

COPLEY TOWNSHIP BOARD OF TRUSTEE REGULAR MEETING

MONDAY, NOVEMBER 27, 2006

President Scott Dressler convened the regular meeting of the Copley Township Board of Trustees at 6:00 p.m. on Monday, November 27, 2006.

PLEDGE OF ALLEGIANCE

WELCOME GUESTS

APPROVAL OF MINUTES

Fiscal Officer requested approval of the minutes from the Regular Meeting held November 13, 2006. Motion by Trustee Panovich; second by Trustee Humphrys; all voting aye.

FISCAL OFFICER'S REPORT

1. Request approval to issue the following Purchase Orders for expenses through February 2007:

Assurant Insurance – Short-term disability	\$ 3,930.00
Info Line – Lifeline	4,600.00
Ohio Edison	7,500.00
Copley-Fairlawn Schools-gasoline	38,200.00
Verizon North	4,695.00
Verizon Wireless (new plan)	1,660.00
Medical Mutual	7,675.00
Anthem BC/BS	88,200.00

Motion: Trustee Humphrys

Second: Trustee Panovich

Voting: all voting aye

2. Request approval for Purchase Order to Warwick Communications for annual maintenance agreement on the township telephone system from December 1, 2006 through November 30, 2007.

Motion: Trustee Panovich

Second: Trustee Humphrys

Voting: all voting aye

3. Request approval to pay the following invoices for work done at Stony Hill Station and previously approved by Bath Township:

Cavanaugh Builders \$ 6,104.17

Domokur Robinson Edwards 1,306.22

Motion: Trustee Humphrys

Second: Trustee Panovich

Voting: all voting aye

4. Received notice from the State of Ohio Liquor Control Commission that the appeal filed re: the new permit requested by CVS has been denied and the permit will continue to be processed. Trustees do not wish to pursue the appeal.

5. Received invoice from the Ohio Township Association in the amount of \$200.00 for CLOUT membership dues for 2007. Motion made to continue membership for 2007.

Motion: Trustee Humphrys

Second: Trustee Dressler

Voting: all voting aye

6. Would like to schedule a Special Meeting to discuss the 2007 Budget. Part of the discussion would revolve around the inclusion of utilities and computer equipment in the General Fund vs. allocating these costs to each department. Fiscal Officer will schedule time and make arrangements.

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ADMINISTRATOR'S REPORT

1. Requested approval to enter into an agreement with the Copley United Methodist Church to allow Township employees to park in their parking lot for an annual payment of \$700.00.
Motion: Trustee Humphrys
Second: Trustee Panovich
Voting: all voting aye
2. Requested approval to contract with [Ease@Work](#) to provide an Employee Assistance Program for all Township employees and their families; both full- and part-time at a cost of \$2,500.00 for 2007. (\$25.00 per employee)
Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye
3. Requested approval to authorize a contract with James Douglas Evans Architect, Inc. for the purpose of conducting a Needs Assessment for Township facilities at a cost not to exceed \$18,000.00. Trustee Dressler noted that the assessment would not be starting until further notice.
Motion: Trustee Dressler
Second: Trustee Panovich
Voting: all voting aye
4. Requested approval to authorize the purchase of an employee ID program from Identicom Technologies, Inc. to be shared with Bath Township at a cost of \$2,200.00. The equipment will be housed at Station II.
Motion: Trustee Humphrys
Second: Trustee Panovich
Voting: all voting aye
5. Requested approval to 9.2 version of ArcView software for the new plotter/printer at a cost of \$622.00.
Motion: Trustee Panovich
Second: Trustee Dressler
Voting: all voting aye
6. Presented various drafts of logo/slogan/color scheme for input. Trustee Humphrys suggested changing the wording to "securing" the future. Trustee Dressler suggested a new color scheme. Administrator will get samples for approval at the next meeting.
7. Announced the Joint Board of Zoning Appeals, Zoning Commission and the Board of Trustees meeting on Wednesday, November 29, 2006 at 6:00 pm.
8. Received a press release announcing the appointment of John Avery as the new District 4 ODOT Representative.
9. Received a request from the EPA to schedule a meeting to discuss the water situation at Copley Square. Administrator will coordinate dates.
10. Received notice from Summit County Engineers Office regarding their wish to erect a sign at Commerce Drive indicating that the road is not to be used.
11. Requested Executive Session to discuss compensation of personnel and pending litigation.

DEPARTMENT BUSINESS

Fire Department – Chief Chambers absent; Assistant Chief Rogers present

Requested approval to pay holiday premium pay to part-time Fire Department employees for hours worked on Columbus Day, Veteran's Day and Thanksgiving Day. Trustee Humphrys made a motion for discussion; second by Trustee Panovich. The Fiscal Officer indicated that the hours for Columbus Day and Veterans Day had been paid straight time, not time and one half, as the Township Policy manual did not designate these holidays as premium holidays. In previous years, the holidays had been paid at a premium in accordance with a motion that had been passed in 2000. The Fiscal Officer indicated she believed the new Policy

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Manual directly addressed holidays and premium holidays for part-time firefighters thereby negating previous policies. Trustee Humphrys amended her motion to table the discussion for further information.

Motion: Trustee Humphrys

Second: Trustee Panovich

Voting: all voting aye.

Police Department – Chief Mier

1. Requested approval to purchase one 2007 Ford Fusion for use as an unmarked car, pending verification that funds are available from the Fiscal Officer, at a C.U.E. cost of \$16,045.75.
Motion: Trustee Panovich
Second: Trustee Dressler
Voting: all voting aye
2. Requested approval to allow Officer Duane Scott to attend Neighborhood & Business Watch training on November 29, 2006 at Richfield O.P.O.T.A. at a cost of \$80.00.
Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye
3. Requested Executive Session to discuss the hiring of personnel in the Police Department

Service Department – Service Director Mitchell

1. Requested approval to allow Mark Hermann to carry over 149.0 hours of unused vacation to his next anniversary year beginning December 8, 2006.
Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye
2. Requested approval to extend a conditional offer of employment to Andrew Sattler for a full-time laborer position with the Copley Township Service Department pending successful completion of pre-employment testing.
Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye.
3. Requested approval to allow the cub scouts to install, maintain and monitor duck nests in Copley Community Park.
Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye.

Zoning Department – Zoning Inspector Ferencz

1. Requested permission for Kim Ferencz to attend the Ohio Township Association Winter Conference in Columbus, Ohio on February 1-2, 2007 at a cost of \$360.00. Ms Ferencz indicated she would be attending some zoning seminars and participating as a Sergeant at Arms.
Motion: Trustee Dressler
Second: Trustee Humphrys
Voting: all voting aye
2. Announced public hearing for Rite-Aid zoning request to be held Wednesday, December 6, 2006 at the Town hall.
3. Submitted report

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OLD BUSINESS

Heritage Day Committee Chairpersons submitted request to hold the 2007 Copley Heritage Day Festival on August 4-5, 2007 with scheduled events to be held on and around Copley Circle.

Motion: Trustee Panovich
Second: Trustee Humphrys
Voting: all voting aye.

CORRESPONDENCE

None

NEW BUSINESS

None

BUSINESS FROM THE FLOOR

None

FUTURE MEETING DATES

Wednesday, November 29, 2006	Joint BZA, Zoning, BOT	6PM
Monday, December 8, 2006	Board of Trustees	8PM
Thursday, December 28, 2006	Organizational Meeting- Board of Trustees	6PM

Trustee Dressler made a motion to adjourn to Executive Session, second by Trustee Humphrys. Roll-call vote: Trustee Panovich - yes, Trustee Humphrys - yes, Trustee Dressler – yes. A short recess was called.

The meeting reconvened at 9:30 pm with the following action taken:

Trustee Panovich made a motion to extend a conditional offer of employment to Michael Wheeland and Chris Santimarino as full-time officers in the Police Department pending successful completion of pre-employment testing; second by Trustee Humphrys; all voting aye.

ADJOURNMENT

Trustee Dressler moved to adjourn at 9:35pm; second by Trustee Humphrys, all voting aye.

APPROVED BY:

RESPECTFULLY SUBMITTED:

Scott D. Dressler, President

Janice L. Marshall, Fiscal Officer