

# RECORD OF PROCEEDINGS

Held MONDAY, MARCH 22, 2021 20

### Open

Trustee Koellner called the Special Meeting to order at 2:00 p.m. Those attending the Special Meeting included Trustee Koellner, Trustee Schulte, Trustee Dressler, Fiscal Officer Linda Peiffer, Administrator Janice Marshall, Loudan Klein, Director of the Community and Economic Development Department, Service Director, Mark Mitchell, Fire Chief Chris Bower and Police Chief Mike Mier.

### Pledge of Allegiance

The purpose of the Special Meeting was to discuss 2021 Capital Projects and Permanent Appropriations.

Janice Marshall, Township Administrator outlined the process of the Capital Projects.

1. Temporary Appropriations have been in place since December and are being used through Quarter 1 of 2021.
2. Permanent Appropriations are based on what the carry-overs are from the previous year, the current year estimates received from the county, and any additional projects that the Department Heads would like to pursue.
3. The majority of the Budget is mostly Salaries and Benefits followed by Operating Expenses and finally, Capital Items.

**Discussion** about the CIC and its role in working with the Township moving forward. Trustee Schulte was concerned that the Township was giving a large amount of money to the Corporation and nothing was in the pipeline as far as plans they may have. Trustee Schulte asked if the majority of this year's contribution could be in the form of land donations from the Township. The reply was yes, in addition to the funds committed through previous Resolutions Trustee Schulte suggested that those funds could be used to fund some of the immediate projects that the Board voted on as being viable for 2021. Trustee Koellner stated that the CIC was just getting started and has not had the go ahead from the Township to really start the projects that the group was designated to do at its inception. Moving forward it was thought that people will see a lot of positive outcomes from this partnership.

There was also a discussion about using Capital Funds, which Trustee Schulte said each department should have earmarked for their 2021 budget, instead of taking most of the money from the General Fund. Trustee Schulte would like to see more of a budget not only for the current year but also a five year or ten year budget plan so the departments can be prepared for unseen expenditures as they arise and the money could be taken from the Capital Account rather than pulling from other accounts to cover costs.

Trustee Koellner asked if Mr. Mitchell would like to start with his requests for 2021. Mr. Mitchell, Director of the Service Department, requested the following:

- |   |                |
|---|----------------|
| • Purchase of a new 5-ton Dump/Plow Truck                                   | \$150,000.00   |
| • Park Lighting Upgrade to LED  | \$ NOPEC Grant |
| • Security Cameras at Community Park  | \$16,000.00    |
| • Service Department Pole Barn and Historic Depot - shingles for both roofs | \$23,250.00    |

Trustee Schulte suggested a hold could be put on the purchase of the dump truck until after a five year plan was given to the Board on where Capital Funds may need to be used in the future.

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Trustee Koellner asked Police Chief Michael Mier to please review his requests for the Board.

The list is as follows:

- 8X12 Trailer for a mobile Command Center \$10,000.00
- Mobile Telephone Forensics Software      List Price      \$ 4,985.00  
   Grant Price      \$ 2,845.00  
   Annual Renewal of License      \$ 995.00
- Drug Incinerator \$ 6,000.00
- Ballistic Vest Replacement (10) \$10,000.00
- Ballistic Shields (2) \$ 6,000.00
- Promotion Process \$23,000.00
- Radar Cars (2) - Replace \$ 5,000.00
- Radar Trailer \$ 7,000.00
- Star Chase System: System /License /Shipping \$19,848.03  
   Annual cost \$950.00 per unit
- Taser Replace (35) Annual payment: \$17,934.00 \$89,670.00
- Thermal Vision (2) \$ 5,198.00
- Tough Laptops (3) \$12,592.34
- Surveillance Cam \$150,000.00
- Unmarked Vehicles (2) - Replace \$43,446.24

In addition, Police Chief Michael Mier presented pictures of the current Police Station and asked if some improvements could be made. The building has been in need of repairs for some time, but the talks about a new facility being constructed at some point put the requests off for a few years now. Trustee Schulte asked what the plans were for the building. Trustee Dressler stated that it could be sold, torn down, or fixed as the Township owns it. All of the Trustees agreed that repairs should be made to get the building up to acceptable standards. The Township can consider the property as an investment. The Trustees asked for quotes to get the repairs underway on the windows, doors, ceilings, leaks, and carpet. Chief Mier can work with Mr. Mitchell to get the needed pricing.

Trustee Koellner asked Fire Chief Chris Bower to please review his requests for the Board: The list is as follows:

- Chief Bower stated that he didn't have very many requests at this time but would like to keep Capital Fund money appropriated for his department available until October or November of 2021.
- Chief Bower indicated that the main concern with his current space is that there is not enough room to accommodate how the department should be arranged. For example hot/cold zones and a separate sleeping zone followed by general storage areas. He stated the department has been on hold making these changes for a few years because of talks of the new facility and issues were put on hold. Trustee Schulte told Chief Bower he estimates a new facility to be 3 to 5 years away and to plan on facility changes today with the current set up being considered. Trustee Koellner added that the current department facility was, at one time considered to be used as a community center and thought it would only be 18 months for the new facility once the construction started. Based on this discussion, Chief Bower requested \$50,000 to be appropriated for improvements to the existing facility at Station 1

Discussion followed regarding the 5-ton weight restriction on the bridge on Knox Blvd. Trustee Koellner was concerned how the Fire Department would respond to a structure fire in that area with no trucks being under the weight limit. He suggested the tender and the ladder truck would need to go across the bridge and would support Chief Bower if, in fact, the trucks would need to get to the fire. Mr. Mitchell stated that he thought school busses as well as his own equipment in the Service Department would need to be re-routed. No information was available at this time from the county on how long the repairs might take.

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Minutes of

COPLEY TOWNSHIP BOARD OF TRUSTEES SPECIAL

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 100

MONDAY, MARCH 22, 2021

Held \_\_\_\_\_ 20 \_\_\_\_\_

Trustee Dressler had to leave the meeting at 3:45 p.m.

Trustee Koellner asked Mr. Klein, Director of the Community and Economic Development Department, to review his requests for the Board.

Mr. Klein's requests are as follows:

• CESO Contract	(\$79,900)	\$189,000.00
• Senior Playground		\$ 50,000.00
• Tri-State trail		\$100,000.00
• Land Acquisition		\$350,000.00
• Community Building for Senior		\$ 50,000.00
• Cleveland Massillon Road - new sidewalk		\$ 50,000.00
• Middle School Parking Lot Project		\$100,000.00
• CIC		\$225,000.00

Mrs. Marshall informed the Board that she would have the Permanent Appropriation Resolution as well as the supporting documents to the Board for the Trustees meeting on March 23, 2021.

With all considerations of Appropriations for 2021 concluded by the individual departments, the Board agreed to close the meeting.

### Adjournment

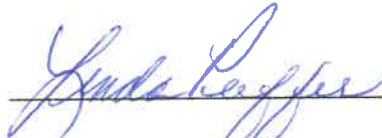
At 4:41 p.m., with no further business to come before the Board, Trustee Koellner moved to adjourn the Special Meeting, second by Trustee Schulte; both voting aye.

Approved by:

Respectfully submitted by:



Bruce Koellner, President



Linda Peiffer, Fiscal Officer