

RECORD OF PROCEEDINGS

Minutes of

COPLEY TOWNSHIP BOARD OF TRUSTEE REGULAR MEETING

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

WEDNESDAY, AUGUST 4, 2010

20

7. Requested Executive Session to discuss compensation of employees in the Police, Dispatch, Administration and Fire Departments.

ADMINISTRATOR'S REPORT – Ms. Spraggins

1. Requested approval to issue a Purchase Order to Flex-Team for the Copley Community Center Maintenance Worker for the remainder of 2010 at a cost of \$8,000.00
Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye
2. Requested permission to establish mandatory Professional Development training for all full-time and part-time employees of Copley Township to be conducted by Margaret Andreeff Matejkovic pro bono on behalf of the University of Akron on the following dates: September 20, 21, 23 and 30th. All employees would be scheduled for one 2-hour session on the topics of Bullying in the Workplace and Preventing Sexual Harassment; department heads will be asked to schedule staff to avoid overtime when possible.
Motion: Trustee Humphrys
Second: Trustee Dressler
Voting: all voting aye
3. Requested approval to issue a Purchase Order to Info Team for updates to the Copley Township web site in the amount of \$800.00.
Motion: Trustee Panovich
Second: Trustee Dressler
Voting: Trustees Panovich and Dressler – aye
Trustee Humphrys - no

DEPARTMENT BUSINESS

Fire Department – Chief Michael Benson

1. Requested approval for a purchase order in the amount of \$4,500.00 to Warren Fire Equipment to purchase Akron Brass Mercury Monitors for Fire Apparatus.
Motion: Trustee Humphrys
Second: Trustee Dressler
Voting: all voting aye
2. Requested permission for Lt. Koellner to attend Grand Canyon University to complete a Master of Science Degree in Leadership with an emphasis in Disaster Preparedness and Executive Fire Leadership at a total expected cost of \$10,500.00 with \$3,000.00 to be incurred in 2010.
Motion: Trustee Humphrys
Second: Trustee Panovich
Voting: all voting aye
3. Noted: Project to repaint the fire hydrants throughout the township will be about 50% complete by August 13, 2010; have spent about 1000 hours at a cost of \$13,110.00 in wages. Would like to continue work while weather permits; will propose a plan to finish the project at the next meeting.
4. Submitted monthly report for June 2010.

Police Department – Chief Michael Mier

1. Requested approval to amend previous request for replacing laptops from Gammatech to add Sprint WWAN to each laptop ordered at an additional cost of \$983.80.
Motion: Trustee Humphrys
Second: Trustee Panovich
Voting: all voting aye
2. Requested permission to purchase a 2011 F-series F250 Pick-up Truck from Montrose Ford at a cost of \$28,340.83.
Motion: Trustee Humphrys
Second: Trustee Panovich
Voting: all voting aye
3. Requested permission to issue a Purchase Order to Fallsway Equipment Company for equipment and set-up costs of the new vehicle at a cost not to exceed \$6,000.00.
Motion: Trustee Dressler
Second: Trustee Panovich
Voting: all voting aye
4. Requested permission to allow Lt. Luke Marchmon to attend the Law Enforcement Conference Partnerships in Crime Prevention on September 14-15 in Columbus, Ohio at a cost of \$300.00 for lodging, \$75.00 for tuition plus parking and meals.
Motion: Trustee Panovich

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Second: Trustee Humphrys

Voting: all voting aye

5. Requested permission to allow Patrolman Jeff Newman to attend the Taser X26 Electronic Control Device Instructor Recertification Course at the Summit County Sherriff's Training Facility on Wednesday, September 8 and Thursday, September 9 at a cost of \$175.00.

Motion: Trustee Panovich

Second: Trustee Dressler

Voting: all voting aye

6. Requested permission for Officer Sarah Shendy to attend Kaplan University to complete a Master of Science Degree in Criminal Justice at a total expected cost of \$22,500 with \$8,000.00 to be incurred in 2010.

Motion: Trustee Panovich

Second: Trustee Humphrys

Voting: all voting aye

7. Received letter of resignation from Part-time Patrol Officer David H. Moore effective 7/26/10; the Board accepted with regret.

Motion: Trustee Panovich

Second: Trustee Humphrys

Voting: all voting aye

8. Noted:

- Received \$10,534.00 grant from the Attorney General's Office for DARE.
- Received \$53,419.50 from the Summit County Drug Unit/ Sheriff's Department for participation in an investigation completed in 2004; funds will be deposited in the Law Enforcement Trust Fund.
- Submitted Police Department report for July 2010.

Service Department – Service Director Mitchell

1. Requested approval of purchase order to Ray Bertolini Trucking for Change Order #1 for the concrete project to install underdrain and fabric in the cul-de-sac on Brookrun at a cost of \$3,500.00.

Motion: Trustee Panovich

Second: Trustee Humphrys

Voting: all voting aye

2. Requested approval of a purchase order to Dial Electric for Change Order #1 for the installation of the generator at the Town Hall at a cost of \$9,945.00; change order is necessary to accommodate the generator at a new location due to its unanticipated size.

Motion: Trustee Panovich

Second: Trustee Humphrys

Voting: all voting aye

3. Requested approval of a purchase order to Flex-Team for continued summer help as needed at a cost of \$5,000.00.

Motion: Trustee Panovich

Second: Trustee Humphrys

Voting: all voting aye

4. Noted:

- Bids for the repair of the parking lot at the Town Hall will be opened August 13, 2010.
- Pre-bid meeting for Town Hall Window/Insulation Project scheduled for August 9, 2010.
- Discussion about amendment to VFW cemetery rules surrounding the dimensions and placement of ground markers.
- Discussion about park fees for non-profit community groups; all groups renting pavilions will be required to submit the appropriate fees.
- Submitted reports for the Service Department for June 2010.

Zoning Department – Mr. Matt Springer

1. Requested authorization to schedule and advertise for a Public Hearing on September 1, 2010 at 6:00 p.m. to discuss proposed amendment of new Article 10 of the Zoning Resolution. The Article has been recommended for adoption by the Summit County Planning Commission and the Copley Township Zoning Commission.

Motion: Trustee Panovich

Second: Trustee Humphrys

RECORD OF PROCEEDINGS

Minutes of

COPLEY TOWNSHIP BOARD OF TRUSTEE REGULAR MEETING

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held

WEDNESDAY, AUGUST 4, 2010

20

Voting: all voting aye

2. Provided Board with report updating current projects/issues and actions of the Board of Zoning Appeals and the Zoning Commission.
3. Issued monthly reports for July 2010.

OLD BUSINESS

Trustee Dressler announced that the architectural firm of Horne & King had been hired to provide a comprehensive needs assessment for a new Police Station.

CORRESPONDENCE

1. Received letter from Copley Health Center that they will be holding a grand opening on August 12, 2010 at 4:30.
2. Gephardt & Associates sent letters to affected residents announcing that they will be clearing the easements with gas lines.
3. Received request from Jamie Maclean requesting a welcome sign to be placed at an entrance into the Township announcing that Copley is "home to Herman Keiser, 1946 Masters Champion". Board instructed Ms. Spraggins to investigate process and to consult with the Historical Society.

NEW BUSINESS

None

BUSINESS FROM THE FLOOR

Mr. Ron Hine: Inquired as to employees' obligations and requirements when receiving the Educational Reimbursements provided by union contract. Board explained current process and noted that the process could change in the future as all contractual items are considered during negotiations.

FUTURE MEETING DATES

Thursday, August 5, 2010	Copley Township Blood Drive Copley Community Center	12 p.m. – 6 p.m.
Saturday, August 7, 2010	CFD Pancake Breakfast	8 a.m. – 12 p.m.
Sunday, August 8, 2010	Heritage Day Festival @ Copley Circle	1 p.m. – 8 p.m.
Wednesday, August 11, 2010	Class of '57 – Copley Circle Concert	7:00 p.m.
Monday, August 16, 2010	Board of Zoning Appeals Meeting	6:00 p.m.
Monday, August 16, 2010	Historical Society Meeting	7:00 p.m.
Wednesday, August 18, 2010	Board of Trustees Meeting – Chambrel	6:30 p.m.
Wednesday, September 1, 2010	Board of Trustees Meeting – Town Hall	6:00 p.m.
Thursday, September 2, 2010	Zoning Commission Meeting	6:00 p.m.
Monday, September 6, 2010	Labor Day Holiday – Township Offices Closed	

Trustee Dressler made a motion to enter into Executive Session to discuss compensation of employees in the Fire, Police and Administrative Departments, second by Trustee Panovich; roll-call vote: Trustee Panovich – aye, Trustee Dressler – aye, Trustee Humphrys – aye. Trustee Dressler called for a 5-minute recess.

The Regular Meeting was reconvened at 7:46 p.m. with the following action taken:

Trustee Panovich made a motion to increase the hourly rate for regular hours worked to reflect the annual amounts in the contracts for Police, Fire and Dispatch divided by 2080 hours per the decision rendered through arbitration proceedings; second by Trustee Dressler; all voting aye.

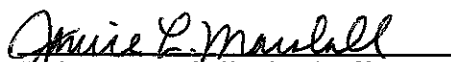
ADJOURNMENT

With no further business to come before the board, Trustee Dressler moved to adjourn at 8:20 p.m., second by Trustee Humphrys; all voting aye.

APPROVED BY:


Scott D. Dressler, President

RESPECTFULLY SUBMITTED:


Janice L. Marshall, Fiscal Officer