

COPLEY TOWNSHIP BOARD OF TRUSTEE REGULAR MEETING

WEDNESDAY, JUNE 2, 2010

President Scott Dressler convened the regular meeting of the Copley Township Board of Trustees at 6:00 p.m. on Wednesday, June 2, 2010.

PLEDGE OF ALLEGIANCE

WELCOME GUESTS

Trustee Dressler welcomed all in attendance.

PUBLIC HEARING – Text Amendment #11

Trustee Panovich made a motion to open the Public Hearing to discuss a Zoning Text Amendment currently #10; proposed to be #11; second by Trustee Humphrys; all voting aye.

Mr. Dressler noted the application date as well as the dates on which the Summit County Planning Commission, Copley Township Zoning Commission and Copley Township Board of Trustees advertised and subsequently considered the amendment. Mr. Dressler then swore in Ms. Sue Schultz to offer testimony noting that the Summit County Planning Commission recommended approval with staff recommendations which were considered and made by the Copley Township Zoning Commission.

Discussion followed whereby Ms. Humphrys asked to amend Section 11.04, Section B stating that the Board of Zoning Appeals shall decide all such appeals “within a reasonable time after the date of its hearing on the appeal. In no event shall any decision be made later than the next regularly scheduled meeting”. Her request was to declare a specific time frame, such as 30 days, by which the decision would be made. Ms. Schultz responded that the BZA does have regularly scheduled meetings which would fall within the 30-day time frame.

Mr. Dressler asked three times if anyone in attendance had any wish to speak in favor of the proposed amendment; no one responded. He then asked three times if anyone in attendance had any wish to speak against the amendment; no one responded.

Trustee Humphrys made a motion to close the Public Hearing; second by Trustee Dressler; all voting aye.

Discussion by the Board followed regarding wording of Section 11.04B adding the 30-day parameter and also regarding Section 11.04A listing individuals who may appeal the decision made. Trustees agreed to keep the file open for comment until the June 16th Board of Trustee Meeting at which time they will consider new wording for Section 11.04.

PUBLIC HEARING – Text Amendment #12

Trustee Panovich made a motion to open the Public Hearing to discuss a Zoning Text Amendment currently #11; proposed to be #12; second by Trustee Humphrys; all voting aye.

Mr. Dressler noted the application date as well as the dates on which the Summit County Planning Commission, Copley Township Zoning Commission and Copley Township Board of Trustees advertised and subsequently considered the amendment. Mr. Dressler then swore in Ms. Sue Schultz to offer testimony noting that the Summit County Planning Commission recommended approval with staff recommendations which were considered and made by the Copley Township Zoning Commission.

Mr. Dressler asked three times if anyone in attendance had any wish to speak in favor of the proposed amendment; no one responded. He then asked three times if anyone in attendance had any wish to speak against the amendment; no one responded.

Trustee Panovich made a motion to close the Public Hearing; second by Trustee Humphrys; all voting aye.

Discussion by the Board followed regarding Section 12.07 stating that the Commission had the authority to amend or modify a Comprehensive Development Plan adopted by the Zoning Commission. Previously, this section had been modified to correctly state that the Board of Trustees is solely responsible to make any changes to a PDD or a CDP. Trustees asked for clarification from Legal Counsel and agreed to keep the file open for

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comment until the June 16th Board of Trustee Meeting at which time they will consider new wording for Section 12.

APPROVAL OF MINUTES

Trustee Panovich made a motion to approve the Regular Meeting minutes of May 19, 2010 as presented; second by Trustee Humphrys; all voting aye.

FISCAL OFFICER'S REPORT

1. Requested permission to allow the following employees to carry over vacation hours to their next anniversary year:

Dennis Kuminski – anniversary 6/1 .51 hours

Thomas Tomcik – anniversary 6/9 53.41 hours

Motion: Trustee Panovich

Second: Trustee Humphrys

Voting: all voting aye

2. Conducted bid opening on Friday, May 28th, 2010 for the installation of the new generators at the Town Hall Buildings:

- Speelman Electric – submitted bid bond - \$61,685.00

- Dial Electric – submitted bid bond - \$36,448.00

Bids were turned over to the Service Department for review.

3. Requested discussion on issuing \$40 check to Fairlawn Area Chamber of Commerce for placing a business card sized ad in the Chamber's Directory; did participate last year. Requested approval to reissue check that had been questioned previously.

Motion: Trustee Dressler

Second: Trustee Panovich

Voting: Trustees Dressler and Panovich – aye; Trustee Humphrys - abstained

4. Requested authorization to accept \$200.00 as payment in full for a \$487.50 ambulance run #09-2123 for a non-resident involved in a traffic accident with no apparent means of payment except for some insurance money she will receive as a result of the accident.

Motion: Trustee Dressler

Second: Trustee Panovich

Voting: Trustees Dressler and Panovich – aye; Trustee Humphrys - abstained

5. Requested approval to post the following amendments to the Township Policy Manual for fourteen days to generate comments/questions before implementation:

- Travel Policy- updates policy with mileage reimbursement provisions; sets limit of \$30.00 per day for meal reimbursement – still requires receipts to be submitted; sets limit of 15% for gratuities to be reimbursed.

- Public Records Policy – establishes official township policy; changes suggested by Legal Counsel have been made.

- Holiday – changes list of holidays to include 2 personal days v. one personal day and employee's birthday; includes New Year's Eve and Christmas Eve as premium holidays for part-time firefighter/medics; indicates that holiday hours that are not used within the calendar year they are earned will be paid out at year-end; specifies that if a holiday occurs while an employee is off work on another type of leave, that the holiday will be charged; not the other type of leave.

Discussion followed regarding the wording of the Holiday Policy; changed request to post only the Travel and Public Records Policies.

Motion: Trustee Panovich

Second: Trustee Humphrys

Voting: all voting aye

6. Distributed monthly reports for May 2010; requested acknowledgement of receipt and approval pending audit.

Motion: Trustee Humphrys

Second: Trustee Panovich

Voting: all voting aye

ADMINISTRATOR'S REPORT – Ms. Spraggins

1. Requested approval to purchase the HP ProLiant DL380 G6 Server from Amos Data Systems, Akron, Ohio at a cost of \$5,440.00. Previously, verbal approval had been given for the emergency purchase on May 24, 2010.

Motion: Trustee Panovich

Second: Trustee Dressler

Voting: all voting aye

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2. Requested approval of a Resolution amending the VFIS Package for the members of Copley Fire Department and requiring benefits paid to full-time employees to be subrogated to Copley Township. Discussion followed regarding the necessary procedures for any contract issue; need to have an amendment to the contract or an MOU agreed upon between the Township and the Union Members. Topic tabled until such a document has been created. Authorized a Purchase Order to VFIS for \$5,059.00 for the 2010 premium for insurance benefits until such time as adjustments to the policy can be made.
Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye
3. Requested approval to enter into an Worksite Agreement with the County of Summit for the Youth Employment for Success (YES) Program for the 2010 Summer Program.
Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye
4. Requested approval of Resolution #2010-31 ordering the removal of vegetation refuse and/or debris from the property located at 2910 Sunside Drive, Copley Township, Summit County, Ohio.
Motion: Trustee Panovich
Second: Trustee Humphrys
Roll-call Vote: Trustee Panovich – aye
Trustee Dressler – aye
Trustee Humphrys - aye
5. Requested approval of Resolution #2010-32 ordering the removal of vegetation refuse and/or debris from the property at 2973 Copley Road in Copley Township, Summit County, Ohio.
Motion: Trustee Panovich
Second: Trustee Dressler
Roll-call Vote: Trustee Panovich – aye
Trustee Dressler – aye
Trustee Humphrys – aye
6. Requested approval of Resolution #2010-33 ordering the removal of vegetation refuse and/or debris from the property at 1459 Denise Drive in Copley Township, Summit County, Ohio.
Motion: Trustee Panovich
Second: Trustee Dressler
Roll-call Vote: Trustee Panovich – aye
Trustee Dressler – aye
Trustee Humphrys – aye
7. Requested Executive Session to discuss acquisition of property with Legal Counsel and personnel benefits in the Police and Fire Departments. Trustee Humphrys also requested an Executive Session to discuss compensation of personnel in the Zoning Department.

DEPARTMENT BUSINESS

Fire Department –Chief Michael Benson

1. Requested permission to accept the amendments to the job descriptions for “Lieutenant” and “Shift Supervisor” as posted for the required 14-day period; no comments were received.
Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye
2. Noted that the regional grant for upgrading the radio tower for Copley, Bath, Norton and Fairlawn was approved for \$800,000.00
3. Submitted April 2010 monthly report.

Police Department – Chief Michael Mier

1. Requested approval to send Dispatcher Jerry Mirman and Sgt. Jack Simone to EMD (Emergency Medical Dispatch) Certified Training at the Twinsburg Police Department on June 7-9, 2010 at a cost of \$320.00 each for a total cost of \$640.00.
Motion: Trustee Humphrys
Second: Trustee Panovich
Voting: all voting aye

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2. Noted that the Bike Rodeo is scheduled for June 5, 2010 from 1:00 – 3:00 p.m. at Home Depot in Montrose.
3. Supreme Court of Ohio issued a favorable opinion in the case involving a speeding ticket issued by Officer Chris Santimarinio.
4. Submitted April and May 2010 monthly reports.

Service Department – Service Director Mitchell

1. Provided changes to Resolution #2003-08 setting forth rules and regulations for the Copley Community Park for review and discussion at a future meeting.
2. Requested permission to purchase replacement electric boxes on the tornado sirens from Seesdorf Electric in Barberton, Ohio at a cost of \$9,750.00.
Motion: Trustee Humphrys
Second: Trustee Dressler
Voting: all voting aye
3. Requested permission to sell the old Town Hall generator on EBay with a minimum bid of \$300.00.
Motion: Trustee Dressler
Second: Trustee Panovich
Voting: all voting aye
4. Requested approval for a Purchase Order not to exceed \$25,000.00 to Dynamerican, Inc. of Copley, Ohio for the cleaning of catch basins and various storm water lines located in Copley Township.
Motion: Trustee Panovich
Second: Trustee Dressler
Voting: all voting aye
5. Requested approval of Resolution #2010-34 authorizing the Township Service Director to request the County Engineer to prepare specifications and bid documents for the 2010 #448 resurfacing project.
Motion: Trustee Dressler
Second: Trustee Humphrys
Roll-call Vote: Trustee Panovich – aye
Trustee Dressler – aye
Trustee Humphrys – aye
6. Requested permission to advertise in the Akron Legal News for the 2010 #448 Asphalt Resurfacing Program on June 11 and 18, 2010 with a bid opening on June 25, 2010 at 9:01 a.m. at a cost of \$300.00.
Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye
7. Requested permission to award the contract for the 2010 Town Hall/Police Department/Service Department Generator Installation Project to Dial Electric of Solon, Ohio at a cost of \$36,448.00.
Motion: Trustee Humphrys
Second: Trustee Panovich
Voting: all voting aye
8. Submitted Cemetery Deed for Yeangjen Liao family

Zoning Department – Mr. Matt Springer

1. Provided Board with report updating current projects/issues and actions of the Board of Zoning Appeals and Summit County Planning Commission. Zoning Commission has a meeting scheduled for June 14, 2010,
2. Submitted progress report for 2010 Noxious Weeds program.
3. Notified Board that the Zoning Office had received a site plan for development on Rothrock Road and is currently under review.

OLD BUSINESS

1. Continued discussion surrounding township facilities; Chief Mier has been in contact with David King from Horning King Architects who specializes in construction of Police Departments and is willing to meet with township officials free of charge to begin process to create an RFP or an RFQ. Board granted Chief permission to schedule the meeting to include Chief Mier, Ms. Spraggins and Trustee Dressler.
2. Trustee Humphrys drafted letter to homeowner at 1554 Earhart Rd. regarding a fence dispute with neighbors. The issue has been determined to be an encroachment issue that would need to be pursued with the Barberton Prosecutor.

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- 3. Web site upgrade – Board was presented with additional information to be considered at a future meeting.

CORRESPONDENCE

Received letter from the Wadsworth Police Chief thanking Chief Mier and Officer Jeff Newman for their help and cooperation in establishing a bike patrol in Wadsworth.

NEW BUSINESS

None

BUSINESS FROM THE FLOOR

None

FUTURE MEETING DATES

Saturday, June 5, 2010	Police Dept. Bicycle Rodeo at Home Depot	1:00 – 3:00 p.m.
Sunday, June 13, 2010	Summer Music Series Concert	7:00 p.m.
Monday, June 14, 2010	Zoning Commission Meeting	6:00 p.m.
Wednesday, June 16, 2010	Board of Trustee Meeting	6:00 p.m.
Sunday, June 20, 2010	Summer Music Series Concert	7:00 p.m.
Wednesday, June 23, 2010	Board of Zoning Appeals	6:00 p.m.

Trustee Dressler made a motion to enter into Executive Session to discuss benefits of personnel in the Fire and Police Departments, acquisition of property, current/pending litigation with Legal Counsel and employment/compensation of personnel in the Zoning Department; second by Trustee Panovich; roll-call vote: Trustee Panovich – aye, Trustee Dressler – aye, Trustee Humphrys – aye. Trustee Dressler called for a 5-minute recess.

The Regular Meeting was reconvened at 9:13 p.m. with the following action taken:

- 1. Motion to amend the 2010 Salary Schedule to include Zoning Inspector 1 at an hourly rate of \$24.45 per hour and Zoning Inspector 2 at an hourly rate of \$22.43.
 Motion: Trustee Panovich
 Second: Trustee Dressler
 Voting: all voting aye
- 2. Motion to promote Sue Schultz to Zoning Inspector 1 effective June 14, 2010.
 Motion: Trustee Humphrys
 Second: Trustee Dressler
 Voting: all voting aye
- 3. Motion to promote Matt Springer to Zoning Inspector 2 effective June 14, 2010.
 Motion: Trustee Panovich
 Second: Trustee Humphrys
 Voting: all voting aye

ADJOURNMENT

With no further business to come before the board, Trustee Panovich moved to adjourn at 9:15 p.m., second by Trustee Humphrys; all voting aye.

APPROVED BY:

RESPECTFULLY SUBMITTED:

Scott D. Dressler, President

Janice L. Marshall, Fiscal Officer