

# RECORD OF PROCEEDINGS

Minutes of

COPLEY TOWNSHIP BOARD OF TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

TUESDAY, JANUARY 8, 2019

20

President Scott Dressler called the regular meeting of the Board of Trustees to order at 6:00 p.m.

## **Pledge of Allegiance**

### **Election of Officers for 2019**

Trustee Humphrys moved to elect Bruce Koellner as President of the Board for 2019. Trustee Dressler second, the motion carried.

Trustee Humphrys moved to elect Scott Dressler as Vice-President of the Board for 2019. Trustee Koellner second, the motion carried.

### **Fiscal Officer's Report – Ms. Linda Peiffer**

**01-2019 Resolution** to approve the December 27, 2018 Settlement Meeting Minutes.

Trustee Humphrys moved approval, second by Trustee Dressler. **Roll called: Trustee Dressler, Aye; Trustee Koellner, Aye; and Trustee Humphrys, Aye.**

**02-2019 Resolution** to accept a \$1600 premium credit from Ohio Bureau of Worker's Compensation and to acknowledge the reduced electronic premium payment of \$57,386.00. Trustee Humphrys moved approval, second by Trustee Dressler. **Roll called: Trustee Dressler, Aye; Trustee Koellner, Aye; and Trustee Humphrys, Aye.**

### **Township Administrator – Mrs. Janice Marshall**

**03-2019 Resolution** replacing tabled Resolution 104-2018 a Resolution approving the continuing financial support of the Copley Community Improvement Corporation (CIC) by contributing \$225,000.00 of the annual amount received under the terms of the Joint Economic Development District (JEDD) Agreement. Trustee Humphrys moved approval, second by Trustee Dressler.

Discussion on the motion: Trustee Koellner stated the \$225,000 is 50% of the Joint Economic Development District (JEDD) monies received each year and would be the minimum.

Although not part of this resolution, Trustee Koellner stated that if the JEDD income tax portion the township receives is over \$450,000, then the amount over \$450,000 could be split 50/50 between the CIC and the Township. However, that would require another approval.

Trustee Dressler asked if it was needed to be a permanent commitment. Trustee Humphrys said for CIC's budgeting purposes they are budgeting to 2020 with their filing for the 501 (c) 3. Trustee Koellner said the resolution refers to an annual amount and understood it could be amended anytime.

**Roll called: Trustee Dressler, Aye; Trustee Koellner, Aye; and Trustee Humphrys, Aye.**

Mrs. Marshall requested an Executive Session to discuss benefits of personnel in all departments and also benefits in the Fire Department.

### **Fire Department – Chief Chris Bower**

**04-2019 Resolution** to remove Lieutenants Steve Blasdel, Michael Kamp, Brian Abbott and Tom Tomcik from Probationary Status. Trustee Humphrys moved approval, second by Trustee Dressler. **Roll called: Trustee Dressler, Aye; Trustee Koellner, Aye; and Trustee Humphrys, Aye.**

**05-2019 Resolution** to sell unneeded Self-Contained Breathing Apparatus. Trustee Humphrys moved approval, second by Trustee Dressler.

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Discussion on the motion: Trustee Koellner was concerned if the items would sell for over \$2500. He felt it should be advertised just to be sure. Chief Bower said the law states it is an opinion of the board (Trustees) if it is less than \$2500. Chief Bower said the items do not meet certification specifications and no warranties are made.

**Roll called: Trustee Dressler, Aye; Trustee Koellner, Aye; and Trustee Humphrys, Aye.**

Chief Bower requested an Executive session to discuss promotion in the fire department.

**Police Department – Chief Michael Mier**

Chief Mier requested an Executive Session to discuss promotions in the police department.

**Service Department – Mr. Mark Mitchell, Service Director**

**06 -2019 Resolution** to approve the installation of street lights at the intersection of Greening and Wealthy and at the intersection of S Plainview and Wealthy for \$3,010.60. Trustee Humphrys moved approval, second by Trustee Dressler. **Roll called: Trustee Dressler, Aye; Trustee Koellner, Aye; and Trustee Humphrys, Aye.**

**07-2019 Resolution** to approve Participation in the 2019 Pavement Maintenance and Marking Regional Collaboration Project with the Summit County Engineer for an Amount Not to Exceed \$550,000.00. Trustee Humphrys moved for discussion, second by Trustee Dressler.

Discussion on the motion: Referring to the Scope of Work and addressing Rothrock Loop, Trustee Humphrys said she would prefer to do residential roads instead of Rothrock Loop. She would hate to improve a full depth reclamation of Rothrock Loop until it is known what type of development is coming to Rothrock. Mr. Mitchell said he couldn't say what roads would be added on. He offered a pavement only for Rothrock Loop. Mrs. Marshall questioned if the county was to pave the road before they turned (Rothrock Loop) it over to the Township. Trustees Koellner and Dressler agreed that was discussed but no resolution came of it. All discussion is on tape and on file.

Trustee Koellner suggested to table the resolution until questions are resolved. Mr. Mitchell said the deadline to submit is February 1, 2019.

**Trustee Humphrys withdrew her motion and moved to TABLE, Trustee Dressler as second agreed to TABLE. Trustee Koellner called for the vote to Table; the motion carried.**

Mr. Mitchell reported department members issued door hangers to the surrounding property owners near Copley Community Park notifying residents of survey work in the park. The surveyors begin tomorrow, January 9th.

The dump truck sold on Govdeals.com for \$34,909.00 with a minimum bid of \$9,000. Govdeals placed the minimum bid at \$9,000 from the Township's \$12,000.00. The Township received \$31,031.00 from the sale. It sold to a nationwide snow plow contractor in Westbury on Long Island, NY. He will refurbish the truck and send it to the George Bush Intercontinental Airport in Houston, Texas.

Mr. Mitchell submitted his December monthly report.

Trustee Koellner thanked Mr. Mitchell for compiling the list of private and undedicated roads in Copley Township. Mr. Koellner had asked for the list at the last meeting.

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## **Community & Economic Development – Director Matt Springer**

Mr. Springer reported on the year-end report for 2018. Eighty-four new single family homes and 7 different commercial projects. Total value is \$47.9 million dollars of new improvements in the community. It is a 97% increase from 2017.

Mr. Springer anticipates receiving the Tree City recognition soon. Speaking to the internal project on the Comprehensive Land Use Plan (CLUP), Mr. Springer said they hope to complete it by December of this year.

The first Neighborhood Ambassador's meeting will be held January 24 at 6 p.m. in the Trustees meeting room.

Mr. Springer spoke with Trustee Koellner last week and wanted to add one item of clarification from the last meeting discussion and action on the sewer line extension. Referring to the sewer extension for the corner of Cleveland Massillon and Rothrock Road, Mr. Springer addressed "Rothrock Spur" (private access drive that runs parallel above Cleveland Massillon Road immediately northwest of I-77) and said the extension the Trustee approved for \$40,000 is only for the corner of Rothrock and Cleveland Massillon Road. "Although there is going to be a manhole installed there and because we don't know what the future buildout will be on the other parcels directly south, there will be another extension at some time dependent on what type of development is proposed for that land. And that would be another \$70,000."

Discussion followed. Trustee Humphrys clarified that although it was always referred to as Rothrock Spur, it is considered Cleveland Massillon Road for mailing and directions. The Ohio Department of Transportation owns the access drive.

Mr. Springer requested an Executive Session to discuss land acquisition.

## **Old Business**

Mrs. Marshall reported she received notice from the Summit County Engineer that The Thrasher Group has been awarded the contract to design the turn lanes at the Ridgewood Rd. and Cleveland Massillon Road intersection; a design meeting is scheduled for tomorrow at 9:30 at the Engineer's office. Service Director Mitchell will attend.

Also reported that she, Trustee Koellner, and the resident consultant will be meeting with the Environmental Design Group and the City of Fairlawn regarding the expansion of the Fairlawn GIG

Trustee Dressler requested an executive session to discuss employee compensation in administration.

## **New Business**

**08-2019 Resolution** to approve Selma Muller's attendance at the Ohio Bureau of Worker's Compensation Safety Congress March 6-8, 2019 in Columbus. Cost: \$800 for travel, meals and hotel. Trustee Humphrys moved approval, second by Trustee Dressler. **Roll called: Trustee Dressler, Aye; Trustee Koellner, Aye; and Trustee Humphrys, Aye.**

Trustee Humphrys acknowledged in a motion that she was attending the Ohio Township Association's winter conference in Columbus January 30-February 2, 2019. Included in the motion is Janice Marshall who also acknowledged she would be attending. Trustee Humphrys said that any department head who would wish to attend would also be included.

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A blanket purchase order of \$5,000 was approved in the 2019 blanket purchase order approvals on December 27, 2018. Trustee Dressler seconded the motion; the motion carried.

Trustee Koellner announced his son was graduating and he would not be available on the 22<sup>nd</sup> for the Trustees second meeting in January. It was decided to go ahead with the 22<sup>nd</sup> meeting. If any major issue would come before the board on January 22, it would be held until the full board is in attendance in February.

### **Executive Session**

Trustee Koellner announced the requests for executive sessions on promotions in police and fire, benefits for fire, land acquisition, and compensation of personnel in administration and asked for a motion.

Trustee Humphrys moved to hold an executive session at 7:00 p.m. to discuss benefits of personnel in all departments and benefits in the fire department; promotions of personnel in the fire department; promotions in the police department; land acquisition, and compensation of personnel in administration. Trustee Dressler second. **Roll Called: Trustee Dressler, Aye; Trustee Koellner, Aye; and Trustee Humphrys, Aye.**

At 8:51 p.m., Trustee Dressler moved to leave executive session, second by Trustee Humphrys; all voting Aye.

**09-2019 Resolution** to Purchase the Property at 1860 Copley Road and perform due diligence.

Trustee Koellner introduced the following:

**WHEREAS**, the Copley Township Board of Trustees desires to purchase the property at 1860 Copley Road for \$60,000.

**NOW, THEREFORE BE IT RESOLVED**, the Copley Township Board of Trustees in Summit County, Ohio, approves the following:

**SECTION 1:** That Economic Development Director Matt Springer direct and negotiate the purchase of 1860 Copley Road for a price not to exceed \$60,000.

**SECTION 2:** That Mr. Springer engage First American Title Company to close the sale.

**SECTION 3:** That Brownfield Restoration Group be retained to perform a Phase I Environmental Site Assessment (ESA) test and title and lien search.

**SECTION 4:** That the Cardinal Group be retained to perform asbestos abatement.

**SECTION 5:** The Township Fiscal Officer is hereby authorized to certify funds for the projects by the following actions:

1. Close Purchase Order 201-2017 with a balance of \$137,384.51 payable to the Summit County Land Bank from the General Fund Account No. 1000-760-710-0000 Land.
2. Issue new Purchase Order for \$63,784.51 to the Summit County Land Bank from the General Fund Account No. 1000-760-710-0000 Land.
3. Issue a Blanket Purchase Order for the \$73,600 from the General Fund Account No. 1000-760-710-000 to pay for the property through First American Title Company and the Phase I Environmental Site Assessment (ESA) test from Brownfield Restoration Group in addition to asbestos abatement to the Cardinal Group.

**FURTHER**, that the Township Administrator Janice Marshall shall sign all documents on behalf of the Copley Township Board of Trustees.

Trustee Humphrys moved approval, second by Trustee Dressler. **Roll called: Trustee**

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**Dressler, Aye; Trustee Koellner, Aye; and Trustee Humphrys, Aye.**

Trustee Koellner introduced the following:

**10-2019 Resolution** to Promote Police Officers Joel Marmet, Eric Gable, Michael Wheeland and Michael Yovanno to the Position of Police Sergeant.

Trustee Humphrys moved approval, second by Trustee Dressler. **Roll called: Trustee Dressler, Aye; Trustee Koellner, Aye; and Trustee Humphrys, Aye.**

### **Adjournment**

With no further business to come before the board, Trustee Koellner moved to adjourn at 8:55 p.m., second by Trustee Dressler; the motion carried.

Approved by:

Respectfully submitted:

  
Bruce D. Koellner, President

  
Linda J. Peiffer, Fiscal Officer