

# RECORD OF PROCEEDINGS

Minutes of

## COPLEY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_

Monday, January 12, 2026

20 \_\_\_\_\_

Trustee Koellner called the Regular Meeting to order at 1:00 p.m.

Present for the meeting: Trustee Koellner, Trustee Dressler, Janice Marshall, Roy Speer, Chief Michael Mier, Chief Chris Bower, Greg Tracy and David Firestine, Legal Counsel

### **Pledge of Allegiance**

Swearing-in ceremony for Trustee Dressler and Trustee Koellner; Judge Todd McKnney administered the oath of office.

### **Board of Trustees**

**Motion** granting permission to use contingency funds in the amount of \$3,133.00 to purchase and install a weather hood on the vent in the apparatus bays. Trustee Koellner moved approval; second by Trustee Dressler; both voting aye.

**Discussion** - Discussed the future audio/visual needs in the North Room to reliably stream public meetings; currently, the sound is not functioning. Consultants have reviewed the system; given the age of the sound equipment, they are suggesting a new system that would be more user friendly, reliable and retrievable. The consulting company should be able to provide a quote for consideration at the next meeting.

### **Fiscal Officer's Report – Roy Speer, Fiscal Officer**

**Motion** to approve the Board of Trustees Regular Meeting Minutes of December 22, 2025. Trustee Koellner moved approval; second by Trustee Dressler; both voting aye.

**Motion** granting permission to renew the Mitchell CD with Westfield Bank at a rate of 4.0% effective January 10, 2026. Mr. Speer received verbal approval on 1/9. Trustee Koellner moved approval; second by Trustee Dressler; both voting aye.

**Motion** granting permission to repay the advance from the General Fund to Fund #2926 NOPEC Energy Fund in the amount of \$10,000.00. Trustee Koellner moved approval; second by Trustee Dressler; both voting aye.

**Motion** in agreement not to request a hearing for a new liquor license permit application for E&D Woodhouse Spa, LLC. Trustee Koellner moved approval; second by Trustee Dressler; both voting aye.

### **Administration – Mrs. Janice Marshall, Administrator**

**2026-01 Resolution** granting permission to issue a Purchase Order in the amount of \$7,358.40 to Talix to cover the expense of managing the Microsoft licenses for the Township. Trustee Koellner moved approval; second by Trustee Dressler; roll call vote: Trustee Dressler – aye and Trustee Koellner - aye.

**2026-02 Resolution** amending the 2026 Temporary Appropriations for Fund #2914 – Heritage Woods Drive - Turn Lanes reducing the Appropriation by \$323,497.50. Trustee Koellner moved approval; second by Trustee Dressler; roll call vote: Trustee Dressler – aye and Trustee Koellner - aye.

**2026-03 Resolution** supporting the Ohio Commission for the United States Semiquincentennial (America 250-OH). Trustee Koellner moved approval; second by Trustee Dressler; roll call vote: Trustee Dressler – aye and Trustee Koellner - aye.

**Motion** granting permission to increase Purchase Order #242-2025 in the amount of \$2,300.00 to Talix to cover additional cost to purchase a 20-hour block of time for emergency service outside normal business hours. Trustee Koellner moved approval; second by Trustee Dressler; both voting aye.

**Executive Session** – to discuss benefits of employment in the Fire Department

### **Service Department – Mr. Greg Tracy, Service and Development Director**

**2026-04 Resolution** granting permission to participate in the 2026 Pavement Maintenance and/or Marking Regional Collaboration Project with the Summit County Engineer. Trustee Koellner

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moved approval; second by Trustee Dressler; roll call vote: Trustee Dressler – aye and Trustee Koellner - aye.

**2026-05 Resolution** granting permission to enter into an agreement with Campbell Mechanical Services for the building systems maintenance program for the new safety facility. Trustee Koellner moved approval; second by Trustee Dressler; After further discussion on the scope and cost of the contract, Mr. Tracy amended his request to change the vendor to Relmec Mechanical LLC; he informed the Trustees that Infinity Construction recommended Relmec Mechanical as well. Trustee Koellner withdrew his motion and Trustee Dressler withdrew his second.

**Resolution** granting permission to enter into an agreement with Relmec Mechanical LLC for the building systems maintenance program for the new safety facility at a cost of \$18,710.00. Trustee Koellner moved approval; second by Trustee Dressler; roll call vote: Trustee Dressler – aye and Trustee Koellner - aye.

**2026-06 Resolution** granting permission to issue a Blanket Certificate in the amount of \$50,000.00 to cover the costs of improvements at 3643 Copley Road. Trustee Koellner moved approval; second by Trustee Dressler; roll call vote: Trustee Dressler – aye and Trustee Koellner - aye.

**Motion** granting permission to enter into an agreement with GPD Group for engineering services for 2026. Trustee Koellner moved approval; second by Trustee Dressler; both voting aye.

**Motion** granting permission for Jeff Newman to attend the Summit Metro Parks Wild Backyards training on Sunday, January 25, 2026 from 2:00-3:30pm. Trustee Koellner moved approval; second by Trustee Dressler; both voting aye.

**Updates** – Mr. Tracy shared that the completion of the Ridgewood Road Trail work is currently on hold due to weather; portion of trail is closed pending the installation of a railing required for ADA compliance.

Copley Road Pathway project is waiting on contract from Environmental Design Group for design work.

The Copley Community Room will have Premise installing the door access controls; Mr. Tracy is working on the Rules and Regulations surrounding use of the room. The Township believes the room may be available around March 2026. Basement renovations at Town Hall are progressing, work is being done on the demolition schematic; will then contact Infinity to schedule the demolition.

The Zoning Commission has chosen ZoneCo to help with the initial phases of the audit; will be discussed at a future meeting.

**Cemetery Deed** - Patsy Swaino

**Executive Session** – to discuss potential litigation with Legal Counsel and employment of personnel in the Service Department

**Fire Department – Chief Chris Bower**

No Requests

**Police Department – Chief Michael Mier**

No Requests

**Old Business** – None

**New Business** – Trustee Koellner will be out of town from January 19 through January 23; the Board of Trustees introduced the Township's new Community Development Coordinator Megan Sutherland.

**Correspondence** – None

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### Business from the Floor – None

Trustee Koellner made a motion to move into Executive Session to discuss benefits of employment in the Fire Department, employment of personnel in the Service Department, employment of personnel in Administration, and potential litigation with Legal Counsel; second by Trustee Dressler; roll-call vote – Trustee Dressler – aye, Trustee Koellner – aye. After a 5-minute recess, the Executive Session began at 2:05 pm.

Trustee Koellner made a motion to reconvene the public meeting at 2:42 p.m.; second by Trustee Dressler, both voting aye.

**Motion** granting permission to certify a BWC claim for William Hetzel for an incident on December 28, 2025. Trustee Koellner moved approval; second by Trustee Dressler; both voting aye.

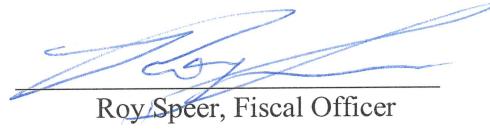
### **Adjournment**

At 2:43 p.m., with no further business to come before the Board, Trustee Koellner moved to adjourn the meeting; second by Trustee Dressler; both voting aye

Approved by:

  
Bruce Koellner, Vice-Chairperson

Respectfully submitted by:

  
Roy Speer, Fiscal Officer