COPLEY TOWNSHIP BOARD OF TRUSTEE REGULAR MEETING

MONDAY, NOVEMBER 13, 2006

President Scott Dressler convened the regular meeting of the Copley Township Board of Trustees at 8:00 p.m. on Monday, November 13, 2006.

PLEDGE OF ALLEGIANCE

WELCOME GUESTS

Trustee Dressler welcomed all in attendance noting the attendance of two representatives from the Hospice of Visiting Nurse Service. On behalf of the Board of Trustees, Trustee Dressler presented a Resolution to the organization commending and thanking them for their service and dedication to the community. Ms Debby Berkey and Ms. Karen Talbott accepted the Resolution with thanks to the community for its support.

Next, Trustee Dressler welcomed the family and friends of police officers Luke Marchmon, Eric Goodwin and Jack Simone and called on Police Chief Mier to proceed with his report.

Police Department – Chief Mier

1. Trustee Panovich made a motion to appoint Sergeant Luke Marchmon to Lieutenant in the Copley Police Department effective November 14, 2006 at the salary established in the 2006 Salary Ordinance; second by Trustee Humphrys, all voting aye. Chief Mier administered the Oath of Office swearing in Lt. Marchmon and his Lieutenant badge was presented
2. Trustee Panovich then made a motion to appoint Officer Jack Simone to Sergeant in the Copley Police Department effective November 14, 2006 at the salary established in the 2006 Salary Ordinance; second by Trustee Humphrys, all voting aye. In addition, Trustee Panovich made another motion to appoint Officer Eric Goodwin to Sergeant in the Copley Police Department effective November 15, 2006 at the salary established in the 2006 Salary Ordinance; second by Trustee Humphrys, all voting aye. Chief Mier administered the Oath of Office to both officers swearing in Sergeants Simone and Goodwin and their Sergeant badges were presented
3. Chief Mier then presented previously approved candidates for part-time Patrol Officer. He administered the Oath of Office to John Rodriguez and Scott Forshey and welcomed them to the department.

   Trustee Dressler recessed the meeting for a short reception honoring all the officers and their families. The meeting was reconvened at 8:40 PM and Chief Mier continued with his report.
4. Requested approval to make a conditional offer of employment to Brian Krec as a part-time Dispatcher.
   Motion: Trustee Dressler
   Second: Trustee Panovich
   Voting: all voting aye
5. Requested approval to have two Police Department vehicles auctioned by Northern Ohio Towing and to advertise the vehicles in the Akron Beacon Journal. The vehicles, a 1995 red Ford Taurus and a 2003 Ford Crown Victoria Interceptor, are no longer in use due to severe mechanical problems
   Motion: Trustee Humphrys
   Second: Trustee Panovich
   Voting: all voting aye
6. Requested approval to allow William Ketler to cash out two weeks of vacation time for pay.
   Motion: Trustee Humphrys
   Second: Trustee Panovich
   Voting: all voting aye

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7. Requested approval for a Blanket Certificate for Small Tools and Minor Equipment in the amount of $5,000.00.
   Motion: Trustee Humphrys
   Second: Trustee Panovich
   Voting: all voting aye
8. Requested permission to allow the following vacation carry-overs for employees reaching their anniversary dates this month: Joseph Krunich: 1.05 hours; Brian Price: 80.0 hours; Jerrold Mirman: 74.32 hours.
   Motion: Trustee Humphrys
   Second: Trustee Panovich
   Voting: all voting aye
9. Received notice from the Ohio Division of Liquor Control that a transfer of license has been requested from Akron Hospitality Group dba Radisson Hotel Akron to Capital Asset Management Group dba Radisson Hotel Restaurant and Bar located at 200 Montrose Ave W Patio&Pool. Chief Mier indicated he did not object to the transfer and the Trustees instructed the Fiscal Officer to waive the hearing request.

APPROVAL OF MINUTES

Fiscal Officer requested approval of the minutes from the Special Meeting held October 23, 2006. Motion by Trustee Panovich; second by Trustee Humphrys; all voting aye.

Fiscal Officer requested approval of the minutes from the Regular Meeting held October 23, 2006. Motion by Trustee Panovich; second by Trustee Humphrys; all voting aye.

Fiscal Officer requested approval of the minutes from the Trustee Work Session and Staff Retreat held October 27, 2006. Motion by Trustee Panovich; second by Trustee Humphrys; all voting aye.

Fiscal Officer requested approval of the minutes from the Special Joint Board of Trustees Meeting held with Bath Township on November 6, 2006. Motion by Trustee Panovich; second by Trustee Humphrys; all voting aye.

FISCAL OFFICER'S REPORT

1. Requested approval to request amendments to the Certificate of Resources from the County Budget Commission per the attached schedule.
   Motion: Trustee Humphrys
   Second: Trustee Panovich
   Voting: all voting aye
2. Requested approval for Then and Now Purchase Order to Sutter Electric for Change Order #2 for Fire Station II in the amount of $653.47.The Change Order provided for electrical changes as indicated by Peters, Tschantz and Bandwen; the relocation of the rough-in for the ceiling fans; and the conduit to the edge of the pavement for the future monument sign.
   Motion: Trustee Humphrys
   Second: Trustee Panovich
   Voting: all voting aye

ADMINISTRATOR'S REPORT

1. Requested approval of the Fire/EMS Automatic Response Contract as presented at the joint Board of Trustees Meeting with Bath Township covering our employees while in service to residents of Bath
   Motion: Trustee Panovich
   Second: Trustee Humphrys
   Voting: all voting aye

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2. Requested approval of the Dispute Resolution as presented at the joint Board of Trustees Meeting with Bath Township outlining a procedure for resolving any disputes that may arise in the joint venture.
   Motion: Trustee Panovich
   Second: Trustee Humphrys
   Voting: all voting aye
3. Requested approval and acceptance of the probationary report submitted by Chief Chambers for Asst. Chief Jim Rogers and to approve completion of his probationary requirements.
   Motion: Trustee Dressler
   Second: Trustee Humphrys
   Voting: all voting aye
4. Requested approval to purchase two Automatic External Defibulators for the Town Hall and Service Department at a cost of $4,146.00.
   Motion: Trustee Panovich
   Second: Trustee Humphrys
   Voting: all voting aye
5. Requested approval to offer voluntary CPR Training to all full-time and part-time employees of the Township to be conducted by the Fire Department with all books and supplies covered by the Township.
   Motion: Trustee Panovich
   Second: Trustee Humphrys
   Voting: all voting aye
6. Requested approval to join ERC for 12 months and to enter into a contract for an annual membership, reviewing and updating township job descriptions, and developing a performance evaluation form and process at a cost not to exceed $4,200.00. Trustee Dressler questioned the pay structure requiring a membership fee with Ms. Spraggins explaining that the costs of the services are reduced for members to a rate lower than could be found elsewhere without a membership fee.
   Motion: Trustee Panovich
   Second: Trustee Humphrys
   Voting; all voting aye
7. Requested approval to amend the contract with Verizon to follow GSA pricing.
   Motion: Trustee Dressler
   Second: Trustee Humphrys
   Voting: all voting aye.
8. Noted that the hearing regarding the request for a liquor license for CVS is scheduled for Thursday, November 16, 2006 in Columbus.
9. Received request from the Heritage Day Committee to set the date for the Heritage Days Celebration for August 4 and 5, 2006
10. Received notice from Time/Warner Cable that prices will be increasing. Will continue to try to contact representative to attend Trustees' Meeting.
11. Requested Executive Session to discuss continuation of employment/discipline of an employee and the possible purchase of land.

DEPARTMENT BUSINESS

Fire Department – Chief Chambers

1. Requested approval to allow the following vacation carry-overs for employees reaching their anniversary dates this month: John Gordon – 53.4 hours; Ed Simpson – 91.66 hours; Doug Huffman – 236 hours..
   Motion: Trustee Panovich
   Second: Trustee Humphrys
   Voting: all voting aye.

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2. Submitted monthly report

Service Department – Service Director Mitchell

1. Requested approval to hire Lewis Landscaping & Nursery, Inc. to convert softball fields to baseball diamonds at Copley Community Park at a cost of $13,956.00. Trustee Dressler indicated he had met with CAA officials and noted that the softball fields were not being used or maintained. The work done now will allow the fields to be used this spring.
   Motion: Trustee Humphrys
   Second: Trustee Panovich
   Voting: all voting aye
2. Met with Service Director from Bath Township to discuss maintenance of grounds of Fire Station II. Copley will be responsible for the snow plowing and Bath will do the lawn maintenance.
3. The brick walls at the Circle are complete. Future brick purchases will be placed in the sidewalk.
4. Submitted monthly report

Zoning Department – Zoning Inspector Ferencz – absent

No report

OLD BUSINESS

None

CORRESPONDENCE

None

NEW BUSINESS

1. The time for the meeting scheduled for November 27, 2006 will be changed to 6:00 PM
2. The meeting scheduled for December 26, 2006 will be cancelled and rescheduled for December 28, 2006 at 6:00 PM

BUSINESS FROM THE FLOOR

Representatives from AFLAC Insurance presented materials encouraging the township to offer the supplemental insurance to township employees. The Trustees will review the materials and discuss at a future date.

FUTURE MEETING DATES

Thursday, November 23-Friday, November24		Offices Closed
Monday, November 27, 2006	Board of Trustees	6PM

Trustee Dressler made a motion to adjourn to Executive Session, second by Trustee Humphrys. Roll-call vote: Trustee Panovich - yes, Trustee Humphrys - yes, Trustee Dressler – yes. A short recess was called.

The meeting reconvened at 10:30 pm with no action taken.

ADJOURNMENT

Trustee Dressler moved to adjourn at 10:30pm; second by Trustee Panovich, all voting aye.

APPROVED BY: **RESPECTFULLY SUBMITTED:**

_____ _____

Scott D. Dressler, President Janice L. Marshall, Fiscal Officer

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