

RECORD OF PROCEEDINGS

Minutes of

COPLEY TOWNSHIP BOARD OF TRUSTEES REGULAR

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ **TUESDAY, FEBRUARY 9, 2021** _____ 20 _____

Open

Trustee Koellner called the Regular Meeting to order at 6:30 p.m.

Pledge of Allegiance

Welcome

Board of Trustees

Executive Session with Legal Counsel to discuss pending litigation; employment in Administration.

Fiscal Officer's Report – Ms. Linda Peiffer

Suggested amendments to the Board of Trustees meeting minutes for November 24 and December 7 were not available for review.

Minutes were not available for review for the Board of Trustees meetings held December 9, December 28, and January 12.

Motion to approve the Board of Trustees Regular Meeting minutes of January 26, 2021. Trustee Koellner moved approval; second by Trustee Dressler. Trustee Schulte chose to abstain.

Discussion held regarding creating a document vs. providing a separate document.

Public Record Request – Open the Books – personnel information. Ms. Peiffer received a request asking for salaries for employees from the year 2020. Ms. Peiffer replied that the Uniform Accounting Network (UAN) did not provide a report that would include only the information requested and felt that creating a document with the pertinent information would be illegal. Township's Legal Counsel advised that it is permissible to create a document in response to a request and she could prepare a spreadsheet as was done in previous years, then present it to the Board for approval.

Ms. Peiffer stated she emailed a revised spreadsheet for the 2020 Financials with new Capital Accounts included. Trustee Koellner reviewed the numbers and discovered incorrect amounts had been transferred. He asked Mrs. Marshall to clarify the amounts that should have been transferred. Ms. Peiffer said she would make the changes.

Credit Card Policy – Ms. Peiffer stated that she did not want to write the policy and said administration could write it.

It was discussed that the Purchase Order for the treadmill in the Fire Department was incorrect. All of the money came out of Fire's General Fund and it was supposed to come out of the Grant Fund. Ms. Peiffer will look into it.

The Board asked for a solid date that the 2020 Financials would be available for review. Ms. Peiffer stated she would have them by February 15th.

Ms. Peiffer asked if a hearing would be necessary to approve a liquor license application for Firehouse Tavern, a new restaurant opening in Copley Township. Chief Mier agreed. Trustee Schulte asked if there was a limit to the number of licenses allowed in a township. Trustee Dressler replied the maximum number of licenses is based on the population of the township. Trustee Koellner moved approval; second by Trustee Dressler, all voting aye.

Administration – Mrs. Janice Marshall, Administrator

Executive Session request to discuss benefits of personnel in all departments.

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Fire Department – Chief Chris Bower

Motion to remove Fire/Medic Brad Eplin from probationary status effective October 16, 2020 after successful completion of his one-year probationary period. Trustee Schulte moved approval; second by Trustee Koellner, all voting aye.

Motion to remove Fire/Medic Joe D'Attoma from probationary status effective January 6, 2021 after successful completion of his one-year probationary period. Trustee Schulte moved approval; second by Trustee Koellner, all voting aye.

Motion to grant a six-month leave of absence to part-time Fire/Medic Doug King effective immediately. Trustee Schulte moved approval; second by Trustee Koellner, all voting aye.

Executive Session to discuss employment of personnel in the Fire Departments

Chief Bower has put together a new format for the department's monthly report and will have the final draft by the weekend.

Police Department – Chief Michael Mier

Resolution granting permission to enter into a 5-year agreement with Motorola Solutions/Watch Guard Video for nine new dash cameras for the Police Cruisers. Trustee Schulte moved for discussion; second by Trustee Koellner. Trustee Schulte is supportive but the money is not in the budget and he would like to wait. Trustee Koellner agreed asking if there was any harm in waiting. The equipment is old and no longer maintained under a contract. Furthermore, there are currently Police cruisers with inoperable dash cameras. The body cameras still work. Trustee Schulte moved to table the resolution; second by Trustee Koellner. All voting aye.

Motion to accept, with regret, the resignation of Bruce Kaschner in the Police Department effective 2-26-2021. The Board wished Mr. Kaschner all the best in his new career.

Monthly Report for Police Department – January 2021.

Service Department – Mr. Mark Mitchell, Service Director

09 - 2021 Resolution amending the 2021 Temporary Appropriations for Fund #2031. Trustee Koellner moved approval; second by Trustee Dressler, all voting aye.

10 – 2021 Resolution approving Purchase Orders and Blanket Certificates for the Service Department for 2021. Trustee Dressler moved approval; second by Trustee Koellner, all voting aye.

11 – 2021 Resolution approving an emergency Purchase Order in the amount of \$40,000.00 to Cargill, Inc. for road salt effective February 2, 2021. Trustee Koellner moved approval; second by Trustee Schulte, all voting aye.

12 – 2021 Resolution granting permission to issue a Purchase Order in the amount of \$9,972.65 to Lewis Landscaping to provide fertilizer and weed control treatments on Township properties for 2021. Trustee Koellner moved approval; second by Trustee Dressler, all voting aye.

13 – 2021 Resolution granting permission to enter into a five-year agreement with Otis Elevator for the maintenance and repair of the Town Hall elevator at a total cost of \$19,966.02 for the 5 years. Trustee Koellner moved approval; second by Trustee Schulte, all voting aye.

Monthly Report for the Service Department – January 2021.

Executive Session request to discuss hiring of personnel in the Service Department.

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Community and Economic Development – Mr. Loudan Klein, Director

Mr. Klein stated the Community and Economic Development Department will be working with Firehouse Tavern to assist them with some issues they are having with the Summit County Building Office.

Bath Township turned down permit applications for a new Sheetz gas/grocery mart and the Roadhouse Restaurant in their last meeting. Trustee Schulte asked if Copley Township could find a place that would be suitable for both companies in Copley and that we would welcome working with them. Mr. Klein said he has and would continue to reach out to both parties with possible locations.

Trustee Schulte also inquired on current Grant applications stating that this is the time frame to submit them. He asked if EDG had identified any of grant opportunities during the course of their study. Mr. Klein responded that EDG has relayed information to the department and that several grants are in the works; one through ODNR for trails (TAP Program) and sidewalks through the County Engineer.

Trustee Schulte asked if the pump station at Route 21 will be reviewed by the Summit County Department of Sanitary Sewer Services since Summit County increased the Department's budget on sewer projects. Mr. Klein is looking into it and is waiting for information back from the county. Trustee Schulte also asked Mr. Klein to research an IOU from Summit County in regards to the Hudson sewer connection.

Discussion – Discussed options for sewer extension and debt financing; the Board agreed to pursue an all-encompassing project that would include Sunset Drive improvements, the extension of sewer on Copley Road from Route 21 to Jacoby Road and the creation of pathways along the construction areas for the sewer pending legal review that the Township will not lose any legal remedy it may or may not have against our JEDD partner, Akron. Trustee Koellner requested that the Township obtain tax records from the JEDD to assist us in understanding the economic impact of parcels being added or removed from the JEDD and, when combined with our detailed knowledge of the township, to help ensure that those in the JEDD are properly paying their taxes.

Old Business

The Board discussed donating the vacant land south of Town Hall and old Station II, owned by both Bath and Copley, to the CIC. A Designation Agreement will be presented to the Board at the next meeting detailing the relationship between the Township and the CIC. Once that agreement is approved by both parties, land donations can be considered.

Ms. Peiffer requested a motion to ask if Board of Trustees meetings could be put on the Fiscal page of Copley's website. Trustee Koellner indicated that no vote was needed and the Board agreed to have the meetings included on the Township website

New Business

None

Correspondence

None

Business from the Floor

None

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Executive Session

Trustee Koellner moved to enter into Executive Session to discuss benefits of employees in all departments, employment in Administration, Fire, and Service; pending litigation with Legal Counsel; second by Trustee Dressler. Roll call vote: Trustee Koellner, aye; Trustee Schulte, aye; and Trustee Dressler, aye. The session began at 8:50 p.m.

At 10:28 p.m., Trustee Schulte moved to reconvene; second by Trustee Koellner, all voting aye.

Motion to confirm a conditional offer of employment to Make Marias and Steven Canti upon successful completion of pre-hire testing. Trustee Schulte Moved approval; second by Trustee Koellner, all voting aye.

Motion confirming a conditional offer of employment to Shane Pastercheck pending successful completion of per-hire testing. Trustee Schulte moved approval; second by Trustee Koellner, all voting aye.

Adjournment

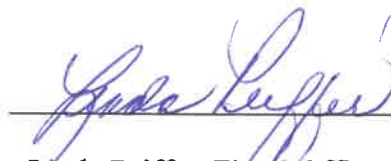
At 10:30 p.m., with no further business to come before the Board, Trustee Koellner moved to adjourn; second by Trustee Dressler; all voting aye.

Approved by:

Respectfully submitted by:



Bruce Koellner, President



Linda Peiffer, Fiscal Officer