:

Scott D. Dressler, President

Janice L. Marshall, Fiscal Officer