

COPLEY TOWNSHIP BOARD OF TRUSTEE REGULAR MEETING

WEDNESDAY, DECEMBER 2, 2009

President Helen Humphrys convened the regular meeting of the Copley Township Board of Trustees at 6:00 p.m. on Wednesday, December 2, 2009.

PLEDGE OF ALLEGIANCE

WELCOME GUESTS

Trustee Humphrys welcomed Debbie Murphy from Visiting Nurse Services, Inc. who was present to accept a letter of appreciation from the Board in recognition of their 30 year history and the 15 year anniversary of the Justin T. Rogers Hospice Care Center located on Ridgewood Road in Copley Township. Ms. Murphy thanked the Board for the recognition and expressed appreciation on behalf of the agency for the continued support from the community.

Trustee Humphrys then introduced Shelly Kadilak from the Summit/Akron Solid Waste Authority who presented a review of the recent "Get Caught Green Handed" Program that occurred throughout the township this fall.

APPROVAL OF MINUTES

Trustee Humphrys made a motion to approve the Regular Meeting minutes of November 18, 2009 as presented; second by Trustee Panovich; all voting aye.

Trustee Panovich made a motion to approve the Special Meeting minutes of November 30, 2009 as presented; second by Trustee Dressler; all voting aye.

FISCAL OFFICER'S REPORT

1. Requested permission to allow the following individuals to carry over vacation to their next anniversary year:
 - Joe Krunich anniversary 12/02 .05 hours
 - Andy Sattler anniversary 12/ 06 18.00 hours
 - Mark Hermann anniversary 12/07 47.00 hoursMotion: Trustee Panovich
Second: Trustee Dressler
Voting: all voting aye
2. Requested permission to amend the Certificate of Resources to reflect actual receipts for 2009 as follows:
 - #1000 – General Fund-Inheritance Tax \$ 662,663.70
 - #1000 – General Fund-Other Revenue \$ 95,000.00
 - #2021 – Gasoline Tax-Other Revenue \$ 32,000.00
 - #2041 – Cemetery-Other Revenue \$ 10,000.00
 - #2181 – Zoning-Other Revenue \$ 6,000.00
 - #2221 – Drug Law Enforcement \$ 1,772.60
 - #2915 – Trail and Greenway Plan \$ (15,000.00)
 - #2905 – Trail and Greenway Plan \$ 15,000.00
 - #9005 – Fire Claims-Insurance Escrow \$ 15,000.00
 - #9006 – Joint Dispatch \$ 4,843.15Motion: Trustee Panovich
Second: Trustee Dressler
Voting: all voting aye
3. Requested permission to amend the 2009 Permanent Appropriations for Fund #9006-230-323-0000 Joint Dispatch – Repair and Maintenance in the amount of \$4,843.15.
Motion: Trustee Panovich
Second: Trustee Dressler
Voting: all voting aye
4. Requested permission to issue a Purchase Order to AT&T in the amount of \$6,993.54 to be used to pay cancelation fee for the maintenance agreement on AT&T Equipment no longer used in joint project.
Motion: Trustee Panovich
Second: Trustee Dressler
Voting: all voting aye
5. Requested approval of 2010 Purchase Orders and Blanket Certificates per the attached sheets for the Administrative Department.
Motion: Trustee Panovich
Second: Trustee Dressler
Voting: all voting aye

COPLEY TOWNSHIP BOARD OF TRUSTEE REGULAR MEETING

WEDNESDAY, DECEMBER 2, 2009

6. The request for a hearing set for November 30, 2009 at 10:15 a.m. at the Summit County Department of Job and Family Services regarding the new liquor permit application by Linda Nims dba Nicolinni's was withdrawn by Legal Counsel in agreement with Chief Mier; necessary information was obtained..
7. Requested permission to amend the Copley Township Policy Manual sections #203A Workplace Injury, #500 Insurance, #501 Disclosure of Benefits/ Health Reimbursement Arrangements/Section 125 Plan/Married Employees/Cash Waiver, #502 Vacations, #503 Holidays, #506 Benefit Equalization. Amendments with revisions have been posted the required 14 days with no additional comments or concerns. Once approved, the amendments will be distributed to all employees to insert in their Policy Manuals. Discussion followed with Trustee Humphrys indicating her disagreement with the Holiday, Section #503 policy. Trustee Panovich amended her motion to withdraw the Holiday, Section #503 policy until such time the issues can be resolved but to approve the remaining policies.

Motion: Trustee Panovich

Second: Trustee Dressler

Voting: all voting aye

8. Opened the following bids for the Fire Department Diesel Exhaust System on November 19, 2009 at 12:00 p.m.:
 - EMS Specialty Equipment – Jeannette, PA \$ 49,900.00
 - Clean-Air Systems – Swanton, OH \$ 69,770.00
 - Clean Air Concepts – Cincinnati, OH \$ 59,237.25
 - Plymovent Corp. – Milford, OH \$ 50,568.00

The bids were turned over to Captain Moore for review.

9. Requested Executive Session to discuss compensation and benefits of all personnel.

ADMINISTRATOR'S REPORT – Ms. Spraggins

1. Requested approval for Ms. Spraggins and Trustee Dressler to attend the Ohio Township Association Annual Conference in Columbus, Ohio from February 17-19, 2009 at a cost of \$40.00 each plus lodging expenses.

Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye
2. Requested permission to issue a Purchase Order to Cygem, Ltd. of Copley, Ohio to provide backup storage and retrieval services for 2010 and to provide a remote backup onsite appliance (one-time fee) at a cost of \$7,981.40.

Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye
3. Requested permission to issue a purchase order to AppRiver SecureTide for spam and virus protection for the Copley Township website, email and Internet sites at a cost of \$2,332.08 for a two-year subscription (represents a 25% discount from their monthly charges) pending successful review of a 30-day trial currently underway.

Motion: Trustee Panovich
Second: Trustee Dressler
Voting: all voting aye
4. Recommended approval of Resolution #2009-52 extending the Memorandum of Understanding for the Joint Dispatch Pilot Program with the City of Norton and Copley Township until March 1, 2010

Motion: Trustee Panovich
Second: Trustee Dressler
Roll-call Vote: Trustee Panovich – aye
Trustee Humphrys - aye
Trustee Dressler - aye
5. Requested Executive Session to discuss personnel status in the Zoning Department.

DEPARTMENT BUSINESS

Fire Department –Chief Michael Benson

1. Noted:
 - Tornado sirens will be silent until March to prevent maintenance issues resulting from the cold, winter weather.
 - Preventative Maintenance on the Fire Department vehicles has been completed

COPLEY TOWNSHIP BOARD OF TRUSTEE REGULAR MEETING

WEDNESDAY, DECEMBER 2, 2009

- Expressed appreciation for the professionalism exhibited by Lt. Koellner and his crew during the recent rescue of a worker caught under a pipe at a worksite on Cleveland Massillon Road.
 - Lighting of the Circle decorations scheduled for Sunday, December 6, 2009.
2. Requested approval of the attached list of Blanket Certificates and Purchase Orders for 2010.
Motion: Trustee Panovich
Second: Trustee Dressler
Voting: all voting aye
 3. Requested permission to authorize Clean Air Systems, Inc. of Swanton, Ohio to provide a Nederman Vehicle Exhaust Extraction System for Fire Station #1 pending the receipt of grant funds in the amount of \$66,270.00 from the U.S. Department of Homeland Security's Assistance to Firefighters Grant Program, to authorize Chief Benson to request the funds from FEMA and to authorize the Fiscal Officer to issue a Purchase Order upon receipt of those funds.
Motion: Trustee Panovich
Second: Trustee Dressler
Voting: all voting aye
 4. Requested the Township to assist the Fire Department Association in paying for the holiday decorations for Copley Circle in an amount not to exceed \$500.00.
Motion: Trustee Panovich
Second: Trustee Dressler
Voting: all voting aye
 5. Submitted Monthly Activity report.

Police Department – Chief Michael Mier

1. Requested approval of attached listing of Purchase Orders needed for the Police Department in 2010.
Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye
2. Requested approval of attached listing of Blanket Certificates needed for the Police Department in 2010.
Motion: Trustee Panovich
Second: Trustee Dressler
Voting: all voting aye
3. Requested approval to accept grant funds from the Ohio Attorney general for the DARE program for 2009-10 school year in the amount of \$10,534.00.
Motion: Trustee Humphrys
Second; Trustee Panovich
Voting: all voting aye
4. Recognized efforts of Sgt. Jack Simone on completion of his PELC Training and on the recognition he received for his final paper submitted for his end of year assignment.

Service Department – Service Director Mitchell

1. Requested approval to accept the 2009 Annual Highway System Mileage Certification prepared by Ohio Department of Transportation; the mileage remains the same – 58.24 miles.
Motion: Trustee Panovich
Second: Trustee Dressler
Roll-call vote: Trustee Panovich – aye
Trustee Humphrys – aye
Trustee Dressler – aye
2. Requested approval to request Purchase Orders for 2010 Service Department operating expenses per the attached sheet.
Motion: Trustee Panovich
Second: Trustee Dressler
Voting: all voting aye
3. EPA Audit complete; awaiting final report. Administrator Spraggins recognized the outstanding effort put forth during the audit.
4. 2009 Tire Collection resulted in 16.48 tons of tires, 670 gallons of used oil, 32 used oil filters, 7 gallons of vegetable oil and 106 gallons of anti-freeze collected.
5. Snow vehicles have had required maintenance and are ready for operation.

COPLEY TOWNSHIP BOARD OF TRUSTEE REGULAR MEETING

WEDNESDAY, DECEMBER 2, 2009

Zoning Department – Ms. Sue Schultz

Submitted monthly reports.

OLD BUSINESS

None

CORRESPONDENCE

None

NEW BUSINESS

Special Meeting scheduled for December 4, 2009 when the Board of Trustees will adjourn to Executive Session to discuss pending litigation with Legal Counsel at 2:30 p.m. at Copley Town Hall

BUSINESS FROM THE FLOOR

None

FUTURE MEETING DATES

Wednesday, Dec. 16, 2009	Board of Trustee Meeting	6:00 p.m.
Friday, December 25, 2009	Christmas Day – Township Offices Closed	
Friday, January 1, 2010	New Year’s Day – Township Offices Closed	
Monday, January 4, 2010	Zoning Commission	6:00 p.m.
Wednesday, January 6, 2010	Board of Trustee Meeting	6:00 p.m.

Trustee Humphrys made a motion to adjourn to Executive Session for the purpose of discussing compensation of personnel in the Township, staffing in the Zoning Department; second by Trustee Dressler. Roll-call vote: Trustee Panovich – aye, Trustee Humphrys – aye, Trustee Dressler – aye. The Executive Session began at 7:30 p.m.

The regular meeting reconvened at 8:43 p.m. with no further action from the Board.

ADJOURNMENT

With no further business to come before the board, Trustee Humphrys moved to adjourn at 9:30 p.m., second by Trustee Dressler; all voting aye.

APPROVED BY:

RESPECTFULLY SUBMITTED:

Helen Humphrys, President

Janice L. Marshall, Fiscal Officer