

RECORD OF PROCEEDINGS

Minutes of

Meeting

COPLEY COMMUNITY IMPROVEMENT CORPORATION

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

February 20, 2020

20

1 Date: February 20, 2020

2 Place: Copley Town Hall

3 Open-Meeting called to order at 6:00 p.m. by Jessica Vargo.

4 Roll Call: John Duncan, Sylvia Chinn-Levy, Janice Marshall, Nancy Roesner, Jessica
5 Vargo, Susan Bishop, Bruce Koellner, Lynn Slaby (phone), Kevin Fallon, Steve Panzer
6 and Matt Springer.

7
8 **NEW BUSINESS-**

9 Adopted agenda request made by Jessica Vargo to include land acquisition and personnel
10 issues. Bruce Koellner moved to approve, second by Steve Panzer. Motion carried.

11
12 Allison Chrien made a presentation to the Board regarding Farmers' Creekside Market.

13 * Plan consists of moving market to Friday nights at the circle. "The Roundabout" The
14 events would incorporate music, art, wine, and a food truck.

15 Proposed structure:

16 * CIC hires CCS to manage Farmers Market

17 * Nonprofit Committee formed to include CIC members, community members. And
18 "Roundabout" staff.

19 * Committee would have own checking and PayPal accounts monitored by the CIC

20 * CIC Board would include "Roundabout" information in legal and tax filings.

21 * CCS asking for \$10,000 from CIC. CCS submitting \$7,000. Estimated operating budget
22 of \$14,000.

23 Nancy Roesner raised a concern regarding parking and attendees' safety. Suggested that
24 the Copley Community Park would be a preferable location.

25
26 Jessica Vargo asked whether the event could be scaled down.

27
28 Kevin Fallon questioned availability of lighting and parking and stated the need for
29 portable lighting at crosswalks and a police presence.

30
31 Steve Panzer inquired as to the type of vendors available at the farmers market.

32
33 Jessica Vargo thanked Allison for her presentation. CIC will take proposal under
34 advisement. Allison will reappear on Monday, February 24, 2020 at the Trustees Meeting
35 for more discussion.

36
37 **SECRETARY'S REPORT Approval of Minutes**

38 Sylvia Chinn-Levy moved to approve the January 16, 2020 Regular Meeting Minutes,
39 second by John Duncan. Motion carried.

40
41 **TREASURER'S REPORT - Janice Marshall**

42 Steve Panzer moved to pay the Summit County Fiscal Office for the 1st half of 2019 real
43 estate taxes for 1475 S. Cleveland Massillon Rd in the amount of \$1047.58, second by
44 Bruce Koellner.

45 **Roll Call: Jessica Vargo, Yes, John Duncan, Yes; Sylvia Chinn-Levy, Yes; Janice**
46 **Marshall, Yes, Nancy Roesner, Yes; Susan Bishop, Yes; Bruce Koellner, Lynn Slaby,**
47 **Yes, Kevin Fallon, Yes, Steve Panzer, Yes.**

48
49 **VICE PRESIDENT'S REPORT - No report**

50

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1 **PRESIDENT'S REPORT - Jessica Vargo**

2 Assignment of Sub-Committees

3 Building/Property Maintenance

4 Steve Panzer, Kevin Fallon, Nancy Roesner, Bruce Koellner

5 Finance

6 Kevin Fallon, Bruce Koellner, Lynn Slaby, Joe Saporito, Jessica Vargo

7 Planning

8 Kevin Fallon, Sylvia Chinn-Levy, Lynn Slaby

9 Grant Review

10 Janice Marshall, Jessica Vargo

11 Governance

12 Sylvia Chinn-Levy, Joe Saporito, Jessica Vargo

13

14 Jessica Vargo asked for a resolution regarding the official designation of the West Side
15 Leader and Akron Beacon Journal as the publication for posting of all legal advertisements
16 associated with the Community Improvement Corporation activities. Steve Panzer moved
17 to accept, second Nancy Roesner.

18 **Roll Call: Jessica Vargo, Yes, John Duncan, Yes; Sylvia Chinn-Levy, Yes; Janice**
19 **Marshall, Yes, Nancy Roesner, Yes; Susan Bishop, Yes; Bruce Koellner, Lynn Slaby,**
20 **Yes, Kevin Fallon, Yes, Steve Panzer, Yes.**

21

22 **EXECUTIVE DIRECTOR'S REPORT – Matthew Springer**

23 Matt Springer requested retroactive approval of payment to Weltons for repair and
24 maintenance services associated with 1463 S. Cleveland-Massillon Rd. The services
25 helped correct and repair poor water quality and a failing water well pump. Total cost of
26 the repair work was \$3,330.89. Bruce Koellner moved approval, second Nancy Roesner.

27 **Roll Call: Jessica Vargo, Yes, John Duncan, Yes; Sylvia Chinn-Levy, Yes; Janice**
28 **Marshall, Yes, Nancy Roesner, Yes; Susan Bishop, Yes; Bruce Koellner, Lynn Slaby,**
29 **Yes, Kevin Fallon, Yes, Steve Panzer, Yes.**

30

31 The Matching Grant Fund Program was adopted November 15, 2018. The grant program
32 guidelines allows for a \$1/\$1 match not to exceed \$25,000 for awarded projects. The grant
33 program is considered reimbursable subject to approval by the Board. At this time the
34 Copley Community Outreach Center has asked for financial support in the amount of
35 \$5,700 as part of this program.

36

37 Maryann Henry presented information regarding the purpose of the Center as well as the
38 need for flooring, ceiling, windows and insulation at a cost of \$14,261.

39

40 Bruce Koellner asked if this proposal followed the grant outline approved in 2018. In
41 hearing yes, Bruce Koellner moved approval, second by Steve Panzer.

42 **Roll Call: Jessica Vargo, Yes, John Duncan, Yes; Sylvia Chinn-Levy, Yes; Janice**
43 **Marshall, Yes, Nancy Roesner, Yes; Susan Bishop, Yes; Bruce Koellner, Lynn Slaby,**
44 **Yes, Kevin Fallon, Yes, Steve Panzer, Yes.**

45

46 Logo designs were studied with #4 being the CIC's choice. Janice Marshall will make
47 tweaks as needed.

48

49 **EXECUTIVE SESSION**

50 At 7:25 Matt Springer asked for an executive session to discuss potential land acquisition.

51 Steve Panzer so moved, second Sylvia Chin-Levy.

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1 At 7:45 Bruce Koellner moved to go public, second by Kevin Fallon.
2 Kevin Fallon moved to pay Summit county Fiscal Office for the 1st half of 2019 real estate
3 taxes associated with 1463 S. Cleveland Massillon Rd. in the amount of \$3,002.33, second
4 by John Duncan.

5 **Roll Call: Jessica Vargo, Yes, John Duncan, Yes; Sylvia Chinn-Levy, Yes; Janice**
6 **Marshall, Yes, Nancy Roesner, Yes; Susan Bishop, Yes; Bruce Koellner, Lynn Slaby,**
7 **Yes, Kevin Fallon, Yes, Steve Panzer, Yes.**

8
9 Lynn Slaby moved to table the Market Analysis Reports received, second Janice Marshall.
10 Motion passed.

11
12 Bruce Koellner asked for input regarding the Farmers' Market proposal to share with the
13 Trustees.

14
15 **NEW BUSINESS**
16 With no further business to come before the board, Jessica Vargo called for a motion to
17 adjourn at 8:02pm. Motion by Steve Panzer, second by Kevin Fallon.

18
19 Next Meeting date: March 19, 2020 @ 6 PM

20
21 Approved By: Submitted By:
22
23 _____
24 Mrs. Jessica Vargo, President Mrs. Susan Bishop, Secretary

25