



**ANNUAL MEETING OF THE COMMUNITY IMPROVEMENT CORP.
JANUARY 16, 2020 @ 6 PM**

OPEN PUBLIC MEETING – This meeting is open to the public and notice has been sent to the West Side Leader & Akron Beacon Journal

ELECTION OF OFFICERS

- **President** - preside at all meetings, authorized to execute contracts and documents when approved by the Board
- **Vice President** – perform duties in the absence of the President
- **Treasurer** – maintain adequate financial records, account for money and other valuables belonging to the CIC
- **Secretary** – maintain record of proceedings

APPOINTMENT OF TERMS FOR DIRECTORS - 1/3 of the Board of Directors shall expire at each Annual Meeting. The following individuals have terms which expire and would require reappointments if they wish to continue serving on the CIC. New terms are assigned for 3-year periods.

- **Sylvia Chinn-Levy**
- **Steve Panzner**
- **Nancy Roesner**
- **Township Trustee** – to be confirmed by the majority of CIC (represents a portion of the 40% Twp.)

SECRETARY'S REPORT – _____

- Requesting approval of the November 14, 2019 Regular Meeting Minutes
- Requesting approval of the December 5, 2019 Special Meeting Minutes

TREASURER'S REPORT – _____

- Resolution to approve the 2020 CIC annual budget.
- Financial Updates

VICE PRESIDENT'S REPORT – _____

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PRESIDENT'S REPORT – _____

- Assignment of Sub-Committees
 - Finance Committee
 - Planning/Building Committee
 - Other

EXECUTIVE DIRECTOR'S REPORT – Matthew Springer

- Resolution requesting that all Board of Directors of the CIC sign the 2020 Conflict of Interest Policy.

- Resolution to authorize the submittal of an invoice for payment from the Copley Township Board of Trustees to the Copley CIC in the amount of \$225,000 (per BOT Resolution 03-2019) for the year 2020
- Resolution of approval to utilize MacGregor & Broemsen, CPA for accounting and tax services at an hourly rate of \$80 for 2020 and to authorize the execution of the engagement letter.
- Resolution of approval to utilize legal services rendered in 2020 and to authorize the execution of an agreement letter.
 - Attorney Ralph Waszak, Jr. of Stark & Knoll Co., LPA: \$260/hour
 - Attorney TJ Weyls of WP+C, LLC: \$250/hour
- Resolution of approval for a change-order associated with 1463 S. Cleve-Mass Rd. and the repair of a cracked sanitary sewer stack. Repair has already occurred by TankPro at a cost of \$1,250.
- Resolution of approval to utilize 3610 Clothing Company for the creation of a logo, business cards and letterhead for communication, branding and future correspondence associated with the CIC. Cost not to exceed \$1,500.
- Resolution authorizing the CIC President to execute the purchase agreement and real-estate documents associated with the acquisition of 3564 Copley Rd. at a purchase price of \$70,000.
- Resolution to retroactively approve the professional services of Brownfield Restoration Group (BRG) for the completion of an Environmental Site Assessment and an Existing Conditions Survey of 3564 Copley Rd. at a cost of \$3,540.
- Resolution to retroactively approve the professional services of the EA Group for the completion of an asbestos and lead survey of 3564 Copley Rd. at a cost of \$1,925.
- Resolution to authorize the professional services of the Environmental Design Group (EDG) to complete the Copley Square Commercial & Residential Market Analysis and Supplemental Study Area at a cost of \$18,835.
 - Environmental Design Group (EDG)
 - Copley Square: \$13,860
 - Supplemental Study Area: \$4,975
 - TOTAL COST: \$18,835
- Status Update of CIC Real-Estate
 - 1475 S. Cleve-Mass Rd. (Residential Tenants)
 - 1463 S. Cleve-Mass Rd. (Sunflower)
- Requesting discussion of Overlay Districts and grant assistance for architectural sign details
 - Copley Circle
 - Copley & Jacoby
 - Small business financial support
 - Improves aesthetics/architectural design
 - Existing CIC grant application
- Requesting an Executive Session for Purposes of Discussing Potential Land Acquisition

NEW BUSINESS

NEXT CIC MEETING DATE: February 20, 2020 @ 6 PM

ADJOURNMENT