

MONDAY, APRIL 27, 2020

Held _____ 20 _____

Open -Trustee Dressler called the regular meeting to order at 6:00 p.m.

Welcome Guests

Pledge of Allegiance

Board of Trustees

Trustee Dressler asked Fiscal Officer to call the roll for attendance. Trustees Dressler, and Trustee Koellner acknowledged they were online. Township Fiscal Officer Linda Peiffer, Township Administrator Janice Marshall, Township Attorney David Firestine, Fire Chief Chris Bower, Assistant Chief Moore, Police Chief Michael Mier, Service Director Mark Mitchell, and Zoning Inspector Shawna Gfroerer were also online for the meeting and responded, yes.

Trustee Schulte was not present for the meeting.

Board of Trustees

Fiscal Officer’s Report – Ms. Linda Peiffer

Motion to approve the Board of Trustees Special Meeting minutes of March 27, 2020. Trustee Dressler moved to approve, Seconded by Trustee Koellner; both voting aye.

Motion to approve the Board of Trustees Special Meeting minutes of April 14,2020 Trustee Dressler moved to approve, Seconded by Trustee Koellner; both voting aye.

Acknowledgment and receipt of and approval pending audit of the March 2020 Financials Statements. Trustee Dressler moved to approve, second by Trustee Koellner, the motion carried.

Resolution 2020-59 to accept a cash grant in the amount of \$15,427.65 from Care’s Act Provider Relief Fund (Federal Grant) for the purpose of providing local agencies affected by Covid-19 Pandemic. Trustee Dressler moved for approval, Second by Trustee Koellner. Roll Call Vote: Trustee Dressler, Aye; Trustee Koellner, Aye

Resolution 2020-60 to accept \$3,283.64 as grant funds from the Attorney General’s Office for the purpose of providing the DARE program. Trustee Dressler moved for approval, Second by Trustee Koellner. Roll Call Vote: Trustee Dressler, Aye; Trustee Koellner, Aye

Resolution 2020-61 to approve \$1427.72 of Then and Now Purchase Orders in the amount of \$1427.72. Trustee Dressler moved for approval, Second by Trustee Koellner. Roll Call Vote: Trustee Dressler, Aye; Trustee Koellner, Aye

Resolution 2020-62 to approve \$15,153.38 of Then and Now Purchase Orders for the Fire Department. Trustee Dressler moved for approval, Second by Trustee Koellner. Roll Call Vote: Trustee Dressler, Aye; Trustee Koellner, Aye

Resolution 2020-63 to amend the Certificate of Estimated Resources for Fund 2911 (DARE) 3283.64, Fund 2929 EMS Training Grant \$3,599.00 Fund 2031 Road and Bridge \$10,500 Fund 2081 Police \$10,000 Fund 2111 Fire \$7,000 and Fund 2904 Covid Relief Act \$15,429.65. Trustee Dressler moved for approval, Second by Trustee Koellner.

RECORD OF PROCEEDINGS

Minutes of

COPLEY TOWNSHIP BOARD OF TRUSTEE REGULAR MEETING Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

MONDAY, APRIL 27, 2020

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Resolution 2020-64 to approve an amendment to the 2020 Certificate of Permanent Appropriations in the amount of \$168,453.29. Trustee Dressler moved for approval, Second by Trustee Koellner.

Resolution 2020-65 to approve a resolution authorizing a Purchase Order for the Health District in the amount of \$175,459.60 to pay the Summit County Fiscal Officer annual charge for February and July real estate settlement charges. Trustee Dressler moved for approval, Seconded by Trustee Koellner. Roll Call Vote: Trustee Dressler, Aye; Trustee Koellner, Aye

Resolution 2020-66 to approve a resolution approving the Township Investment Policy for signature by Huntington Bank in conjunction with the Ohio Revised Code. Trustee Koellner moved for approval, Seconded by Trustee Dressler. Roll Call Vote: Trustee Dressler, Aye; Trustee Koellner, Aye

Administration – Mrs. Janice Marshall, Administrator

Resolution 2020-67 to approve an amending Resolution (#2020-16) to include an additional \$311.00 for the Gateway Sign Purchase Orders. Trustee Koellner moved for approval, Seconded by Trustee Dressler. Roll Call Vote: Trustee Dressler, Aye; Trustee Koellner, Aye

Permission granted for MOU (Memorandum of Understanding) with Summit County to provide housing for first-responders and emergency personnel for COVID-19 related illnesses or quarantine. Trustee Dressler moved to accept, Seconded by Trustee Koellner. Both voting aye

Requested an Executive Session to discuss employment of personnel in the Community and Economic Development Department

Fire Department – Chief Chris Bower

A motion for Jeremy Parkhurst resignation as Part-time Firefighter Medic effective April 13, 2020. Trustee Dressler moved to accept, Seconded by Trustee Koellner. Both voting aye

A motion for Jim Carter as a Part-time Firefighter Medic effective April 30, 2020. Trustee Koellner moved to accept, Seconded by Trustee Dressler. Both voting aye

Motion to accept revised job descriptions for Part-time Firefighters; the only change being the job title to provide uniformity among the staff. Trustee Koellner moved to accept, Seconded by Trustee Dressler Both voting aye

Permission was granted to enter into an agreement with Batelle for disinfecting N-95 masks at no charge to the Township. Trustee Koellner moved to accept, Seconded by Trustee Dressler Both voting aye

Resolution 2020-68 to approve a resolution granting permission to purchase replacement mattresses for the Fire Department living quarters at a cost of \$5,000. Trustee Koellner moved for approval, Seconded by Trustee Dressler; Roll Call Vote: Trustee Dressler, Aye; Trustee Koellner, Aye

Chief Bower asked for an Executive Session to discuss hiring/employment of personnel

Police Department – Chief Mike Mier

No Requests

Held _____

MONDAY, APRIL 27, 2020

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Service Department – Mr. Mark Mitchell, Service Director

Motion to accept a donation of \$500.00 from Joyce Sawinska to be used for the maintenance of Copley Community Park Trustee Koellner moved to accept, Seconded by Trustee Dressler. Both voting aye

Resolution 2020-69 to approve Purchase Orders and Blanket Certificates for the Service Department in the amount of \$30,650.00 Trustee Dressler moved for approval, Seconded by Trustee Koellner. Roll Call Vote: Trustee Dressler, Aye; Trustee Koellner, Aye

Resolution 2020-70 to approve a Purchase Order in the amount of \$117,242.00 for the Purchase of a new Berm Mower. Trustee Koellner for approval, Seconded by Trustee Dressler. Roll Call Vote: Trustee Dressler, Aye; Trustee Koellner, Aye

Cemetery deeds were approved for the Wheeler, Heffernan and Trusler families

Republic will resume collection of recycling and bulk items this week...beginning April 27, 2020.

Work will begin on the replacement of the Wright Road bridge on May 4, 2020

Old Business

The summer intern scheduled to begin work in the Fire Department in early May is delayed until later in the summer

The project to create turning lanes at the Cleveland Massillon/Ridgewood Road intersection has been approved by ODOT and is currently being advertised for bids

The Summit County COVID-19 Relief Grant has raised over 1.5 million dollars and provided grants to 311 different businesses throughout the county. In Copley, 48 businesses applied for a grant; 33 were identified as qualified and 14 were awarded monetary grants totaling \$68,000. The program will continue if more funds are donated.

New Business

The Arbor Day festivities were held, virtually, thanks to the efforts of Shawna Gfroerer, Clarissa Hunt and Jeff Newman. Last week, the Township was provided daily activities to commemorate Arbor Day. Yesterday, Monday, April 27th, three trees were planted at the Copley Community Park; special thanks to Carl Harp from Carl Harp Nursery in Copley, Joe Gregory, Jeff Newman, Russ Myers, Kevin White and Bob Blachaniec for all their work in getting the trees planted.

Trustee Koellner discussed Virtual Safety Town concept and asked for input. Chief Mier thought it was a good idea and worth exploring.

Correspondance

Letter from Best Western requesting we waive the 3% Bed Tax, the board agreed to consider the request at a future meeting.

Executive Session

Trustee Dressler made a motion for executive session at 7:45pm to discuss hiring in the Community and Economic and Fire Department. Seconded by Trustee Dressler. Roll Call Vote: Trustee Dressler, Aye; Trustee Koellner, Aye

RECORD OF PROCEEDINGS

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COPLEY TOWNSHIP BOARD OF TRUSTEE REGULAR MEETING Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

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The public meeting reconvened at 9:00pm with Trustee Dressler made motion and second by Trustee Koellner. Both voting aye

A conditional offer of employment to Donald Agnew in the Fire Department. Trustee Dressler approved, Seconded by Trustee Dressler. Both voting, aye

The Board of Trustees also approved a method to reopen the Town Hall, Service Department and Police Department buildings. Effective Monday, May 4, 2020, all employees are to report to work for their usual work schedule. The following procedures will be put into place to aid in complying with guidelines from the public health professionals: Trustee Dressler moved; second by Trustee Koellner.

Staff who feel ill should stay home

Upon arrival, each employee is to take their temperature and wash their hands; a chart will be provided so employees can track their compliance. Any employee who has a temperature of 100.3 or above will be sent home.

All personnel will wear a minimum of a surgical "type" face mask (cloth masks are acceptable) anytime a physical distance of six feet from others cannot be guaranteed at all times, including the following situations:

In public, while interacting with other people

- In private, while interacting with other people
- In a vehicle with any other people
- While preparing food

Examples of situations where masks are not necessary:

- Alone in an enclosed space such as a room or vehicle
- While eating or engaging in personal hygiene

At the end of each day, each employee is responsible for sanitizing their work area – desks, door knobs, phones and common areas.

The buildings will be open to the public, however, they will only be permitted in the secured areas of the buildings. The public is not to proceed beyond the glass enclosed area in any building; business will be transacted through the glass partitions.

The Township's Recycle Center will reopen on May 4th as well. Monitors will not be sorting through donations but will be monitoring what is dropped off.

Until the Governor lifts the restriction limiting groups to under 10 people, all Board of Trustees and Zoning Board and Commission meetings will continue to be held virtually.


The Board will consider cancelling future community events at the next meeting on May 11, 2020. For now, the park remains open, however, groups of 10 or more are prohibited.

Adjournment

With no further business, Trustee Dressler moved to adjourn, second by Trustee Koellner. Both voting aye. The time was 9:08p.m.

Approved by:

Respectfully submitted:


Scott D. Dressler, President


Linda J. Peiffer, Fiscal Officer