

RECORD OF PROCEEDINGS

Minutes of

COPLEY TOWNSHIP BOARD OF TRUSTEES REGULAR

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____

TUESDAY, SEPTEMBER 14, 2021

20 _____

Trustee Koellner moved to call the Public Hearing to order at 5:30 p.m.; second by Trustee Schulte, all voting aye. Mrs. Shawna Gfroerer, Zoning Inspector, and Mr. Loudan Klein, Director of Community and Economic Development, were both sworn in. The Meeting was held to discuss three amendments to the Zoning Resolution. Mrs. Gfroerer presented the following to the Board:

- **Article 2; Article 6** The first amendment addressed accessory buildings and the includes detached garages in the definition of Accessory Buildings, decreases the overall permitted square footage for accessory buildings on parcels less than one acre and increases the permitted square footage for accessory buildings on parcels greater than one acre.

Trustee Koellner asked three times if anyone wanted to speak in favor of the amendment. Trustee Koellner asked three times if anyone wanted to speak in opposition of the amendment. With no reply on either, Trustee Koellner moved to close the hearing for the first amendment, second by Trustee Dressler, all voting aye.

- **Article 4; Article 7** The second amendment allows conditional uses that are permitted in a Commercial-Office Retail district to also be allowed in a Commercial-Neighborhood Retail district.

Trustee Koellner asked three times if anyone wanted to speak in favor of the amendment. Trustee Koellner asked three times if there was anyone who wanted to speak in opposition of the amendment. Beth Leipold of 2301 S. Cleveland Massillon Rd. asked what the address was of the parcel they were speaking of on Cleveland Massillon. She had concerns of what this may mean to her neighborhood as she lives two houses away from the referenced property. Mrs. Gfroerer assured her that this amendment would not affect how the neighborhood is currently being zoned. Trustee Koellner moved approval to close the hearing for the second amendment; second by Trustee Schulte, all voting aye.

- **Article 8** The third amendment allows for temporary contractor identification signs, increases the square footage allowed for changeable copy signs (electronic message boards) and defines the size of allowable window signs on the front of buildings.

Trustee Koellner asked three times if anyone wanted to speak in favor of the text amendment. Trustee Koellner asked three times if anyone wanted to speak in opposition of the text amendment. With no reply to either, Trustee Koellner moved to close the Public Hearing for all amendments; second by Trustee Schulte, all voting aye.

A discussion on the text amendments followed.

92-2021 Resolution adopting the Article 2; Article 6 amendment. Trustee Koellner moved approval; second by Trustee Schulte. Roll call vote: Trustee Dressler, aye; Trustee Koellner, aye; and Trustee Schulte, aye.

93-2021 Resolution adopting the Article 4; Article 7 amendment. Trustee Koellner moved approval; second by Trustee Schulte. Roll call vote: Trustee Dressler, aye; Trustee Koellner, aye; and Trustee Schulte, aye.

94-2021 Resolution adopting the Article 8 amendment. Trustee Koellner moved approval; second by Trustee Schulte. Roll call vote: Trustee Dressler, aye; Trustee Koellner, aye; and Trustee Schulte, aye.

Open

Trustee Koellner called the Regular Meeting to order at 6:45 p.m.

Pledge of Allegiance

Welcome Guests

Present for the meeting: Trustee Koellner, Trustee Dressler, Trustee Schulte, Linda Peiffer, Janice Marshall, Mark Mitchell, Loudan Klein, Michael Mier, and Chris Bower.

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Board of Trustees

Capital Projects update

The Board discussed the future funding of Capital Projects and the potential for the Township to issue debt. Trustee Schulte wishes to access bond rating and find out what interest rate the Township could receive to decide what amount of debt to incur. Need to engage financial advisor and get an idea of interest rate we would pay towards the debt. Trustee Koellner added that there are projects that need to be done - sewer, parking, Sunset Drive. He suggested scheduling a special meeting to discuss the future of funding of Capital projects and the potential for the Township to issue debt; requested meeting with the Financial Adviser and Bond Counsel to review options. The Board asked Mrs. Marshall to set up an appointment for early next week to meet.

Executive Session to discuss hiring of personnel in the Service Department.

Fiscal Officer's Report – Linda Peiffer

Motion to approve the Board of Trustees Regular Meeting minutes of August 31, 2021. Trustee Koellner moved approval; second by Trustee Dressler, all voting aye.

95 – 2021 Resolution approving a Purchase Order in the amount of \$3,400.00 to Miller's Printing to cover expenses for the fall edition of the Copley Connection. Trustee Schulte motioned approval; second by Trustee Koellner. Roll call vote: Trustee Dressler, aye; Trustee Koellner, aye; and Trustee Schulte, aye.

August Financials are now complete and Ms. Peiffer will print the reports shortly.

Motion to approve reallocation of funds in the amount of \$22,500.00 from Account #2191-760-730-0000 Improvement of Sites to #2191-220-319-0000 Professional and Technical Services in the Fire Department. Trustee Koellner moved approval; second by Trustee Dressler, all voting aye.

Motion to approve a request from the Liquor Control Office to transfer a liquor license from Bed Bath and Beyond to World Market and deny the option to hold a public hearing. Trustee Dressler moved approval; second by Trustee Koellner, all voting aye.

Motion to approve a request from the Liquor Control Office to issue a liquor license to WWT Knowland, 4640 Medina Road (Estate of Ronald G Nolan). The Trustees will put a hold on this request until Chief Mier does some research and gets back to the Board with his findings.

Mrs. Peiffer presented a report to the Board with the pricing comparisons of the two RFP bids she received for the Townships depository. Ms. Peiffer stated she was not willing to make a recommendation to the Board; as it is the Board's responsibility to make the final decision on the bank to be used by the Township, she asked that they consider all the information provided.. In addition, she asked the Board to consider when making their decision that the change could not happen overnight. She suggested taking smaller amounts initially to be sent to the new bank and then slowly change the rest over in time. Mrs. Marshall suggested doing the opposite, and transferring most of the money over initially and only keeping some funds behind in the old Huntington accounts to cover any unexpected expenses.

Motion - After reviewing the cost of doing business with Chase and Westfield Banks, Trustee Schulte moved, for discussion, to engage Westfield Bank as the depository for the Township effective January 1, 2022; second by Trustee Koellner. Trustee Dressler aye, Trustee Koellner, abstained; and Trustee Schulte, aye.

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Motion to add Sheryl Deppisch and Steve Blasdel to the Sam's Club account and to remove Sandy Bittner, and Keith Moore from the Sam's Club account. Trustee Koellner moved approval; second by Trustee Dressler, all voting aye.

Administration – Mrs. Janice Marshall, Administrator

Executive Session to discuss benefits of employment in all departments.

Fire Department – Chief Chris Bower

Chief Bower recognized the 20th Anniversary of 9-11 honoring all of those that were there and died responding on that monumental day. Chief Bower also had a presentation showing the number of suicide statistics that were associated with the event and First Responders in the days and even years following the attack. Chief Bower informed the Board that September is Suicide Prevention Month and that this has become a Public Health Epidemic.

Capital Projects/Overtime – update.

Chief Bower presented a graph showing the Full and Part/Time personnel dating all the way back to 2016. He noted that the full time employee's numbers are somewhat consistent and that part-time fluctuates but is greatly reduced by a high of 47 in 2016 to 33 in 2021. He explained that in 2019, 3 part-time employees could cover 1 full-time employees hours and that in 2021 it takes 4 part-time employees to cover 1 full-time employee hours. Chief Bower also reported that in 2015, 30,000 part-time hours were worked, in 2020- 21,000 part-time hours were worked and in 2021 the numbers will be about the same.

Executive Session to discuss employment of personnel in the Fire Department.

Police Department – Chief Michael Mier

Capital Project/Overtime

Overtime is slightly down. It exists because of extra training the officers have to have. Montrose cameras arriving. One dash camera has been installed in one of the cars with more to follow.

Motion for permission to enter into an agreement with the Summit County Juvenile Court to receive a grant in the amount of \$13,574.00, payable semi-annually for Juvenile Diversion programs offered through the Copley Police Department. Trustee Schulte moved approval; second by Trustee Dressler, all voting aye.

Chief Mier commented that he attended a nice memorial that was held at the High School in honor of the 9-11 anniversary. He was surprised to see the reaction of the students who would not even have been born when the attacks of 9-11 took place.

Service Department – Mr. Mark Mitchell, Service Director

Motion to approve the cost of \$750.00 final disposition of an indigent residing in the Township. There is a Purchase Order for this amount. Trustee Schulte moved approval; second by Trustee Dressler, all voting aye.

Capital Projects

- NOPEC Grant completed all poles and every light is replaced in Copley Community Park. Mr. Mitchell has a meeting with Spectrum to install an internet line at the park and will be contacting Motorola to install the cameras.

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- The road program is ongoing. The quotes given for the pavement marking project from the county were excessive; Mr. Mitchell was able to secure a price of \$12,640.10 to do all the striping as well as additional services not included in the county's quote.
- Brush collection is ongoing with the East side the week of September 13th and the west side the week of September 20th. The crew should be able to do a once around to make sure all the brush has been picked up.
- Recycle Day is Saturday, October 2 from 9-1 at Copley Community Park and paper shredding will be offered the following Saturday (October 9th) from 9:00 a.m. to noon.

Discussion surrounding the staging of utility trucks and county trucks on Spruce Run was presented by Trustee Schulte. It has been a problem and is getting worse. Trustee Schulte is asking that No Parking signs be put up in the 300' corridor on Spruce Run so that the trucks no longer park there. Mr. Schulte stated that they have had to repair the berm of the road in the past and the heavy trucks are now causing additional road damage. Although it was originally proposed as a Resolution, Trustee Koellner had moved and Trustee Dressler seconded, Trustee Koellner withdrew the request and stated the Township has the authority to put up the No Parking signs along that corridor. Trustee Koellner moved to approve a motion to advertise the placement of the No Parking signs in the 300' corridor of Spruce Run prior to putting the permanent signs in. Trustee Dressler seconded. Voting: Trustee Dressler, aye; Trustee Koellner, aye; and Trustee Schulte, abstained

Community & Economic Development – Mr. Loudan Klein, Director

96-2021 Resolution ordering the removal of a structure located at 1135 Schocalog Road, Copley Township. Trustee Dressler moved approval; second by Trustee Koellner. Roll call vote: Trustee Dressler, aye; Trustee Koellner, aye; and Trustee Schulte, aye.

97-2021 Resolution ordering the removal of a structure located at 1521 Lakeland Drive, Copley Township. Trustee Koellner moved approval; second by Trustee Dressler. Roll call vote: Trustee Dressler, aye; Trustee Koellner, aye; and Trustee Schulte, aye.

98-2021 Resolution ordering the removal of a structure located at 1618 Marilyn Drive, Copley Township. Trustee Dressler moved approval; second by Trustee Koellner. Roll call vote: Trustee Dressler, aye; Trustee Koellner, aye; and Trustee Schulte, aye.

99-2021 Resolution ordering the removal of a structure located at 1772 Lakeland Drive, Copley Township. Trustee Koellner moved approval; second by Trustee Schulte. Roll call vote: Trustee Dressler, aye; Trustee Koellner, aye; and Trustee Schulte, aye.

100-2021 Resolution ordering the removal of a structure located at 2291 Wright Road, Copley Township. Trustee Koellner moved approval; second by Trustee Dressler. Roll call vote: Trustee Dressler, aye; Trustee Koellner, aye; and Trustee Schulte, aye.

101-2021 Resolution approving an increase to Blanket Certificate #1-2021 in the amount of \$35,700.00 to cover costs associated with the abatement of nuisance properties. Trustee Schulte moved approval; second by Trustee Dressler. Roll call vote: Trustee Dressler, aye; Trustee Koellner, aye; and Trustee Schulte, aye.

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102-2021 Resolution approving a Blanket Certificate in the amount of \$3,500.00 to cover costs associated with the promotion and organizational activities surrounding the Taste of Copley Circle event. Trustee Schulte moved approval; second by Trustee Dressler. Roll call vote: Trustee Dressler, aye; Trustee Koellner, aye; and Trustee Schulte, aye.

103-2021 Resolution approving a Purchase Order to CESO, Inc. in the amount of \$14,000.00 to cover costs associated with a Traffic Impact Study on Sunset Drive. Trustee Schulte moved approval; second by Trustee Dressler. Roll call vote: Trustee Dressler, aye; Trustee Koellner, aye; and Trustee Schulte, aye.

Capital Projects – Update

- Submitted grant for Adult Fitness Center
- The Trail Committee’s next meeting will be September, 23 at 6:00 p.m.

Monthly Report – August 2021

Executive Session – to discuss potential acquisition of property

Old Business

Trustee Koellner spoke of emails he has received regarding Broadband and accessibility in the Township. He stated that the Township will be moving forward with the project and looking for partnerships for Broadband services.

New Business

Halloween in the Park will be held on Saturday, October 30th from 2:00 p.m. – 4:30 p.m. Trick or Treat will take place on Sunday, October 31st from 5:00 p.m. to 7:00 p.m. Trustee Koellner motioned approval; second by Trustee Schulte, all voting aye.

The September 28th Board of Trustees Meeting will start out at 6:00 p.m. in the Fire Bays and then continue to the North Room after the Fire Department’s recognition ceremony.

Correspondence

None

Business from the Floor

None

Executive Session

Trustee Koellner asked to go into Executive Session to discuss hiring personnel in the Service Department and Fire Department; benefits in all departments; and land acquisition. Trustee Dressler moved approval; second by Trustee Schulte. Roll call vote: Trustee Dressler, aye; Trustee Koellner, aye; and Trustee Schulte, aye. The Executive Session began at 8:35 p.m., after a five minute recess.

At 9:20 p.m. Trustee Dressler moved to reconvene the Regular Meeting; second by Trustee Koellner, all voting aye.

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Motion to post /advertise for the Service Director position per attached job description. Trustee Koellner moved approval; second by Trustee Schulte, all voting aye.

Adjournment

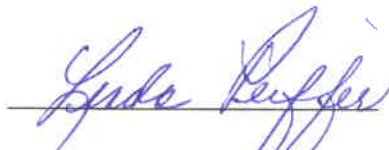
At 9:22 p.m. with no further business to come before the Board, Trustee Dressler moved to adjourn the meeting; second by Trustee Schulte, all voting aye.

Approved by:

Respectfully submitted by:



Bruce Koellner, President



Linda Peiffer, Fiscal Officer