

# RECORD OF PROCEEDINGS

Held

TUESDAY, JUNE 25, 2019

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President Bruce Koellner called the regular meeting of the Board of Trustees to order at 6:00 p.m. Trustee Humphrys was absent.

### **Pledge of Allegiance**

### **Welcome Guests**

### **Board of Trustees**

Trustee Koellner called upon Mr. Tim Boley to give an update on the Cleveland Massillon Road bridge over Wolf Creek. Mr. Boley estimates it should be back in service by October.

Trustee Koellner asked Service Director Mark Mitchell if a decision was made on striping S Hametown Road. Mr. Mitchell said spoke with the residents and with the information given him regarding speed changes he decided not to move forward on it.

Trustee Koellner said some weeks ago a request for information on wages from the Township according to the Sunshine Law. Mr. Koellner said the Fiscal Officer sent out a letter and asked her if the spreadsheet she sent was accurate. Ms. Peiffer answered in the affirmative. Mr. Koellner said the base salary is inaccurate and asked Mrs. Marshall to correct the base salary and resend it. Ms. Peiffer said it was exactly what they asked for with gross wages, bonuses, etc. and the base salary had an asterisk indicating the base wage and all that was included. Mr. Koellner said the base salary is inaccurate. His concern is that the information is published, and the base salary is inaccurate. Mr. Dressler said he didn't have an issue with Mrs. Marshall correcting it. **Mr. Koellner moved to have Mrs. Marshall prepare the base salary portion. Second by Trustee Dressler; the motion carried.**

### **Fiscal Officer's Report – Ms. Linda Peiffer**

**Motion to approve June 11, 2019 Regular Meeting Minutes. Trustee Dressler moved approval, Trustee Koellner second; the motion carried.**

**130-2019 Resolution to Amend the 2019 Certificate of Estimated Resources - An Increase of \$185,486.86.**

General Fund	Other Revenue	\$169,018.06
General Fund	Advances In	\$ 17,304.00
General Fund	State Revenue	(\$104,878.77)
Road & Bridge	Other Revenue	\$ 42,293.93
Police District	Other Revenue	\$ 23,561.70
Fire District	Other Revenue	\$ 3,986.84
Zoning Fund	Other Revenue	\$ 11,217.70
Fire/EMS	Other Revenue	\$ 8,087.78
Garbage & Waste Disposal	Other Revenue	\$ 803.72
Drug Law Enforcement	Other Revenue	\$ 795.00
Law Enforcement Trust	Other Revenue	\$ 12,346.90
Hidden in Plain Sight	Other Revenue	\$ 600.00
Copley Tree Fund	Other Revenue	\$ 2,050.00
Mitchell Estate Trust	Other Revenue	(\$ 1,700.00)

**Trustee Koellner moved approval, Trustee Dressler second. Trustee Koellner asked Mrs. Marshall if the figures were accurate. Mrs. Marshall prepared the figures and answered in the affirmative. Roll Call: Trustee Dressler, Aye; and Trustee Koellner, Aye.**

**130.1-2019 Resolution to Acknowledge the Retirement of Carla Danes effective June 25, 2019. Trustee Koellner moved approval, second by Trustee Dressler. Roll Call:**

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BEAR GRAPHICS 800 325-8094 FORM NO 10148

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**Trustee Dressler, Aye; and Trustee Koellner, Aye.**

**130.2-2019 Resolution** to appoint Janet Iverson as the Assistant to the Fiscal Officer. **Trustee Dressler moved for discussion, second by Trustee Koellner.** Mr. Dressler asked her current title. Ms. Iverson is an accounting clerk. Ms. Peiffer said she is excellent. She has a Bachelor's in Business Administration, and she has 20 years' experience in accounting. Trustee Dressler asked if she would have to start probation all over. Trustee Koellner preferred to bring it up in executive session. He said he was not prepared to vote.

Ms. Peiffer requested an executive session to discuss personnel.

### **Township Administrator – Mrs. Janice Marshall**

Mrs. Marshall requested an Executive Session to discuss benefits for employees in all departments

### **Fire Department- Assistant Chief Keith Moore**

**131-2019 Resolution** to grant a six-month Leave of Absence to Contractual Firefighter/Medic Rafael Muniz effective immediately. **Trustee Dressler moved approval, second by Trustee Koellner. Roll Call: Trustee Dressler, Aye; and Trustee Koellner, Aye.**

**132-2019 Resolution** Approval to Dispose of Miscellaneous Firefighting Gear. **Trustee Koellner moved approval, second by Trustee Dressler.** Being disposed are: 29 Bunker Coats, 27 Pair Bunker Pants, and 56 Pair of Firefighting Gloves. **Roll Call: Trustee Dressler, Aye; and Trustee Koellner, Aye.**

### **Police Department – Chief Michael Mier**

Chief Mier requested an executive session to discuss a security related matter.

Chief Mier reported the Kingsbury Homeowners Association mounted a plaque honoring the First Responders of Copley, Ohio. A dedication took place on Saturday, June 22 at noon.

The 25<sup>th</sup> annual Copley Safety Town was held June 17 thru June 21. Seventy-eight children in the community attended. High school and middle school students volunteered their time. Chief Mier thanked Copley Middle School teacher Mrs. Windy Lewis, Officer Daniel Rafferty, Firefighter/Medic Mike Jones, Copley Service Department, and the services organizations, businesses and township residents who donate their time. First Energy and Lewis Landscaping employees came in and taught safety rules regarding downed lines and lawn equipment.

### **Service Department – Mark Mitchell, Service Director**

**133-2019 Resolution** to Approve a Purchase Order Payable to 3R Sales & Service for \$6,697 for the purchase of new pressure washer. **Trustee Koellner moved approval, second by Trustee Dressler. Roll Call: Trustee Dressler, Aye; and Trustee Koellner, Aye.**

Mr. Mitchell reported the concrete road program begins July 1. Door knockers have gone out to all the affected areas as well as information on Nixle and in the news media.

Mr. Mitchell thanked the Board and the employees for their show of support to him in the recent months.

### **Community & Economic Development - Director Matt Springer**

Mr. Springer introduced Mr. Christopher Burnham from the Summit County Development Finance Authority to speak on the Residential PACE Program.

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Mr. Burnham described the program that is only available in Energy Special Improvement Districts (ESID). The PACE program already exists for commercial and now is offered for residential. If the Township decides to join the residential program, it is open to all residents of the Township. There are consumer protections such as equity in the home and safe FICO scores. A minimum FICO score of 620 is required to qualify. The residential plan covers roofs, doors, windows, furnaces, air conditioners and the cost would be placed on the property taxes to be paid back over a period with low interest rates versus credit card debit or decreased cashflow. The interest rates quoted are currently 2.99% to 8% and based on the term of the loan and underwriting based on FICO scores. Renovate America provides the funding through the Port Authority. Contractors are vetted by program officials and the homeowner would have to sign off the completed project before the contractor would be paid. The trustees were assured there is no liability to the Township and the debt is on the property taxes as an assessment and stays with the property.

Mr. Springer recommended approval of the program as it gives residents another option to improve their homes; it supports the township's tax base and property values with improvements.

**134-2019 A Resolution** Approving Amendments to the Articles of Incorporation of the Akron-Summit County Energy Special Improvement District Inc. **Trustee Dressler moved approval, second by Trustee Koellner. Roll Call: Trustee Dressler, Aye; and Trustee Koellner, Aye.**

**135-2019 A Resolution** Approving Akron-Summit County Energy Special Improvement District Residential Program Plan. **Trustee Dressler moved approval, second by Trustee Koellner. Roll Call: Trustee Dressler, Aye; and Trustee Koellner, Aye.**

**136-2019 Resolution** Order of Demolition at 1920 Springfield Avenue, a vacant residential structure. **Trustee Dressler moved approval, second by Trustee Koellner. Roll Call: Trustee Dressler, Aye; and Trustee Koellner, Aye.**

**137-2019 Resolution** Order of Demolition at 2077 Columbus Avenue, a vacant residential structure. **Trustee Dressler moved approval, second by Trustee Koellner. Roll Call: Trustee Dressler, Aye; and Trustee Koellner, Aye.**

**138-2019 Resolution** to coordinate with legal counsel in pursuing property maintenance compliance regarding 1599 S. Cleveland-Massillon Rd. **Trustee Koellner moved approval, second by Trustee Dressler. Roll Call: Trustee Dressler, Aye; and Trustee Koellner, Aye.**

**139-2019 Resolution** to coordinate with legal counsel in pursuing property maintenance compliance regarding 209 Adena Trace. **Trustee Koellner moved approval, second by Trustee Dressler. Roll Call: Trustee Dressler, Aye; and Trustee Koellner, Aye.**

Mr. Springer reported:

- He will begin to pursue a pilot systematic inspection process that will target 7 neighborhoods annually as part of the property maintenance code program. It will be a drive by looking for siding falling off the home, tires laying around, and junk cars.
- Stewart's Caring Place has submitted a site plan for construction of a 18,000 square foot structure on Ridge Park Drive. Stewart's Caring Place currently is in Fairlawn and provides support for cancer patients and families.
- Charlie's Ribs demolition should be completed this week.

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## **Old Business**

Mrs. Marshall reported the City of Akron has agreed to add the four properties south of the Town Hall to the Joint Economic Development District for the extension of sewer and water.

Mrs. Marshall reported that Dave King, the architect for the fire and police building, provided estimated utility costs for the new structure which is \$3300 per month or \$39,000 per year. For natural gas it is \$897 per month or \$10,764 per year. Both would be split between police and fire. For Police, the increase is \$3500 per year; for Fire, an \$8000 per year increase. Mrs. Marshall said she would add the costs into the 2020 Budget.

Regarding trying to schedule a meeting with the Ohio Department of Transportation (ODOT) to discuss traffic light maintenance passed onto to the City of Fairlawn, the trees removed on Montrose West Avenue near the Radisson. Mrs. Marshall asked the Trustees if they still wished to schedule a meeting or send a letter from the Board.

Trustee Koellner said when there is an issue with the sequencing of traffic lights or a maintenance issue on SR 18 or Cleveland Massillon, the Township had an avenue to go to the Ohio Department of Transportation to address it. If it wasn't addressed properly, the Township could go to the State Representative. Now that it is turned over to the City of Fairlawn, we have no voice in the City of Fairlawn if an issue would come up. Mr. Koellner said he was not saying that Fairlawn would do anything harmful.

Trustee Dressler said historically Chief Mier and Service Director Mitchell has been our voices. He believes they (Mier and Mitchell) should meet with ODOT.

Trustee Koellner asked Summit County Engineer representative Tim Boley if he was aware of ODOT doing this with other cities. Mr. Boley said he was not aware of it outside of the city jurisdiction.

The Trustees asked Mrs. Marshall to contact State Representative Bill Roemer and asked Mr. Mitchell and Chief Mier to contact ODOT as well.

Mrs. Marshall asked Mr. Springer to explain the tree removal on Montrose West. Mr. Springer said ODOT authorized a clear cut of trees without coming to the Township for approval especially with Copley's Tree Preservation program which requires review by the Architectural Review Board. The tree company clear cut Radisson's hillside including ODOT's utility line.

The Trustees clarified that the Township Attorney will be asked to investigate a cease and desist letter to ODOT to stop the clearing until proper applications are submitted; to address the same issue with the private property owner; and to contact the state representative and senator.

## **Correspondence**

Mr. and Mrs. Giles, 1575 Karl Drive, who were present had submitted a letter to the board they requested to be read into the record. Mr. Jeff Giles read the letter into the record objecting to the placement of the fire and police building on Cleveland Massillon Road. Mr. and Mrs. Giles live behind the proposed site. The letter is attached as part of the record.

Received a thank you from Thomas Wilson, advisor for the Drumbeat – a newsletter for Copley High School, thanked the Trustees for their support by advertising in the newsletter.

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Received a letter of invitation from Habitat for Humanity for an Advocacy Open House, July 31 from 9-10 a.m. to learn about the *Cost of Home Campaign*.

### **New Business - Township Administrator Janice Marshall- 2020 Budget**

Mrs. Marshall reported she received the levy yields on replacing the continuous 2.5 Mill EMS Levy. Replacing it at today's tax rate would yield \$1,333,893 garnering an additional \$184,245. To replace and add 1 mill would generate \$1,867,451; an additional \$717, 803. Mrs. Marshall said a preliminary look at the budget indicates a shortfall for the Fire Department's overall (Fire District, EMS, & Ambulance) budget of \$648,547.00. Mrs. Marshall asked for a workshop upon Trustee Humphrys' return to discuss and make a decision. Mrs. Marshall asked if the trustees wanted to ask for a yield on 1.5 mills. The Trustees scheduled July 16, 2019 at 6:00 p.m. to discuss fire levies and the facility as well. Mrs. Marshall said she would not be at the July 9<sup>th</sup> meeting, but they could discuss it then as well.

Mrs. Marshall reported on the upcoming Bicentennial Events:

- June 27, 2019 – "Spirits of the Bicentennial" wine tasting at Wolf Creek Winery – 5:30-8:30pm with Silent Auction benefitting the Community Improvement Corporation
- June 29, 2019 – Community Day at Concordia – 1:00-5:00pm
- July 14m 2019 – Classic Car Show – Copley Community Park – 8:00-10:00am Registration; 10:00am-3:00pm Show
- July 26, 2019 – Puppet Show and Movie Night at the Park – festivities begin at 7:30pm
- August 2-4, 2019 – Bicentennial/Heritage Days Celebration – details forthcoming.

She said the Bicentennial Committee met last evening and there is concern there are not enough volunteers to help with all the events. She noted the Bicentennial Committee has raised funds for all the events without asking the Township for help. She asked if Township employees could be asked to help and be paid overtime to do so especially for the car show. She would need about 3 administrative assistants for about 4 hours at a time at \$20 per hour for 12 hours is \$240.00. For now, Mrs. Marshall just asked permission for the Classic Car Show.

**140-2019 Resolution of Necessity to Replace and Increase the 2.50 Mill Continuous Fire Levy to 4 Mills. Trustee Koellner moved approval, Trustee Dressler second. Roll Call: Trustee Dressler, Aye and Trustee Koellner, Aye.**

### **Executive Session**

Trustee Dressler moved to hold an Executive Session at 7:45 p.m. to discuss benefits for all personnel, personnel in the Fiscal Office, and security. Trustee Koellner second. **Roll Call: Trustee Dressler, Aye and Trustee Koellner, Aye.**


The session ended at 9:30p.m. with a motion by Trustee Koellner, second by Trustee Dressler; the motion carried.

### **Adjournment**

With no further business to come before the board, **Trustee Koellner moved to adjourn at 9:30 p.m., second by Trustee Dressler; the motion carried.**

Approved by:

Respectfully submitted:

  
Bruce D. Koellner, President

  
Linda J. Peiffer, Fiscal Officer