

RECORD OF PROCEEDINGS

Minutes of

COPLEY TOWNSHIP BOARD OF TRUSTEES REGULAR

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

TUESDAY, JULY 13, 2021

20

Open

Trustee Koellner called the Regular Meeting to order at 6:30 p.m.

Pledge of Allegiance

Welcome Guests

Present for the meeting: Trustee Koellner, Trustee Dressler, Trustee Schulte, Linda Peiffer, Janice Marshall, Loudan Klein, Mark Mitchell, Michael Mier and Chris Bower.

Board of Trustees

Discussion regarding lease of property from Copley-Fairlawn City Schools for parking near the Circle. Trustee Koellner made a motion to authorize Legal Counsel to create an agreement with Copley Fairlawn City Schools to lease property owned by the schools to use as a parking lot accessible for events at Copley Circle. Discussion followed on parameters to be included along with a mechanism for resolving any disputes that may arise in the future.

Discussion regarding initiating the process required to prepare a disclosure document and receive a bond rating in anticipation of future capital projects requiring financing. Additional research is needed to determine the cost of undergoing the process and how long the bond rating is relevant.

Fiscal Officer's Report – Linda Peiffer

Motion to approve the Board of Trustees Regular Meeting minutes of June 22, 2021. Trustee Dressler moved approval; second by Trustee Koellner, all voting aye.

Motion to approve the Board of Trustees Special Meeting minutes of June 29, 2021. Trustee Schulte moved approval; second by Trustee Dressler, all voting aye.

Motion to correct the meeting minutes from April 27, 2021 – Changing “City” to “County” under Business from the Floor. Trustee Koellner moved approval; second by Trustee Dressler, all voting aye.

Motion - It was determined by the Board that a hearing would not be necessary for a liquor permit that has been applied for by Bob Evans restaurant. Trustee Dressler moved approval; second by Trustee Koellner, all voting aye.

An RFP process has been initiated to secure bids for a bank depository for the Township funds. A notice has been placed in the paper and will appear on July 14, 2021.

June financials have been prepared by the Fiscal Office, however the Board has not had a chance to review them. Ms. Peiffer will ask for approval at the next scheduled meeting.

Administration – Mrs. Janice Marshall, Administrator

72-2021 Resolution granting permission to issue a Purchase Order in the amount of \$3,519.19 to SHI to purchase a new ID maker. Trustee Schulte moved approval; second by Trustee Dressler. Roll call vote: Trustee Dressler, aye; Trustee Koellner, aye; and Trustee Schulte, aye.

73-2021 Resolution granting permission to issue a Purchase Order in the amount of \$5,281.20 to SHI to renew the Barracuda Security Gateway that filters all network traffic. Trustee Schulte moved approval; second by Trustee Koellner. Roll call vote: Trustee Dressler, aye; Trustee Koellner, aye; and Trustee Schulte, aye.

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Motion to approve the Alternative Tax Budget for Fiscal Year 2022. Trustee Schulte moved approval; second by Trustee Dressler, all voting aye.

Discussion surrounding the yields received from Summit County Fiscal Office for the expiring three-year levy in the Police Department; additional research will be needed to make a decision on the levy to be placed on the ballot in November.

Capital Projects – update

A wellness program offered to the Township by Well Beats was presented to the Board that would benefit all employees and their families allowing them to take advantage of programs surrounding health and wellness through virtual means when it is convenient and beneficial for each person to participate.

74-2021 – Resolution approving a Purchase Order in the amount of \$4,200.00 to Well Beats, a virtual, tech based wellness program offering wellness initiatives to all employees and their families. Trustee Dressler moved approval; second by Trustee Schulte. Roll call vote: Trustee Dressler, aye; Trustee Koellner, aye; and Trustee Schulte, aye.

Discussion about the Civic Plus Media software platform to stream meetings beginning in September 2021; the new system will allow for the public to watch and listen to all Board of Trustees' meetings virtually in real time through the Township's website and allows for storage of those meetings on the website as well. The public would not, however, have the ability to interact with the Board. If an individual has business with the Township, he or she can still appear in person at the scheduled meeting times. Zoning Boards and Commissions will continue to use the Go To Meeting platform for their meetings to allow members to interact virtually; remote members will not, however, be able to vote or be counted as part of a quorum. Notice will be provided using Township social media platforms throughout July and August.

Executive Session to discuss benefits of personnel in the Administration Department.

Fire Department – Chief Chris Bower

Motion to accept, with regret, a letter of resignation as a part-time Firefighter/Medic from Dan Walker effective immediately. Trustee Dressler moved approval; second by Trustee Koellner, all voting aye.

Motion to accept, with regret, a letter of resignation as a part-time Firefighter/Medic from Jonathan Marshall effective immediately. Trustee Schulte moved approval; second by Trustee Dressler, all voting aye.

Capital Projects/Overtime

Chief Bower reported that year-to date figures for overtime are approximately 13.6% of the total payroll

Executive Session to discuss employment of part-time personnel, benefits of employment and promotion of personnel in the Fire Department.

Police Department – Chief Michael Mier

75-2021 Resolution granting permission to accept the 2021-2022 DARE Grant in the amount of \$11,211.80. Trustee Schulte moved approval; second by Trustee Koellner. Roll call vote: Trustee Dressler, aye; Trustee Koellner, aye; and Trustee Schulte, aye.

Capital Projects/Overtime – update

The dash camera equipment that was ordered is due to arrive soon.

Monthly Report – June 2021

Noted

- Chief Mier informed the Board that Officer Bill Monzo was instrumental in saving

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the life of a suicidal, male individual; the Board was appreciative of his alert, critical thinking that allowed him to be in the right place at the right time.

- Chief Mier has learned that a county agency has been providing vouchers to homeless individuals to stay in some Copley hotels. He will be investigating further and will inform the Board of his findings.
- Chief Mier asked the County Engineer for his input on the Redwood Development at the intersection of Violet Drive and Ridgewood Road and the issues with site distance when exiting the development.

Service Department – Mr. Mark Mitchell, Service Director

Motion granting permission to withdraw from the Summit County Pavement Marking Program. The cost has doubled since 2020. Trustee Schulte moved approval; second by Trustee Dressler, all voting aye.

Discussion on the implementation of speed tables in neighborhoods. Four speed tables have been ordered and will arrive in 1-2 weeks. The Service Department has been rotating signs that collect data about the number of cars and the speed they are traveling. The department is moving towards having a policy established that will indicate how the data will be used to determine where the speed tables are placed.

Capital Projects – update

Roofing work is complete on the Historic Depot building as well as the Service Department's pole barn. Mr. Mitchell is working with an architect for needed improvements in the Fire and Police Departments

Cemetery Deed – The Platten Family

Trustee Koellner read a letter of retirement that was written by Mr. Mitchell, Service Director, to the Board, the community and all those who have worked with him past and present. Mr. Mitchell announced he will be retiring in October of 2021. The letter thanked everyone for their constant support and confidence over the years. He thanked Mrs. Janice Marshall for her friendship and guidance throughout his career at the Township as well as the community that has been an honor to serve over the last 23 years. Most of all Mr. Mitchell wanted to say he was blessed to lead a crew of people who have been hard working and give their best day after day. He wished them the best of luck in the future. Mr. Mitchell noted that he has grown up in Copley and it's a great place to work and raise a family. He's made many friends who still live here and he wished the Township continued growth and prosperity.

The Board and Department Heads all concurred that Mr. Mitchell has been an asset to the Township and he will be greatly missed. They thanked him for his years of service and the high standards and dedication for which he has served his role as Service Director/Highway Superintendent. They wish him luck in all of his future endeavors.

Community & Economic Development – Mr. Loudan Klein, Director

Monthly Report - 2021

Capital Projects – update

- Sunset Drive infrastructure project – CESO, the engineering firm selected to design the project, has submitted the required traffic impact questionnaire to the County Engineer's office to determine the need for a traffic impact study; they have created a preliminary layout of the road and have completed their survey work.

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- Blighted properties – have identified several properties for demolition projects – hoping to schedule two demolitions in 2021.
- Tri-State Trail – wetland delineation study is complete – have identified multiple wetlands on the property. Need to consider access to the site and long term maintenance issues.
- Trail development in general - working on the creation of a community committee tasked with prioritizing projects and pursuing funding.
- Senior Playground – have received two quotes; met with vendor; targeted location in the park.

Executive Session to discuss potential acquisition; confidential information of an applicant for economic development assistance and potential sale of property.

Old Business

None

New Business

Mr. Bill Daniel asked the Board to support the Copley Seniors group as it starts meeting after a 17 month break due to the Covid-19 pandemic. The first meeting is tentatively scheduled for September; Mr. Daniel indicated he would come back to the Board with a specific request for financial support.

The Joint Safety Meeting will be held in the North Room of Copley Town Hall at 2:00 p.m. on July 20, 2021.

Correspondence

None

Business from the Floor

None

Executive Session

At 8:45 p.m., after a short recess, Trustee Koellner moved to enter into Executive Session to discuss employment, benefits and promotions of personnel in the Fire Department; benefits of personnel in Administration; potential acquisition of property; confidential information of an applicant for economic development assistance and the potential sale of property; second by Trustee Dressler. Roll call vote: Trustee Koellner, aye; and Trustee Dressler, aye; and Trustee Schulte, aye.

At 10:30 p.m. Trustee Dressler moved to reconvene the Regular meeting and name Mrs. Janice Marshall Secretary Pro-tem; second by Trustee Schulte, all voting aye.

Motion - Trustee Dressler moved approval to confirm a conditional offer of part-time employment to Fire/Medic, Sage Ward pending successful completion of pre-hire testing; second by Trustee Schulte, all voting aye.

Motion – Trustee Schulte moved approval to offer a promotion to Lieutenant Steve Blasdel as Assistant Chief in the Fire Department at a rate of \$102,800.00 and the use of a Township vehicle effective August 7, 2021; second by Trustee Koellner, all voting aye.

Motion – Trustee Schulte moved approval to authorize the Fiscal office to equalize the pay rate between Fire and Police Chief's at the current rate for Police Chief effective January 1, 2021; second by Trustee Dressler, all voting aye.

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Motion – Trustee Dressler moved approval to post an open position for Fire Fighter Lieutenant pending the Assistant Chiefs position being filled; second by Trustee Schulte, all voting aye.

Motion – Trustee Schulte moved approval to post an open position for full-time Firefighter/Medic in the Fire Department; second by Trustee Koellner, all voting aye.

Adjournment

At 10:45 p.m. with no further business to come before the Board, Trustee Schulte moved to adjourn the meeting, second by Trustee Dressler, all voting aye.

Approved by:

Respectfully submitted by:



Bruce Koellner, President



Linda Peiffer, Fiscal Officer