

**RECORD OF PROCEEDINGS**  
**COPLEY TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR MEETING**

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

MONDAY, FEBRUARY 24, 2020

Held \_\_\_\_\_

\_\_\_\_\_20\_\_\_\_\_

**Pledge of Allegiance**

**Open**

Trustee Dressler called the regular meeting to order at 6:00 p.m. and welcomed Tim Boley from the Summit County Engineer's Office.

**Swearing in Ceremony- New Police Officers Caleb Ogletree, Dylan Falconer, and Kevin Garofalo** - Police Chief Mier administered the oath to the new police officers.

**Candidate for Summit County Sheriff – Dale Soltis**

Mr. Soltis was present to introduce himself as a candidate for the office of Summit County Sheriff. Mr. Soltis is retired from the sheriff's department after 30 years.

**Mary Ann Henry – Copley Outreach Center, 1502 S Cleve-Mass Road**

Mrs. Henry, new director of the Copley Outreach Center, presented an overview of the Center that provides support to families in need in the Copley-Fairlawn Schools system. The Center is run by a group of volunteers and is open from 10-2 on Tuesdays and Fridays. Supporting agencies are the Salvation Army, Guardian Angels Church and Copley United Methodist Church. Currently, the Center provides support to 150 households of which, one-third are senior citizens. In addition, the Center participates in the weekend backpack program for students. Mrs. Henry outlined the renovations needed to the building that houses the Center.

**Board of Trustees**

**Bid Opening – 2-Year Cleaning Contract**

1. Maintenance Office Professionals (MOP) \$18,240 per year; totaling \$36,480
2. ServPro West Akron – Bid includes windows bi-monthly; \$74,592.00 for 2 years.
3. RoMaster Corp - \$72,600 for 2 years.
4. Scrub and Glow Inc. - \$1,575 for 2 years.

Trustee Schulte moved to close the bids, second by Trustee Koellner; the motion carried.

**2020-28 Resolution** amending the Southwest Summit Council of Governments

(SWSCOG) agreement to allow Springfield Township to join SWSCOG as a member for joint dispatch services through the Southwest Summit Communications (SWSCOM). Trustee Dressler moved approval, second by Trustee Schulte. Discussion on the motion. Trustee Koellner asked what the cost savings would be by adding Springfield. Mrs. Marshall said Springfield would contribute \$100,000 for the buy-in over a five-year period. Springfield will cover their own cost for equipment for their cruisers. The current cost sharing for Copley is 31% of the current SWSCOM budget. By adding Springfield, Copley's new share would be 26.33%. Trustee Schulte asked if there would be an extra dispatcher for Springfield, which would add an additional cost. He was answered, not at this time. Discussion followed. All discussion is recorded and on file. Roll call vote: Trustee Dressler, Aye; Trustee Koellner, Aye; and Trustee Schulte, Aye.

**Fiscal Officer's Report – Ms. Linda Peiffer.**

The approval of the February 10, 2020 regular meeting minutes was held until the March 9<sup>th</sup> meeting to give Trustees time to review.

Ms. Peiffer reported 2019 Financials are closed and available at the fiscal office for review. The years 2018 and 2019 is currently under audit.

**Administration - Mrs. Janice Marshall, Administrator**

**Motion** to enter into a Business Associate Agreement with the James B. Oswald Company to address the requirements of the HIPPA Privacy and Security Rule. Trustee Koellner moved approval, second by Trustee Schulte; the motion carried

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**Motion** to issue a Request for Proposals (RFP) for consulting services related to strategic planning for capital projects. Trustee Koellner moved approval, second by Trustee Schulte; the motion carried.

Mrs. Marshall requested an executive session to discuss personnel in the Community & Economic Development Department.

**Fire Department - Chief Chris Bower**

**2020-29 Resolution** to apply for the Assistance to Firefighters Grant requiring a 5% match not to exceed \$10,000. Trustee Koellner moved approval, second by Trustee Schulte. Chief Bower said he plans to ask for 2 sets of extrication equipment with this grant for \$120,000. Roll call vote: Trustee Dressler, Aye; Trustee Koellner, Aye; and Trustee Schulte, Aye.

Fire Chief Bower requested an executive session to discuss hiring of personnel in the Fire Department.

Chief Bower reported he is in the process of finishing the paperwork for the intern and almost ready for the revision of the commendation policy, that would include changes to the Class A uniform, i.e. insignias / lapels. Trustee Koellner asked Chief Bower to share with the other departments.

**Police Department – Chief Michael Mier**

**2020-30 Resolution** approving the purchase of four 2020 Ford Explorer Police Vehicles from Montrose Ford at a cost not to exceed \$136,000, and to Amend the Temporary Appropriations in the same amount. Trustee Koellner moved approval, second by Trustee Schulte. Discussion followed. All discussion is on record and on file. Roll call vote: Trustee Dressler, Aye; Trustee Koellner, Aye; and Trustee Schulte, Aye.

As a housekeeping function, Chief Mier submitted former Lt. Jack Simone's letter of resignation for acceptance by the Board of Trustees. Trustee Koellner moved to accept Mr. Simone's letter of resignation with regret, second by Trustee Schulte; the motion carried.

Chief Mier received a request for a charity 5-K run from the Aruna Project on Saturday, May 30 at 9:00 a.m. to 11:00 a.m. The charity is geared toward women's issues. Trustee Schulte moved approval, second by Trustee Koellner; the motion carried.

Trustee Koellner asked Chief Mier if he would speak to the project manager of the construction project on Ridgewood Road. During construction times, Ridgewood is a one-lane road monitored by a portable traffic light. He asked Chief Mier to request if they could open the road to two lanes during the high school's dismissal times. Discussion followed. Trustees took exception to not being notified by the contractor for the one-lane on Ridgewood Road and not being notified by Akron about the water line. Trustee Schulte said it will come up in the March 16 JEDD meeting. All discussion is on record and on file.

**Service Department – Mr. Mark Mitchell, Service Director**

**2020-31 Resolution** granting permission to pay \$700 Hummel Funeral Home for the disposition of an indigent residing at Regency Care on Copley Road. The request was tabled in January to determine if there were funds in the Regency Care account. It was determined there were none. Trustee Schulte moved approval, second by Trustee Dressler. Roll call vote: Trustee Dressler, Aye; Trustee Koellner, Aye; and Trustee Schulte, Aye.

**2020-32 Resolution** approving the purchase of garage doors for the Service Department at a cost of \$4,590.00. Trustee Schulte moved approval, second by Trustee Dressler. Roll call vote: Trustee Dressler, Aye; Trustee Koellner, Aye; and Trustee Schulte, Aye.

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**Motion** to approve a request for engineering services from the Summit County Engineer to conduct an inspection on Rothrock Rd./Cleveland Massillon Rd. for the sanitary sewer extension. Trustee Koellner moved approval, second by Trustee Dressler. Trustee Schulte said there is a manhole that will be eight feet from the front door at 640 S Cleveland Massillon Road. He asked Mr. Mitchell to take it up with the Department of Sanitary Sewer Services (DSSS). Trustee Dressler called for the vote; the motion carried.

**Motion** to approve the submission of the 2019 Annual EPA NPDES Report. Trustee Schulte moved approval, second by Trustee Dressler; the motion carried.

**Motion** to accept a one-year contract extension from Summit County Public Health for 2020 for the annual monitoring and dry weather screening of Township outfalls. Trustee Dressler moved approval, second by Trustee Koellner; the motion carried.

Mr. Mitchell reported the truck on the GovDeals auction went for \$6,550.00.

**Community & Economic Development – Mr. Matt Springer**

Trustee Dressler, with regret, read a letter of resignation from Community and Economic Development Director Matt Springer, who is resigning his position with the Township, and as Executive Director with the Copley Community Improvement Corporation (CIC), effective March 5, 2020. Trustee Koellner moved to accept his resignation with deep regret, second by Trustee Schulte; the motion carried.

Trustee Schulte commended Matt for the improvements seen under his tutelage. Mr. Springer thanked the Board for the opportunity given him over the years.

**2020-33 Resolution** declaring April 24, 2020 as Arbor Day in Copley Township with a celebration scheduled for April 25, 2020 at Copley Community Park. Further, to approve the expenditure of \$2500 from the Tree Fund account for related expenses. Trustee Schulte moved approval, second by Trustee Dressler. Roll call vote: Trustee Dressler, Aye; Trustee Koellner, Aye; and Trustee Schulte, Aye.

**Motion** to remove Zoning Inspector Shauna Gfroerer from probationary status. Trustee Koellner moved approval, second by Trustee Schulte; the motion carried.

Mr. Springer reported his department is working on a strategic presentation for the City of Akron concerning the JEDD agreement with overall investments and sites in the Township that are undeveloped or underutilized. Legal counsel has drafted a memo to accompany the presentation and will submit to the Board for review before it is delivered to the City of Akron. Final draft should be the end of this week.

Mr. Springer reported that the RFPs for the pump station at SR 21 just went out last week and is ongoing.

Trustee Schulte said an executive session for land acquisition is needed.

**Old Business**

Janice Marshall updated the Board on the Magdalyn-Oaktree-Dexter neighborhood meeting held February 18, 2020 had a good response with many in attendance.

Discussed water extension in the neighborhood. Some have poor water quality and some who have great water. For a water extension to go forward, more neighbors would need to participate. Discussed grants for poor water quality. A suggestion was made water testing kits from Summit County Public Health, and possibly a private testing company.

Allison Chrien was present to continue the Farmer's Market discussion that was tabled from the last meeting.



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- ✓ Parking concerns-Vendor parking for 25 vendors would be directed to Walterville. Thirty cars could fit in Walterville. Sixty-seven customer parking spaces per hour would be needed, which would be at CVS, Pace, and Copley Middle School that total 87 spaces.
- ✓ Allison pointed on a map of the various areas where different activities would take place and addressed foot traffic as well.
- ✓ Pedestrian safety-Allison noted areas would be blocked off for pedestrians to cross safely
- ✓ Lighting-based on the previous Better Block lighting, Mrs. Chrien said she would incorporate the same type of lighting.
- ✓ CIC support-met with the CIC Board of Directors and waiting for a response to use CIC's non-profit designation.

Chief Mier once again addressed his concerns on traffic and pedestrian safety. Service Director Mark Mitchell expressed his concerns on safety as well. Trustee Dressler said he would prefer that the event to end by 9:00 p.m. Discussion followed. Trustee Schulte said the Township needs to provide a safe venue. Trustee Koellner said there is a large difference between the Sunday concerts and the Farmer's Market event, citing alcohol, time of day, and interval walking. He said he could not support it at the Circle.

Discussion followed. Trustee Schulte said he did not see any difference between the concerts and the market. All discussion is on record and on file.

Trustee Schulte moved to approve the Farmers Market. Second by Trustee Dressler for discussion. Trustee Dressler said he is in favor if the event is until 9:00 p.m. Mrs. Chrien did not know if she could get buy-in from the vendors and would have to check. Trustee Schulte said to table the motion until such time. Trustee Dressler agreed.

Police and Fire Facility-Janice Marshall reported she spoke with the architect. He and his engineer looked at the site and the facility would run north and south. Landscaping with evergreens would be between the facility and the railroad tracks. The area that was thought a wetland may not be but must be verified. A meeting with the architect has been scheduled for March 26 at 10 a.m.

Station 2 expenses – Mrs. Marshall met with Bath's administrator regarding Chief Bower's report regarding both entities reducing their fleet by one: one being a primary, and one, a reserve. Bath was concerned about apparatus availability, so additional research is necessary. Bath did agree to the fiber connection.

**Correspondence** - Received a letter of thanks from Akron Children's Hospital for the donation of toys that were left over from Share a Christmas.

**New Business**

Mrs. Marshall reported that a meeting with Westview Estates is scheduled March 4, 2020 at 6:00 PM to discuss the best use of the Township property south of the Town Hall as well as water extension.

Copley Community Volunteers meet tomorrow, February 25 at 6:30 p.m. in the Trustees meeting room. The Beautification Committee will provide an update on the aesthetics for the roundabout at Hametown and Ridgewood Road. They have been working with Karl Harp Nurseries.

Mrs. Marshall asked the Trustees their availability to schedule a budget meeting. The Trustees scheduled Monday, March 9 at 4:00 p.m. to begin discussion on the process.

**Executive Session**

With no business from the floor, Trustee Dressler moved to enter Executive Session to

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discuss acquisition of land, employment of personnel in the Fire Department, employment of personnel in the Community & Economic Development Department and added employment of all non-bargaining personnel to discuss benefits. Trustee Koellner second. Roll call vote: Trustee Dressler, Aye; Trustee Koellner, Aye; and Trustee Schulte, Aye. The time was 8:44 p.m. Trustee Dressler called a five minute recess.

Trustee Koellner moved to go public; second by Trustee Dressler 10:30pm

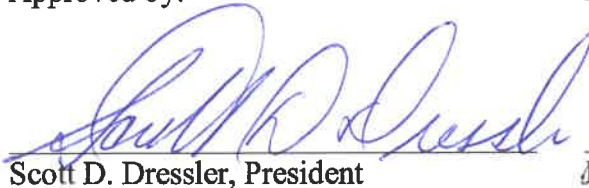
Conditional offer of employment to Hope Cozad as full-time firefighter/Medic pending successful completion of medical/physical testing. Motioned by Trustee Koellner 2<sup>nd</sup> by Trustee Dressler; all ayes

**Adjournment**

With no further business to come before the Board, Trustee Trustee Koellner moved to adjourn at 10:32 p.m. Seconded by Trustee Schulte; all ayes

Approved by:

Respectfully submitted:



Scott D. Dressler, President



Linda J. Peiffer, Fiscal Officer