

RECORD OF PROCEEDINGS

Minutes of **COPLEY TOWNSHIP BOARD OF TRUSTEE REGULAR MEETING**

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held **WEDNESDAY, AUGUST 18, 2010** 20

President Scott Dressler convened the regular meeting of the Copley Township Board of Trustees held at Chambrel at 6:30 p.m. on Wednesday, August 18, 2010.

PLEDGE OF ALLEGIANCE

WELCOME GUESTS

Trustee Dressler welcomed all in attendance and presented a certificate of appreciation to the staff at Chambrel for their continued support of the Copley Community.

APPROVAL OF MINUTES

Trustee Panovich made a motion to approve the Regular Meeting minutes of August 4, 2010 as presented; second by Trustee Humphrys; all voting aye.

FISCAL OFFICER'S REPORT

1. Requested permission to allow the following individuals to carry over vacation hours to their next anniversary year:

- Jeff Lowe – anniversary 8/23 88.60 hours
- Michael Benson – anniversary 8/30 90.00 hours
- Jeff Varga – anniversary 8/30 104.00 hours

Motion: Trustee Panovich

Second: Trustee Humphrys

Voting: all voting aye

2. Requested permission to issue Purchase Order to Bath Township in the amount of \$321.92 representing 10 additional overtime hours previously missed owed to part-time Copley personnel working at the jointly owned Fire Station II and working full-time for Bath Township for the period beginning May 2008 through July 15, 2010 for a total of \$27,680.25. Trustee Panovich expressed appreciation to Carla Danes for her work on this issue.

Motion: Trustee Panovich

Second: Trustee Humphrys

Voting: all voting aye

3. Conducted bid opening for 2010 Copley Town Hall Parking Lot Improvement Project on August 13, 2010 at 10:00 a.m. Received bids as follows:

- Tallmadge Asphalt \$143,935.20
- Karvo Painting \$141,353.75
- Tony Zumbo and Sons \$154,258.50
- Perrin Asphalt \$112,854.50
- Tri-Mor \$145,825.00

All bids contained a bid bond and were submitted to the county engineer for review.

4. Conducted bid opening for 2010 Window Replacement and Insulation Project on August 16, 2010 at 9:00 a.m. Received bids as follows:

- Jeffrey Basile Sr. \$58,610.00 bid on window project only; contained bond application
- TDP Property Management \$71,400.00 contained bid bond
- Pella Windows \$34,512.00 bid on window project only; no bid bond

Bids were reviewed by county officials from the Energy Efficiency Conservation Block Grant program; additional requirements needed on all bids to adhere to grant guidelines.

5. Requested transfer of funds from Fund #1000 General Fund to #9006 Joint Dispatch in the amount of \$4,000.00 representing Copley's contribution to the project for the months of August and September 2010. To date, both Norton and Copley have contributed \$11,507.50 each with the understanding that each community would contribute \$2,000.00 each per month for August through December 2010.

Motion: Trustee Humphrys

Second: Trustee Panovich

Voting: all voting aye

6. Requested permission to establish Fund #9008 – Pulte Construction Bond and to amend the 2010 Certificate of Estimated Resources to reflect the anticipated receipt of funds as bond payment for work to be completed at Montrose Park.

Motion: Trustee Humphrys

Second: Trustee Panovich

Voting: all voting aye

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ADMINISTRATOR'S REPORT – Ms. Spraggins

1. Requested approval to accept a grant from the Ohio & Erie Canalway Coalition in the amount of \$8,500.00 and to authorize Floyd Browne to proceed with the preliminary engineering for the Pigeon Creek Trail.
Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye
The original grant request had been for \$15,000.00 with a match from Copley Township in the amount of \$20,700.00. Requested a Purchase Order to Floyd Browne in the amount of \$6,500.00 representing the difference between the grant request and the grant reward; total amount contributed to this project from Copley Township to be \$27,200.00.
Motion: Trustee Dressler
Second: Trustee Panovich
Voting: all voting aye
2. Requested permission to advertise for bids in the Akron Legal News for the removal of tires at the Police Shooting Range at a cost of \$300.00. The project will be partially funded with a grant from the Ohio Department of Natural Resources Tire Amnesty Program
Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye
3. Recommended appointment of Dwayne Groll to the Zoning Commission as an alternate for the term expiring 12/31/2010.
Motion: Trustee Humphrys
Second: Trustee Panovich
Voting: all voting aye
4. Requested approval to contract with Frank Gates/Avizent for Bureau of Worker's Compensation services as part of the OTA Group Rating program. The group rating program premium for 2012 should provide savings of over \$58,000 from the Individual Premium or Non-Group Premium.
Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye
5. Request Purchase Order to Frank Gates/Avizent in the amount of \$6,250.00 for administration services for September 1, 2010 through August 31, 2011.
Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye

DEPARTMENT BUSINESS

Fire Department –Chief Michael Benson

1. Requested approval for a blanket certificate in the amount of \$7,000.00 for materials and labor to extend the fire hydrant repair and maintenance program for an additional six weeks; funds will be appropriated from the JEDD Fund.
Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye
2. Requested approval to renew agreement with Lydia Wochna to provide fire prevention and safety instruction to business organizations, senior citizen organizations, school children and special events in Copley Township at a cost not to exceed \$5,400.00 for a 12-month period.
Motion: Trustee Humphrys
Second: Trustee Panovich
Voting: all voting aye
3. Requested approval for a Purchase Order to APG Office Furnishings for the purchase and installation of three new workstations in the Fire Department at a cost not to exceed \$12,000.00.
Motion: Trustee Humphrys
Second: Trustee Panovich
Voting: all voting aye

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4. Noted:

- New Medical Director for Copley Township Ambulance Services – Dr. Greg Haun from Akron General Medical Center.
- Radio Tower Grant Update: Received preliminary quote from Motorola for a P25 system; working on amendment to the grant with P25 proposal with hopes of obtaining necessary approvals by September 15, 2010.

5. Submitted monthly report for July 2010.

Police Department – Chief Michael Mier

1. Requested approval to send Dispatcher Jerry Mirman and Catherine Zacharyasz to a training course titled “Protecting Law Enforcement Responders”. The class is to be held at Perry Township Police Department in Massillon, Ohio on September 13, 2010 at a cost of \$209.00 per person.

Motion: Trustee Panovich

Second: Trustee Humphrys

Voting: all voting aye

2. Requested permission to send Detective Joe Krunich to a Firearms Weapons Training and Re-qualification Course in Independence, OH on August 24, 2010 at a cost of \$150.00.

Motion: Trustee Panovich

Second: Trustee Humphrys

Voting: all voting aye

Service Department – Service Director Mitchell

1. Requested approval to award the parking lot improvement project to Perrin Asphalt on the recommendation of the Summit County Engineer’s Office at a cost of \$112,854.00. Searched the Record of Finding data base; no results.

Motion: Trustee Humphrys

Second: Trustee Panovich

Voting: all voting aye

2. Recommended rejection of all bids received on the window and insulation project at Town Hall due to the fact that the two viable bids were over 10% of the Township’s estimate.

Motion: Trustee Panovich

Second: Trustee Humphrys

Voting: all voting aye

3. Requested approval of a blanket certificate in the amount of \$15,000.00 increasing the Township’s portion of the Window/Insulation Project from \$25,000.00 to \$40,000.00

Motion: Trustee Dressler

Second: Trustee Humphrys

Voting: all voting aye

4. Requested approval of Resolution #2010-42 requesting the County Engineer to review a request from the Hillside Homeowners Association to install “No Parking” signs in their neighborhood.

Motion: Trustee Panovich

Second: Trustee Humphrys

Roll-call Vote: Trustee Panovich – aye

Trustee Dressler – aye

Trustee Humphrys - aye

5. Noted:

- Wording for amendment to Cemetery rules regarding grave markers has been accepted by the VFW; documents prepared for signature.
- Submitted reports for the Service Department for July 2010.

Zoning Department – Mr. Matt Springer

1. Requested permission to waive the fee for a sign permit for the Copley-Fairlawn Kiwanis Club for a non-profit cider/mum sale to be held September 17-19, 2010 at 1245 S. Cleveland Massillon Road.

Motion: Trustee Panovich

Second: Trustee Humphrys

Voting: all voting aye

2. Noted:

- Board of Zoning Appeals approved Conditional Use request from St George Church

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- Advertized for the Public Hearing scheduled for September 1, 2010 at the Regular Board of Trustees Meeting

OLD BUSINESS

- Trustee Panovich has received numerous positive responses from residents on the roundabout at the intersection of Jacoby and Ridgewood Roads.
- Trustee Panovich has also received a call from a resident in Lochraven Estates thanking the township for their involvement in getting the water rates in that area reduced by the City of Akron.

CORRESPONDENCE

1. Received letter from resident commenting on the positive aspects of the Jacoby/Ridgewood Roundabout.
2. Received letter from The Heritage Day Committee thanking the Board of Trustees, Copley Township Departments and Copley Township businesses for their support of the festival. Likewise, The Board expressed their appreciation of the committee's hard work and dedication in presenting such a wonderful celebration.

NEW BUSINESS

None

BUSINESS FROM THE FLOOR

1. Mr. Ron Hine: Inquired as to status of the proposed WalMart as there has been some recent activity at the site. Mr. Springer indicated that the site plan has been submitted and is still currently under review. Any work being done at the site would be work necessary to provide information for various questions posed by both Copley Township Zoning and other outside agencies which must review and approve the plan.
2. Robert Thornton of TDP Property Management, one of the bid providers on the Window/Insulation Project, addressed the Board regarding expectations of the project etc. and indicated that the initial budget for the project may have been inaccurate as many things need to be considered such as prevailing wage, maintaining the aesthetics of the building; etc.
3. Kathleen Butler of Rothrock Road asked Mr. Springer to identify some particular issues under review on the WalMart project. Mr. Springer indicated that nine different parcels must be consolidated and questions surrounding signage, retaining walls, riparian regulations must be answered. In addition, a traffic study and storm water report must be provided. Residents were encouraged to attend any meetings of the Board of Zoning Appeals where they would be able to voice concerns; the Zoning Department would provide notification of those meetings to those who wish to be notified. Other residents, Vicki Sabino and David Smith voiced concerns over a potential increase in crime, increased traffic from heavy trucks as well as increased traffic in an area that is already saturated at various times throughout the day. The Board indicated that the process is a long one with opportunities for concerns to be heard.


FUTURE MEETING DATES

Wednesday, September 1, 2010 Board of Trustees Meeting – Town Hall 6:00 p.m.
Thursday, September 2, 2010 Zoning Commission Meeting 6:00 p.m.
Monday, September 6, 2010 Labor Day Holiday – Township Offices Closed

ADJOURNMENT

With no further business to come before the board, Trustee Panovich moved to adjourn at 7:50 p.m., second by Trustee Humphrys; all voting aye.

APPROVED BY:


Scott D. Dressler, President

RESPECTFULLY SUBMITTED:


Janice L. Marshall, Fiscal Officer